

Meeting Minutes
Minnetonka Diversity, Equity & Inclusion Task Force Meeting
Tuesday, Oct. 26, 2021
6:30 p.m.
Minnetonka Community Center

Meeting Agenda

Called to order by Councilmember Kissy Coakley at 6:36 p.m.

1. Welcome by Councilmember Kissy Coakley

Councilmember Coakley welcomed the task force and stated that due to Mayor Wiersum's excused absence she would be presiding over the meeting.

2. Roll call

Members Present: Kissy Coakley, Mary Pat Blake, Sandy Johnson, Karyn Sciortino-Johnson, Dr. Tyrone Carter, Mary Pat Noonan, Elena Imaretska, Dr. Nerita Hughes, Todd Schoolman, Rabbi David Locketz, Rickey Brown

Staff: Mike Funk, Scott Boerboom, Andrew Wittenborg, Moranda Dammann

Guests: Alex Clark and Delaine Thomas

3. Acceptance of minutes from the September 28 task force meeting

The September minutes were accepted without changes.

4. Comments from Acting City Manager by Mike Funk

Mike Funk thanked the DEI taskforce for their work and commitment and gave an update on recruitment process for Senior DEI Coordinator position. Chief Boerboom spoke on police department recruitment and extended an invite to task force members for upcoming open house.

Consultants from Turnlane, Alex Clark and Delaine Thomas, then welcomed the group and gave an overview of the agenda. Members were asked to pair up for one-on-one to converse and create connections amongst one another.

5. Affirm – our emerging community engagement approach

Alex reviewed the recommendation for engaging the community based on the input provided by the task force at the Sept. 28 meeting. Various community engagement options were listed, such as community conversations, a community survey and having a presence at events within the community. Members provided input on the execution, details and follow through of the options. Members expressed they felt movement in the process and were pleased to see a targeted approach to community engagement. A

timeline and communication strategy with the engagement options were proposed and approved by the task force.

6. Lead – agreeing on roles and actions

With the direction from Turnlane consulting, focus groups were created for each community engagement event. These focus groups consisted of community conversations, direct outreach and survey distribution. Posters were created for members of the task force to sign up for their desired area of interest.

7. Connect and share – fostering belonging within and between task force members

Members were asked to pair up and discuss questions asked by Turnlane. Members reconvened as a group and shared portions of their conversations with the larger group.

The meeting was concluded by Alex who thanked everyone for their time and commitment.

8. Adjournment

The meeting was adjourned at 9:06 p.m.

Respectfully submitted,

Moranda Dammann

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Acting Assistant City Manager