

**Minutes
City of Minnetonka
City Council Special Meeting
Thursday, June 2, 2022**

Council Present: Councilmembers, Brian Kirk, Rebecca Schack, Bradley Schaeppi, Kissy Coakley, Deb Calvert, Kimberly Wilburn and Mayor Brad Wiersum were present.

Staff: Dawn Pearson, Becky Koosman

Guests: Charlene Stevens, GovHR

1. Call to Order

Mayor Brad Wiersum called the meeting to order at 9:11 a.m.

2. Roll Call

Councilmembers, Brian Kirk, Rebecca Schack, Bradley Schaeppi, Kissy Coakley, Deb Calvert, Kimberly Wilburn and Brad Wiersum were present.

3. Introductions, Interviews and Next Steps

Mayor Brad Wiersum welcomed the council and city staff members to the special study session meeting to interview the final three candidates interviewing for the position of Minnetonka City Manager.

The council proceeded to interview the candidates in the following order: Mike Funk followed by Cindy Steinhauser.

The council recessed for lunch from 11:30 a.m. -12:30 p.m. and then interviewed Jeff Dahl. During each interview, councilmembers took turns asking the candidates questions.

At the conclusion of the interviews, council recessed from 1:50 p.m. – 2:10 p.m.

Stevens presented feedback gathered from staff and community panels that were held on Wednesday, June 1, 2022, which included perceived strength areas and possible opportunities for development for each finalist.

Council discussed how fortunate they were to have such highly qualified finalists interested in the Minnetonka City Manager position. They provided their initial feedback on each candidate. They narrowed it down to their top two finalists and further discussed strengths and concerns for each candidate.

Council questioned next steps in the hiring process. Stevens stated that if council was ready they could give a final recommendation or discuss if they needed more time to make a decision. Stevens discussed the contract and appointment process with council stating the goal would be to have an employment contract on the agenda at the next council meeting.

Wiersum asked council if they were ready to make a recommendation. After a thorough discussion, council recommended that Mike Funk be offered the position of Minnetonka City Manager. In the event that Mike Funk declines the offer, an offer will be extended to Cindy Steinhauser.

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4. Adjournment

Wiersum adjourned the meeting at 3:01 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Becky Koosman". The signature is written in a cursive, flowing style.

Becky Koosman
City Clerk