

Meeting Minutes
Minnetonka Diversity, Equity & Inclusion Task Force Meeting
Wednesday, June 15, 2022
6 p.m.
Minnetonka Community Center

Meeting Agenda

Called to order by Mike Funk at 6:12 p.m.

1. Roll call

Members Present: Mary Pat Blake, Sandy Johnson, Dr. Tyrone Carter, Mary Pat Noonan, Rickey Brown

Staff: Mike Funk, Scott Boerboom, Sarissa Falk, Keith Clarke

Guests: Alex Clark (virtually)

2. Welcome by Acting City Manager

Mike gave a short welcome, provided an overview of the special meeting agenda and introduced Keith Clarke, Senior DEI Coordinator. Keith gave a brief background of his previous work and explained his vision for the city. Mike offered co-chairs, Rickey Brown and Sandy Johnson, to run the meeting.

3. Acceptance of minutes from Oct. 26, 2021 task force meeting

The October minutes were accepted without changes.

4. Acceptance of minutes from March 24, 2022 task force meeting

The March minutes were accepted with a change to agenda item 7.

5. Review survey results with Turnlane

Co-chair Johnson introduced Alex Clark from Turnlane. Members thanked Alex and Turnlane for the work they completed with the task force. Alex reviewed the community survey results which included the background and overview of the survey and socio-demographics. Members asked about possible reasons behind participants not identifying their race on the survey. Alex provided a couple possibilities but could not determine the exact reason. It is important to highlight the race question was placed on the second half of the survey, and Alex clarified that individuals who do not support DEI work tend not to identify their race on surveys. Alex continued to review the age of the participants, education level, sexual orientation/identity, limitations of daily activities, veteran status, language(s), household income, zip code, place of residence and residence type. Alex provided Turnlane's insights on the survey's socio-demographics.

After the socio-demographics were reviewed, Alex summarized the multiple choice questions. This included a general question about community life which was analyzed by race, gender,

sexuality and gender and race; and questions about diversity, including perceptions of Minnetonka Community Needs and perceptions of Minnetonka City Government. Members shared the numbers were not great numbers on perceptions of Minnetonka Community Needs questions. Next, Alex reviewed the responses related to equity and inclusion and belonging. This again included perceptions of Minnetonka Community Needs and Minnetonka City Government. Inclusion and belonging also included a question about personal experiences which was analyzed by race, gender, sexuality and gender and race. City staff and members highlighted the findings for sense of belonging between the white and black folks, and stated that it shows not everyone is having the same experience. It was also added that it is important to be aware of the where the community is at with inclusion and belonging, particular regarding woman or nonbinary and person of color and the need to take action. Alex shared Turnlane's insights on the multiple-choice questions.

Alex provided a brief overview of the open ended questions which were coded by Turnlane. He highlighted the major themes and broke them down by race, gender, sexuality and gender and race. The open ended questions were related to experiences of exclusion or discrimination, and Alex presented Turnlane's insights on the answers to these questions. Mike clarified that the survey will provide the city with bench marks for future surveys, provide information to the city on what needs to be done and will potentially be presented to the city council. Members commented on the importance of presenting the survey to the city council as soon as possible. Mike also reviewed the timeline for the permanent commission. Members discussed the quotes that concerned them from the survey and the number of folks experiencing or observing exclusion or discrimination. Turnlane and city staff stated the city will focus on those experiencing exclusion or discrimination but will also acknowledge those that do not support DEI work. Turnlane suggested next steps for the city should be to focus on the marginalized voices in Minnetonka's community, understand their experiences and review policies and practices. Members again noted the importance of bringing the survey results to the council and Mike provided more context on the city community survey that was presented to the council. In closing, Alex and Mike praised the task force for their work with the survey and Mike also expressed gratitude for Turnlane's collaboration.

6. Update on police data collection

Scott briefly reviewed the work he completed with Rickey Brown and Mary Pat Blake. The objectives for the sub-committee are being proactive and continuously searching for best practices. Mary Pat also provided a brief update and highlighted the data they want to focus on. Rickey added more information on the metrics being used and acknowledged which ones are the best to utilize. In conclusion, Mike and Scott stated the city is working with a consultant to take a deeper dive into the city's public safety operations which will essentially be an extension of the sub-committee's work.

7. Acceptance of minutes from June 15, 2022 special task force meeting

These minutes are reflective of the final meeting and due a lack of quorum for approval, they will remain as unapproved in the official record

8. Adjournment

The meeting was adjourned at 8:08 p.m.

Respectfully submitted,

Sarissa Falk
Executive Assistant