



Agenda
Minnetonka Economic Development Authority
Monday, Dec. 5, 2022
Following the 6:30 p.m. regular meeting
Council Chambers

1. Call to Order
2. Roll Call: Calvert-Schaeppi-Coakley-Kirk-Schack-Wilburn-Wiersum
3. Approval of Agenda
4. Approval of Minutes:
 - A. Oct. 24, 2022 EDA meeting minutes
5. Business Items:
 - A. 2023 Housing and Redevelopment Authority (HRA) tax levy and budget
Recommendation: Adopt the resolution (4 votes)
6. Adjourn

Minutes
Minnetonka Economic Development Authority
Monday, October 24, 2022

1. Call to Order

Wiersum called the meeting to order at 11:34 p.m.

2. Roll Call

Commissioners Kimberly Wilburn, Deb Calvert, Bradley Schaeppi, Kissy Coakley, Brian Kirk, Rebecca Schack and President Brad Wiersum were present.

3. Approval of Agenda

Calvert moved, Wilburn seconded a motion to approve the agenda, as presented.

All voted "yes". Motion carried.

4. Approval of Minutes:

A. Oct. 3, 2022 EDA meeting minutes

Calvert moved, Kirk seconded a motion to approve the minutes, as presented.

All voted "yes". Motion carried.

5. Business Items:

A. Resolution adopting the 2023 EDA meeting schedule

Schack moved, Kirk seconded a motion to adopt EDA Res. 2022-010 setting the 2023 EDA meeting schedule.

All voted "yes". Motion carried.

B. Resolution adopting the 2023 EDA meeting schedule

Calvert moved, Kirk seconded a motion to adopt EDA Res. 2022-011 establishing the Commercial Code Compliance Loan Program.

All voted "yes". Motion carried.

6. Adjournment

Wilburn moved, Calvert seconded a motion to adjourn the meeting at 11:38 p.m.

All voted "yes". Motion carried.

Respectfully submitted,

Becky Koosman
City Clerk



**Economic Development Authority
Agenda Item 5A
Meeting of Dec. 5, 2022**

Title: 2023 Housing and Redevelopment Authority (HRA) tax levy and budget

Report From: Alisha Gray, Economic Development and Housing Manager

Submitted through: Mike Funk, Executive Director
Julie Wischnack, AICP, Community Development Director Darin Nelson, Finance Director

Action Requested: Motion Informational Public Hearing

Form of Action: Resolution Ordinance Contract/Agreement Other N/A

Votes needed: 4 votes 5 votes N/A Other

Summary Statement

This resolution establishes the 2023 HRA tax levy and budget.

Recommended Action

Motion to adopt the resolution.

Strategic Profile Relatability

Financial Strength & Operational Excellence Safe & Healthy Community
 Sustainability & Natural Resources Livable & Well-Planned Development
 Infrastructure & Asset Management Community Inclusiveness
 N/A

Statement: N/A

Financial Consideration

Is there a financial consideration? No Yes \$300,000

Financing sources: Budgeted Budget Modification New Revenue Source
 Use of Reserves Other [Enter]

Statement: Staff recommends an HRA levy of \$300,000 in 2023.

Background

The city's first levy for housing and redevelopment began in 2009. State law limits levies, and the maximum rate is 0.0185 percent of a city's taxable market value. This equals approximately \$2 million for Minnetonka in 2023.

EDAC Discussion

The Economic Development Advisory Commission (EDAC) reviewed the HRA budget and levy at its [July 14](#) meeting and continues to support the HRA levy at \$300,000. The EDAC's recommendation included the following: SW Light Rail (\$75,000), Housing Programs (\$100,000), and Homes Within Reach (\$125,000).

Council Discussion

On [June 20](#) and [Nov. 21](#), the city council reviewed the 2023 HRA budget and levy recommendations during its study sessions. At the November study session, the city council preliminarily indicated the use of funds should be: SW Light Rail (\$75,000), Housing Programs (\$100,000), and Homes Within Reach (\$125,000).

Staff recommends the EDA approve the 2023 tax levy (\$300,000) as follows:

- SW Light Rail (\$75,000);
- Housing Programs (\$100,000);
- Homes Within Reach (\$125,000).

EDA Resolution No. 2022-
Resolution Setting a 2023 HRA Tax Levy and Budget

Be it resolved by the Economic Development Authority of the city of Minnetonka, Minnesota, as follows:

Section 1. Background.

- 1.01. On May 2, 1988, by Resolution 88-8637, and amended on May 9, 1994, by Resolution 94-9715, the city council established the Economic Development Authority (EDA) of the City of Minnetonka, and effective June 15, 1988, transferred to the EDA the control, authority, and operation of all projects and programs of the city's Housing and Redevelopment Authority (HRA). On Mar. 8, 2010, the city council became the appointed EDA.
- 1.02. Minnesota Statutes 469.033, Subdivision 6, authorizes housing and redevelopment authorities the power to levy a tax upon all taxable property within its district to finance housing and redevelopment programs subject to the consent of the city council.
- 1.03. The law and council resolutions further require the EDA to file a budget in accordance with the budget procedure of the city in the same manner as required of executive departments of the city and all actions of the authority to be approved by the city council.
- 1.04. State law requires the city to certify to the county a preliminary HRA tax levy by Sept. 30, 2022, and a final HRA budget and levy to be adopted, approved, and certified to the county by Dec. 28, 2022.
- 1.05. On Sept. 12, 2022, the EDA approved a preliminary 2023 HRA tax levy of \$300,000.

Section 2. Findings.

- 2.01. The EDA finds that an annual budget and tax levy of \$300,000 for levy in 2022, collectible in 2023, will fund housing and redevelopment activities of the authority in 2023.

Section 3. Authorization.

- 3.01. The 2023 HRA budget and tax levy are hereby approved.

- 3.02. The city council is requested to consent and approve by resolution the 2023 HRA budget and tax levy and to direct the City Clerk to transmit a certified copy of the resolution to the Hennepin County Director of Property Tax and Public Records.

Adopted by the Economic Development Authority of the City of Minnetonka, Minnesota, at a duly authorized meeting held on Dec. 5, 2022.

Brad Wiersum, President

Attest:

Becky Koosman, Secretary

Action on this resolution:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the EDA of the City of Minnetonka, Minnesota, at a duly authorized meeting held on Dec. 5, 2022.

Becky Koosman, Secretary