

**Minutes  
Minnetonka City Council  
Monday, March 6, 2023**

**1. Call to Order**

Mayor Brad Wiersum called the meeting to order at 6:31 p.m.

**2. Pledge of Allegiance**

All joined in the Pledge of Allegiance.

**3. Roll Call**

Council Members, Rebecca Schack, Kimberly Wilburn, Deb Calvert, Bradley Schaeppi, Kissy Coakley, Brian Kirk and Brad Wiersum were present.

**4. Approval of Agenda**

Calvert moved, Kirk seconded a motion to accept the agenda with addenda to Item 10.A. All voted "yes." Motion carried.

**5. Approval of Minutes: None.**

**6. Special Matters: None.**

**7. Reports from City Manager & Council Members**

City Manager Mike Funk reported on upcoming city events and council meetings.

Coakley explained last Thursday she attended the Tree House event, which was focused on helping teens in the community. She thanked Officer Chad Fierst for working with this group.

Wiersum agreed Tree House was an outstanding organization in the community and noted Sam Randall was a tremendous leader for this organization. He encouraged the public to consider volunteering or donating to this group.

Wiersum reported the State of the City would be held on Friday, March 10 at 12:00 p.m.

Wiersum commented on the legalizing affordable housing act that was being considered by state legislators. He noted he did not support this act because it would impede on local control.

Wiersum indicated he testified at the capitol today regarding a bill being proposed for the governance of the Met Council.

**8. Citizens Wishing to Discuss Matters not on the Agenda: None.**

**9. Bids and Purchases:**

**A. Bids for the 2023 Ridgedale Tower Rehabilitation Project**

City Manager Mike Funk and Utility Operations Engineer Mike Kuno gave the staff report.

Calvert moved, Kirk seconded a motion to award the contract, authorize utility operations engineer to expend the allocated funds for the project and direct staff to work with a lighting consultant. All voted "yes." Motion carried.

**10. Consent Agenda – Items Requiring a Majority Vote:**

**A. Conditional use permit for a medical clinic at 17809 Hutchins Drive**

Schack moved, Wilburn seconded a motion to adopt Resolution 2023-018. All voted "yes." Motion carried.

**11. Consent Agenda – Items requiring Five Votes: None.**

**12. Introduction of Ordinances: None.**

**13. Public Hearings: None.**

**14. Other Business:**

**A. 2023 assessment report**

City Assessor Melanie Putz gave the staff report.

Wilburn asked if the city should have a larger commercial industrial tax base in order to reduce the burden on residential taxpayers. City Planner Loren Gordon discussed the percentage shift that has occurred in Minnetonka with the new apartments that have been constructed in the city. He reported the city had a very low vacancy rate for its commercial space, which meant the city was at a good balance point.

Kirk commented on how the residential properties in Minnetonka were increasing each year. He questioned if the city should be consider setting a 2% cap on affordable properties.

Schack thanked staff for the detailed presentation and staff report.

Calvert questioned what changes were expected for 2023 and 2024 for office and commercial property patterns. She feared residential property owners would be bearing an even higher burden in the coming years. Gordon stated it remains to be seen what would happen with the city's office space.

Wiersum thanked Ms. Putz for her presentation and report to the city council.

Calvert moved, Schack seconded a motion to accept the report. All voted "yes."  
Motion carried.

**15. Appointments and Reappointments:**

**A. Appointment of advisors for the 2023 Local Board of Appeal and Equalization**

City Manager Mike Funk and City Assessor Melanie Putz gave the staff report.

Wiersum discussed how hard the city works to accurately assess homes in Minnetonka.

Wilburn moved, Schack seconded a motion to approve the appointments. All voted "yes." Motion carried.

**B. Council and staff boards, commissions and committee appointments**

City Attorney Corrine Heine gave the staff report.

Wiersum thanked staff for pulling all of this information together into one table.

Wiersum moved, Calvert seconded a motion to approve the appointments. All voted "yes." Motion carried.

**16. Adjournment**

Calvert moved, Kirk seconded a motion to adjourn the meeting at 7:20 p.m. All voted "yes." Motion carried.

Respectfully submitted,

A handwritten signature in black ink that reads "Becky Koosman". The signature is written in a cursive, flowing style.

Becky Koosman  
City Clerk