



# Agenda

## Minnetonka Park Board

Wednesday, June 7, 2023 at 6:30 p.m.

Minnetonka Community Center - Minnehaha  
Room

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1. Call to Order

2. Roll Call

\_\_\_\_\_ Isabelle Stroh

\_\_\_\_\_ David Ingraham

\_\_\_\_\_ Korey Beyersdorf

\_\_\_\_\_ Ben Jacobs

\_\_\_\_\_ Ella DiLorenzo

\_\_\_\_\_ Katie Semersky

\_\_\_\_\_ Anne Hanley

\_\_\_\_\_ Chris Walick

3. Reports from Staff

4. Approval of Minutes

A) May 3, 2023

5. Citizens wishing to discuss items not on the agenda

6. Special Matters

7. Business Items

A) Timberline Tennis Association Site - Land Donation

B) Skate Park Feasibility Final Study - Revised  
Recommendations

C) Review of the 2024-2028 Capital Improvement Program

8. Park Board Member Reports

9. Information Items

10. Upcoming Park Board Agenda Items

11. Adjournment

### Board Vision:

An inclusive city with outstanding parks and recreational opportunities within a healthy and biodiverse natural environment.

### Board Mission:

To proactively advise the city council, in ways that will:

- Conserve & enhance Minnetonka's natural environment
- Promote quality and inclusive recreation opportunities, natural amenities and facilities to meet the needs of all
- Provide a forum for public engagement regarding parks, trails, athletic facilities and natural resources
- Adhere to the goals and strategies of the Natural Resources Master Plan and the Parks, Open Space, and Trails Plan



**Minutes  
Minnetonka Park Board  
Wednesday, May 3, 2023**

**1. Call to Order**

**2. Roll Call**

Park board members present: Ella DiLorenzo, Anne Hanley, David Ingraham, Ben Jacobs, Katie Semersky, Isabelle Stroh and Chris Walick. Excused: Korey Beyersdorf.

Staff members in attendance: Kathy Kline, Matt Kumka, Kelly O'Dea, Sara Woeste and Leslie Yetka.

Chair Walick called the meeting to order at 6:30 p.m.

**3. Reports from Staff**

Recreation Director Kelly O'Dea announced there was an addendum.

**4. Approval of Minutes**

Jacobs moved, Ingraham seconded a motion to approve the meeting minutes of March 1, 2023 as submitted. All voted "yes." Motion carried.

**5. Citizens wishing to discuss items not on the agenda**

Heather Holm, 15327 Lake Shore Ave. Since prior to COVID-19, very passionate people have been putting painted rocks in our parks and it's pretty prevalent in Purgatory Park. To her best determination, there is one remaining individual that puts their signature on the back of the rocks that is still putting painted rocks in the park. People may bring the painted rocks home because they like what is painted on it. To help quantify, Holm brought a bag of rocks that she collected in one day and another bag of rocks that she collected in one week at Purgatory Park on the main loop. In the winter, the rocks were placed on top of snowbanks and now that the snow has melted, they are sitting in the footprint of the mower. It can be a big safety hazard once the mower comes a long because it can hit a rock and injure somebody. These are banned in both state and national parks for various reasons but one main reason is because it doesn't follow a leave no trace policy and it is a form of littering. She asked staff and the board to think about having a future discussion on how they can divert this individual's passion, energy and artistic talent into something that is more productive and not harming our parks. There are a lot of reasons why these are not good, namely the toxins in the paint. Many people think they are cute and nice but this is kind of an excessive quantity of rocks that are going into one park. She suggested a one-day art in the park event. She wondered how we can address this thoughtfully.

Hanley is a Purgatory user and she finds them kind of annoying. She looks forward to hearing ideas on how to handle this in a positive way.

Walick asked if there was a city ordinance regarding this or if staff had any perspective on it.

O'Dea answered that staff was unaware of this topic coming to the board so they would have to do some research.

Holm said one of the park rules is no littering and this would fall under that because the rocks are being permanently left in the parks.

## **6. Special Matters**

There were none.

## **7. Business Items**

### **A. Park Habitat Restoration and Maintenance Plans – Purgatory, Hilloway, and Ford Parks**

Park and Trail Project Manager Matt Kumka gave the report.

Semersky asked how this plays into the master plan.

Kumka said the master plan is beholden to this work. The master plan is trails, parking and the human side of things. This is the work that needs to be held to the highest standard in terms of the master planning. These items are sort of locked in stone so if we are saying an Oak Savanna is being restored here, it can't be anything else.

Semersky thought the term master plan sounded like an umbrella.

Kumka replied that they can view master planning as the human component.

Ingraham asked if the master plan is still scheduled for this year.

Kumka replied that the master planning process is just kicking off. They hired a consultant and they are planning the activity and design work for the year.

Ingraham asked if the wetlands area on the east is private.

Kumka said yes and it cuts off at the property boundary.

Ingraham asked if we are able to work on the wetlands and treat the whole area there.

Natural Resources Manager Leslie Yetka explained that they don't really include wetlands in their restoration efforts because they are sort of a different animal. Staff is looking at assessing our high-quality wetlands in the next year or so to see if there are any restoration activities that they could undertake. Wetlands are so different because they are driven by the water and the water can fluctuate, that can really impact the amount of invasive species you have. We've done some purple loose strife control primarily through the release of beetles. We haven't done it this year but they are there munching away to some degree and the effectiveness isn't always what they would like to see. They haven't done any other wholesale invasive species control in wetlands and that technically isn't part of the restoration plan this time around.

Kumka noted that the southern portion of the wetland is rich fen; a very unique wetland community that has some diversity and unique species in it. They are noting that on their plans and they are looking to work with volunteers and staff to just sort of monitor and keep an eye on that unique and rare community.

Hanley asked Kumka for more information about the partnership with Hennepin County.

Kumka understood that with the partnership, they could get as many seedlings and young trees as they would want to fit in the parks. This is part of their million tree initiative but we are not obligated to install any certain amount of trees. This restoration process is just beginning so we'll assess the site and determine how many trees are appropriate. The same things he said about using prescribed fire as a management technique would apply to this park too. We are just proceeding carefully in terms of accepting this partnership and the possibility for improving this canopy here; we don't want to burden ourselves with a lot of potentially dead and dying trees in the future. We are treating this as a broad restoration process and will be working with Hennepin County to determine how many trees we receive from them and where they go. All of that is still up in the air at this point.

Yetka added that they have a new job training program. They have crews available free of cost to the city who can learn some of these practices that they are working on. They call it the productive day crew and it's sort of a new program. They are trying to offer municipalities assistance in projects like this and then also use this as a job training and skills development program.

Hanley asked if these crews would be just planting or if they would help with other things.

Kumka responded that they would primarily help with buckthorn removal.

Hanley requested to hear more about their plan regarding what to do about the deer.

Kumka responded that deer are a big issue and staff's aware of the severe pressure it puts on our native plant communities. He thought we need to talk broadly about the deer population in the city; there is nothing specific in these individual park plans that attempt to address the deer issue.

Hanley added that Kumka said we might have to plant more of everything due to deer browse.

Kumka explained they would need appropriate caging and tubing to prevent browse and they need to facilitate establishment of highly desirable species like new oaks for instance. That is where the effort would be but we would have to be judicious.

Ingraham thought the plans were great. He was curious if Kumka was going to mention anything about the comments in the addendum. He thought the concept of extending to the section north of Highway 7 from Purgatory Park was interesting.

Kumka said north of Excelsior Boulevard is Kelly Park.

Ingraham thought they were talking about north of Highway 7, behind Cub Foods.

Kumka thought they were talking about where you take the bike trail under Excelsior Boulevard and head north; there is a complex up through there. It's a little outside the purview of this particular effort.

Jacobs asked if that park could be in the future.

Kumka said yes and explained that the idea is to sort of get all these other parks under control to some degree where the intensity of our maintenance efforts goes down.

Ingraham said her reference is the section north of Highway 7 to County Road 101, so it is the wetlands behind Cub.

Kumka referred to Yetka's point about how wetlands are challenging. There are a lot of sort of upland wooded areas and once they work their way down the prioritization list they will ideally get there at some point. He just walked through Hilloway Park today with City Forester Hannibal Hayes. They are beginning to set some goals for pretty aggressive thinning through there because it's not really a natural system and they are trying to move it towards a natural system. They want to do the removal work in the winter so they don't disturb the soil too much and there is a significant amount of trees that would come down. There would be an education and outreach effort around the disturbance. Then they want to get their ducks in a row in terms of new canopy gaps and figure out what that is going to do to the forest floor and if a prescribed burn is appropriate through there. He agrees with a more aggressive approach to sort of stabilize that stand that seems to be aging really fast and support those trees. Then really get some massive white pines out there over time. We want to do everything we can to have a big strong forest stand and not a lot of thin ones sort of mixed in there, which seems to be the condition now.

Walick said he appreciates this being a living document. He also likes that it offers specifics. A lot of times they kind of deal in generalities but this actually conceptualizes the work you will be doing. It is a lot of hard work so he wanted to commend them on that.

Hanley asked how well the oak savanna restoration and the prairie restoration can really live on as long as the dogs are running free over there.

Kumka said disturbance is disturbance. Too much foot traffic via human or animals will create a disturbance and those are spots where weeds can come in for instance. Erosion and other things can also occur. The dog issue will be addressed during that master plan process. He would imagine that these restoration and maintenance plans will be referenced during that conversation.

Hanley said she partly was trying to figure out if we need to deal with that before a lot of restoration proceeds.

Kumka said the dogs inhibit restoration.

Semersky moved, Hanley seconded a motion to approve the Park Habitat and Restoration plans that were presented for Purgatory, Hilloway and Ford parks. All voted "yes." Motion carried.

## B. Consideration of the 2023 Park Board Strategic Plan

O'Dea gave the report.

Hanley didn't see anything about a dog park or the off-leash dog issue and would like to see that in here.

Walick remembered from a past meeting that it was kind of under the city council's area.

O'Dea replied that it will be discussed at the joint meeting with the city council. Staff could add a bullet in here to reflect that but it doesn't need to be more specific than that.

Hanley wanted it to be on record that we are working on it.

O'Dea wondered if it was included in the master plan.

Assistant Recreation Manager Sara Woeste explained that it was discussed at the last meeting. She thought it fell under objective seven, "Review park rules and ordinances as needed" of the goal "To renew and maintain parks." We talked in length about the dogs being part of the master plan so we could get specific but she thought that goal and objective should address the dog issue.

Ingraham was supportive of making a notation of it. Having it on paper might help because it seems like the park board is pretty interested in it but the city council may be more laid back.

Semersky was supportive of adding it too; maybe include dogs under objective seven.

**Vision and Mission:**

Semersky thought about what a mission was and it's why they exist and their purpose. She thought the fourth bullet is maybe a goal or objective but it's not their purpose; it's how they achieve their goals and objectives. She also thought it reiterated goal one, objective five so she didn't know why it had to be in there twice.

Stroh said it seems more like a strategy than a mission.

Woeste thought it was put in the mission because there were so many comments throughout the March meeting about making sure they adhere to those in every section so they tried to cover it in the mission. She understands Semersky's point because it's covered in the goal "To conserve natural resources and open space."

Ingraham thought that was a good point and felt the other changes were good.

Walick felt like those documents are very important because they tie into everything they talk about. A little repetition is ok because it is cohesive to everything, such as the way they conceptualize things.

Hanley agreed with what was said but recommended leaving it.

**Goal: To conserve natural resources and open space**

There were no comments.

**Goal: To renew and maintain parks and trails**

Hanley requested numbering the goals.

Ingraham thought the reason why they weren't numbered was because they are not in priority order.

**Goal: To provide quality athletic and recreational facilities and programs**

Ingraham mentioned that some of the discussion last month was around the fact that the park board doesn't really oversee recreational facilities like The Marsh or The Williston Fitness Center. He thought it would be clearer if the word park was before recreational facilities to identify facilities they do discuss such as the skate park or athletic fields.

O'Dea questioned if he meant changing the wording in the goal.

Ingraham replied to add park to recreational facilities anywhere under that goal.

Stroh asked why Gray's Bay was called out in particular.

O'Dea said we have a partnership with the Department of Natural Resources (DNR) and there is a specific reason why it is in purview of the park board.

**Goal: Enhance long-term Park Board development**

Semersky wondered with objective six, if there was a way to do this process earlier in the year. It is odd to her that they are doing goals in May.

O'Dea replied that the current timeline was due to new park board members getting appointed in February or possibly in March. He could look into switching the timeline.

Hanley asked if the new members could start in January or possibly December.

O'Dea said he would have to check with the city council because they appoint a lot of the boards and commissions members at that time of year. He also mentioned looking at the strategic plan in November or December for the following year.

Semersky commented that if you moved up the strategic plan, new members would have good guidance on what the goals are and what is expected of them when they start.

DiLorenzo added that moving the strategic plan up would be helpful for a new member that is coming into something that is very structured. It would give them more time to learn and see what the priorities are. If there is something they are really passionate about, they could still bring it up in February or March before it gets finalized.

Hanley explained it's hard for a new member to feel as though they have a lot to say because they just got there. She supports doing the plan in November or December.

O'Dea added that the objective says we will assess it annually so a decision doesn't have to be made tonight. He will look into changing the timeline of the strategic plan and see if new board members can be appointed at a different time.

Hanley said it wouldn't be necessary to change when new board members get appointed if they can move the whole process up.

Woeste summarized the feedback they heard.

Jacobs moved, Ingraham seconded a motion to approve the recommended changes. All voted "yes." Motion carried.

## **8. Park Board Member Reports**

Walick was excited about the new playground equipment at GroTonka but his kids are a little disappointed that the train is gone.

Ingraham asked if the equipment was in.

Walick said it is going in and you can basically see what it will look like.

Ingraham applauded the city staff's efforts on reopening The Marsh, which was a huge project. He visited the facility and thought they did a quality job and felt it was going well.

DiLorenzo wasn't sure if other's received an email from a teacher in Minnetonka about the Glen Lake accessibility park. She just wanted to bring some visibility to that project because the students are really excited about it. The teacher is Betsy Julien, a sixth grade teacher who has been working with fifth and sixth graders to raise money for a fully accessible playground. They've reached \$702,000 of their million dollar goal. She wasn't sure if it was appropriate for them to assist with this but she wanted to at least bring some visibility to that project the teacher and students are working on.

Kumka has been in touch with that teacher. Her effort is amazing and it is part of the wrinkle in the skate park feasibility study. There is a potential opportunity to coordinate her effort with our skate park effort but we still need to look at our feasibility study and come up with our recommendations.

Semersky asked if her project is at the elementary school that was one of the backup locations for the skate park.

Kumka replied yes; we also operate the ice rinks and tennis courts there.

Hanley added that the adaptive equipment will accommodate children in wheelchairs.

Ingraham commented that his grandson goes there and they got the funding for their school and what the kids have taken on is the funding for the metro area.



Kumka said the equipment is spectacular; he has seen some renderings and there are special carousel type features and swings that the whole wheelchair can go on. The teacher mentioned that it is unique and there is nothing quite like that in our area. It would be a real draw for that community.

## 9. Information Items

### Summer Registration

Woeste gave the report.

### Upcoming Park Projects

Kumka gave the report.

### Park Signage Update

Yetka and Kumka gave the report.

### Skate Park Feasibility Study Update

Kumka gave the report.

Ingraham asked if the feasibility update would allow for a slightly larger footprint in one spot.

Kumka replied that there will be more options.

Hanley asked by the time it is presented again if it would include neighbor's feedback.

Kumka explained that part of the decision making process would include deciding what sites they want to take to a true community engagement process.

Ingraham questioned if they would see the verbiage on the signs because he liked the signs at Big Willow Park that talked about the mills and stuff. The Friends of Minnetonka Parks have reviewed the signs but he wondered if there was a public period.

Yetka answered that they work with our communications staff and if you think of signs as a communication tool like the *Minnetonka Memo* or our website, they typically don't put content out for review because they are very strict on that.

Ingraham mentioned that the Friends of Minnetonka Parks did see it and reviewed it.

Yetka responded that they did. Staff had one or two meetings with them as a courtesy because of their high interest in the parks. The meetings were really focused on themes and concepts, not actual content and verbiage.

Walick asked if Yetka has heard anything back regarding the Native American information.

Yetka explained that she was at a conference today and Dr. Kate Beane was the keynote speaker. Dr. Beane works for the Minnesota Historical Society and she is a Dakota. She talked about the Dakota and the various bands in this area. Yetka talked to her afterwards

because one of the bands that was recognized in the sign was the Wahpekute and they were in this area as well as the Mdewakanton. It's a very fluid situation because they moved around; it's hard to pinpoint who was where because they were here for thousands of years. Yetka mentioned that particular sign was about biodiversity and landscape change so it was suggested that we keep it at Dakota instead of trying to identify a particular band. She thought it was a really good idea because it highlights the Native American presence but the sign is not meant to be a Native American history sign. Yetka mentioned that Dr. Beane is very interested in coming and speaking to the city. She has a very long rich history and she was very instrumental in spearheading changing Lake Calhoun to Bde Maka Ska. She has a very interesting story about the history of Native Americans and how important names are.

Hanley said for future signs, when it's appropriate, they should be specific to that park. It has some value as long as it fits within the communications guidelines.

#### **10. Upcoming Park Board Agenda Items**

O'Dea gave the report.

Semersky asked if they were able to find a farmer's market manager.

O'Dea said our new Farmer's Market Manager is Korey Beyersdorf.

DiLorenzo added that the park is really looking good.

O'Dea explained that they are finishing construction. They are working on the fountain right now and they have been doing some work in the building these past couple of days.

Ingraham asked if Crane Lake is done.

O'Dea said Crane Lake has punch list items still to do but for the most part, yes.

Hanley asked if staff would like them to be there for the opening.

O'Dea replied that invites for the ribbon cutting went out yesterday. It would be great if you are available to come.

#### **11. Adjournment**

Jacobs moved, Hanley seconded to adjourn the meeting at 7:41 p.m. All voted "yes." Motion carried.

Respectfully submitted,

*Kathy Kline*

Kathy Kline  
Recreation Administrative Coordinator

**Minnetonka Park Board Item 7A  
Meeting of June 7, 2023**

<b>Subject:</b>	Timberline Tennis Association Site – Land Donation
<b>Park Board related goal:</b>	To provide quality athletic and recreational facilities and programs
<b>Park Board related objective:</b>	Receive and provide input and guidance on acceptance of the tennis association land for a future City Park
<b>Brief Description:</b>	Presentation on the Timberline Tennis Association site and the public feedback results

**Background**

In summer 2022, City staff and the Park Board were approached by representatives of the Timberline Tennis Association, who own a 0.37 acre parcel of land located at 11209 Timberline Road. The tennis association is interested in donating the parcel to the City for use as a small neighborhood park.

**Summary**

The existing site contains an asphalt tennis court with a chain-link fence and has fallen behind on required maintenance. Steep slopes on the parcel contribute to the land being too small to accommodate a new residential house on the site. The Timberline Tennis Association wants to donate the parcel, at no cost, to the City. The parcel happens to be located outside of nearby park service areas as identified in the Parks, Open Space, and Trails Plan (POST).

City staff hosted an open-house event on May 14<sup>th</sup> with 20 people in attendance, and has collected feedback from surrounding neighbors via email and comment cards. Some concerns regarding the site include narrow streets, stormwater issues, and parking requirements. Despite these concerns, the City received 35 comments from residents supporting the City accepting the donation and installing a neighborhood park with a small playground and other amenities as appropriate and one vote against it.

If accepting the donation is recommended by the Park Board, City staff will begin the legal review and donation acceptance process. Upon satisfactory completion of the review, acceptance of the donation will be submitted to City Council for approval. When the donation is finalized, the tennis court and fencing would be removed, and temporary ground cover installed. City staff would take over site maintenance and mow the existing turf. City staff will then include in the 2025-29 Capital Improvement Plan budgetary items to design and construct a new park on the site. Park design will include public outreach to understand the wants and concerns of the local residents.

**Recommended Park Board Action**

Receive the presentation of the Timberline Tennis Association site and outreach feedback and recommend to City Council to accept the site donation.

**Attachments**

- Resident Feedback Results

**In-Person Comments**

	Resident First Name	Last Name	Address	Comments	Support or Against
1	Ray	Klempp	1829 Timberline Trail	In favor of the park. An asset for the neighborhood. Neighborhood is turning over and families with kids will move int. Best way to know furture of property	Support
3	Deb	O'Connor	1815 Timberline Tr.	I am 100% in agreement with the City of Minnetonka agreeing to accept our donation of the Timberline Tennis Assoc. Court.	Support
4	Ralph	Kettler	1823 Timberline Tr.	I support the citying turning the property into a park	Support
5	Karen	Lindquist	1902 Timberline Spur	Please consider intergenerational components. I have seen physical fitness trails iwthing the parkt with legends spelling out activites to be done at various stations. Would appreciation equipment in compatable with nature.	Support (with design considerations)
18	Patrick	Nolan	11700 Live Oak Dr.	I am for the playground/park.	Support
19	Ethan	Laub Adam	11405 Park Ridge Dr. W	I think parking is a problem. I would want atleast 5 pakring spaces and "No Parking" signs on the street around the area! Please! (I am in general in foavor of it) or have a swingset with a gazebo with BBQ grills. Multiuse and multigenerational. Or open up the tennis membership to all residents of the Sherwood forest area and it would not be donated to The City.	Support (with design considerations)
21	Tom & Connie	Tart	1807 Timberline Trail	Thanks to the great staff of Minnetka we have a great park system. We are in favor of a new mini park to keep our entrance in our neighborhood looking great. Thanks again for all you do.	Support

**Email Comments**

	Resident First Name	Last Name	Address	Comments	Support or Against
	Rita	DeWane	11310 Timberline Rd	Thank you for your time on this matter. I am in total support of converting this site into a small neighborhood park with a playground feature and a few benches.	Support
	Tim and Glenda	Hoogland	11601 Timberline Rd	We are strongly in favor of the park. We have grandchildren who will use it and there are more families with oyung children retuyring to the Shrewood Forest Community. We are grateful for the generosity of the Association in making this gift that will benefit the community for years to come. There is no doubt in our minds that a park will also be a benefit to everyone's proprety value --- especially if the alternative is a decaying tennis court or abandoned green space with no caretaker.	Support
	Rachel and Jon	Leonard	10933 Runnymead Rd.	We write in support of the proposed playground at the Timberline Tennis Court Site. There are many young families in the neighborhood that would use the playground and it would only add to our quality of life as the parents of young children and property values. We think it's a great idea and the perfect repurposing of land that has been sitting for a number of years. We are unable to make the meeting on the 17th, but wish for our comments to be included. Our family and our neighbors around us are very excited about the potential of having a new playground in the neighborhood, especially considering we don't have one within a 15 minute walk of our house.	Support
	Craig/Michael	Solum/Yanke	11206 Timberline Road	Regarding the proposed park at the timberline tennis court site; we support it as long as the natural barrier of trees is intact or others planted, so we don't have to look directly at the equipment. Attached are pictures of the current tree line that blocks the area. Please do your best to keep this intact.	Support (with design considerations)
	Gayle	Fricke		I'm reaching out to voice my support for the proposed neighborhood park with playground. Our family lives on Park Ridge Drive, we just moved here two years ago. Our biggest complaint is the lack of a park within biking/walking distance for us and our kids. We've toyed with the idea of moving again to be closer to parks in a different neighborhood. Please please approve the park! Sorry we can't make it to the meeting in person, we have two different softball and baseball games for the kids tonight.	Support

	Resident First Name	Last Name	Address	Comments
	Harry & Darlene	Berzins	11501 Park Ridge Drive	In agreement to donate the property to the city for a "tot" park
	William and Lori	Abel	11410 Park Ridge Dr. W	Donate to city for a park
	Paul R.	Frank	11411 Park Ridge Dr. W	Please donate to the city. Thank you for your consideration
	Brent	Anderson	11510 Park Ridge Dr. W	Donate to the city. (Beer Garden - just kidding!)
	Dean	Miller	11510 Park Ridge Dr. W	Donate to the city. (Beer Garden - just kidding!)
	Robin Ann	Williams	11511 Park Ridge Dr. W	In favor of turning tennis court into a playground

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	Resident First Name	Last Name	Address	Comments
	Adam & Ramona	Jorgenson	2210 Black Oak Dr	I support the tennis court turning into a park.
	Evelyn	Orr	11925 Hilloway Rd	I support the mini park at Timberline
	Nokola	Samardzija	11533 Park Ridge Dr W	I support t-court turned into park.
	Jay	Walters	11521 Park Ridge Dr W	let's have a nice park
	Duamgrat	Nelson	11500 Park Ridge Dr W	I support the tot park
	Doug	Young	11412 Lakeview La W	I support the tennis court being turned into a park.
	Weldon	Bell	11312 Oak Ridge La	Would enjoy having an option for kids to enjoy outside
	Kerry	Seim	11201 Timberline Rd	I support the tot park
	Amy	Longo	11220 Oak Ridge La W	I support the tot park
	Jim	Seim	11201 Timberline Rd	I support the mini park at 11209 Timberline Rd
	Adam	Fricke	11600 Park Ridge Dr W	I support the park on Timberline
	Marlee	Solomonson	11911 Hilloway Rd W	I am for the tennis court to be a park
	Larry	Ruppert	2201 Black Oak Dr	I support a mini park on timberline
	Morton	Naiman	11329 Timberline Rd	I am in favor of creating a park on Timberline Rd
	Ken	Larson	11624 Timberline Rd	Totally in favor, many more failies in our neighborhood with kids, we need a playground
	Peggy	MacGibbon	1850 Timberline Trail	As the owner of the above parcel in the current Timberline Tennis Assoc., we vote AGAINST the proposed park. Timberline Road isn't wide enough to support ANY street parking or additional traffic. Traffic moves too fast to encourage people, let alone children, to walk + bike to a park.

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Against

**Minnetonka Park Board Item 7B  
Meeting of June 7, 2023**

<b>Subject:</b>	Skate Park Feasibility Final Study – Revised Recommendations
<b>Park Board related goal:</b>	To provide quality athletic and recreational facilities and programs
<b>Park Board related objective:</b>	Receive and provide input and guidance on the skate park feasibility study
<b>Brief Description:</b>	Presentation on the Skate Park Feasibility Study and new Staff recommendations

**Background**

In early 2021, a group of residents approached the Minnetonka Park Board inquiring about a new or updated skate park. The city currently owns one skate park, located in Glen Lake off of Excelsior Boulevard. This 20-year-old skate park is an older style skate park and is not heavily used.

The results of the 2019 Community Facility & Programming Space Study indicated an increase in participation levels for skateboarding. The recent update to the Parks, Open Space and Trails (POST) Plan lists a skate park as a future priority initiative. An increased interest in non-traditional sports, such as skateboarding, have occurred recently. The Minnetonka Park Board and staff have received numerous requests for updated amenities related to skate boarding, along with estimated costs. The original next step in the project would be to start design of a new or renovated skate park in spring 2023, with construction beginning the following year.

**Summary**

To identify the most appropriate spot for a new or renovated skate park in the City, staff and consultants have performed a series of site inspections and have created a detailed site analysis process. Guided by POST Plan, and the Natural Resources Master Plan (NRMP) two levels of site selection criteria have been created. The first level of site selection for further analysis included considerations such as ownership status, overall size available, and site conditions such as topography. This led to a “feasible” ranking for 11 sites throughout the city, with some caveats. These 11 sites then moved on to a second level of site selection criteria including elements such as accessibility, surrounding land use, supporting amenities, safety, and environmental sustainability.

Through the site selection process three sites were identified for further analysis after applying a detailed scoring rubric. The sites include Glen Lake Activity Center area, the Shady Oak Pavilion area, and the Glen Lake Elementary ice skating rink area. These three sites have preliminary site layouts included in the final feasibility study. A version of

the Skate Park Feasibility Study was uploaded onto Minnetonka Matters for public feedback.

At the Park Board meeting on March 3, 2023 the Skatepark Feasibility Study report was presented and a recommendation was made by City staff to move ahead with the Glen Lake Activity site for final design. The Park Board approved the Skate Park Feasibility Study Report and recommended the City Council review and consider the report and recommendation for approval. Between the period of the March 3, 2023 Park Board meeting and the April 17, 2023 City Council meeting, additional information regarding two of the top sites for consideration was received, and staff pulled the item from the Council agenda.

Additional considerations include:

- Staff has been in communication with leaders of the on-going fundraising for the Glen Lake Elementary accessible playground effort. The potential for a partnership opportunity was raised.
- Purchase of The Marsh and implementation of the Community Facilities Study may lead to large scale changes at the Glen Lake Activity Center site. Site redesign may allow for additional space and design flexibility at this City community/commercial hub.

Staff will present a summary of this information and has revised their recommendation to postpone final skatepark design at the Glen Lake Activity Center site until results of the on-going Community Facilities Study are received. The Study is to be completed by February 29, 2024.

### **Recommended Park Board Action**

Receive the presentation of the Skate Park Feasibility study revised recommendations and approve the Glen Lake Activity Center site as location for final site design pending the Community Facilities Study results.

### **Attachments**

- City of Minnetonka Skate Park Feasibility Study Report



# SKATEPARK FEASIBILITY STUDY REPORT

MARCH  
20  
23



CITY OF  
MINNETONKA

City of Minnetonka



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# CHAPTER 1

# SKATEPARK DEVELOPMENT

## WHAT IS A SKATEPARK?

Skateparks are unique recreational facilities that provide the action sports community a safe place to ride. These facilities serve a breadth of users that include skateboarders, BMX riders, scooter riders, roller skaters, and more.

Skateparks come in all shapes and sizes, and should be designed to fit the needs of the community and its location. For this reason, skatepark projects should both start and end with extensive public engagement and outreach.

Skateparks also function as dynamic public spaces that are both physically and socially engaging. Because skateboarding and other action sports only require yourself and a small piece of equipment, these activities are practiced by people of all ages, genders, and backgrounds. In the communal space of the skatepark, this broad range of individuals come together and bond over a shared passion for their sport.

*“Skateparks encourage youth to develop healthy, active lifestyles. Research shows that skateboarding and the communities that form at skateparks help young people build connections that benefit their socio-emotional wellbeing. Skateparks are also havens of diversity, where youth of all backgrounds gather and connect through their common love of the sport.” - Tony Hawk*

## WHY IS THIS STUDY IMPORTANT?

While skatepark users permeate all of our communities, skateparks have historically been overlooked as a vital recreational facility needed in every park system. Other facilities like basketball courts, baseball fields, and playgrounds are treated as a given within park system planning, while skateparks almost always require strong voices and engagement from civilian advocates to make them happen.

This feasibility study is an important step in providing the Minnetonka community with the skatepark facilities that they need and deserve. In this early phase it's important to create a foundation of understanding around development best practices and terminology. This chapter will cover the most important tenants of skatepark development, many of which are sourced from the **Public Skatepark Development Guide**, the foremost resource for people working to build public skateparks. For those seeking additional information, you can find the full guide linked at the end of this chapter.

## SKATEPARK CHARACTERISTICS

While no skatepark is the same, they all have a few common ingredients that lead to their long-term success. According to the Skatepark Development Guide, skatepark projects should strive to have the following characteristics:

### 1. Free to Use

The skatepark has no fee, waiver, or residency requirements to visit and use.

### 2. Concrete

The skatepark is permanent and created using durable materials.

### 3. Walkable

The skatepark is near the geographic center of the community it is meant to serve.

### 4. Made by Specialists

The skatepark is designed and built by experienced skatepark professionals.

### 5. Community-led

The skatepark is directed and advanced by community action.

### 6. Inclusive and Diverse

The skatepark encourages different kinds of users, particularly BMX and scooters, and programs, particularly learn-to-skate workshops and park clean-up days.

## SKATEPARK OCCUPANCY & ACCESS

When locating a new skatepark within a community, it's important to understand the **skatepark service area**. This is defined as the geographic range that your skatepark is intended to support. In the scope of this study, our future skatepark is intended to serve the whole of Minnetonka. As of 2022, the estimated population is approximately 53,000 residents.

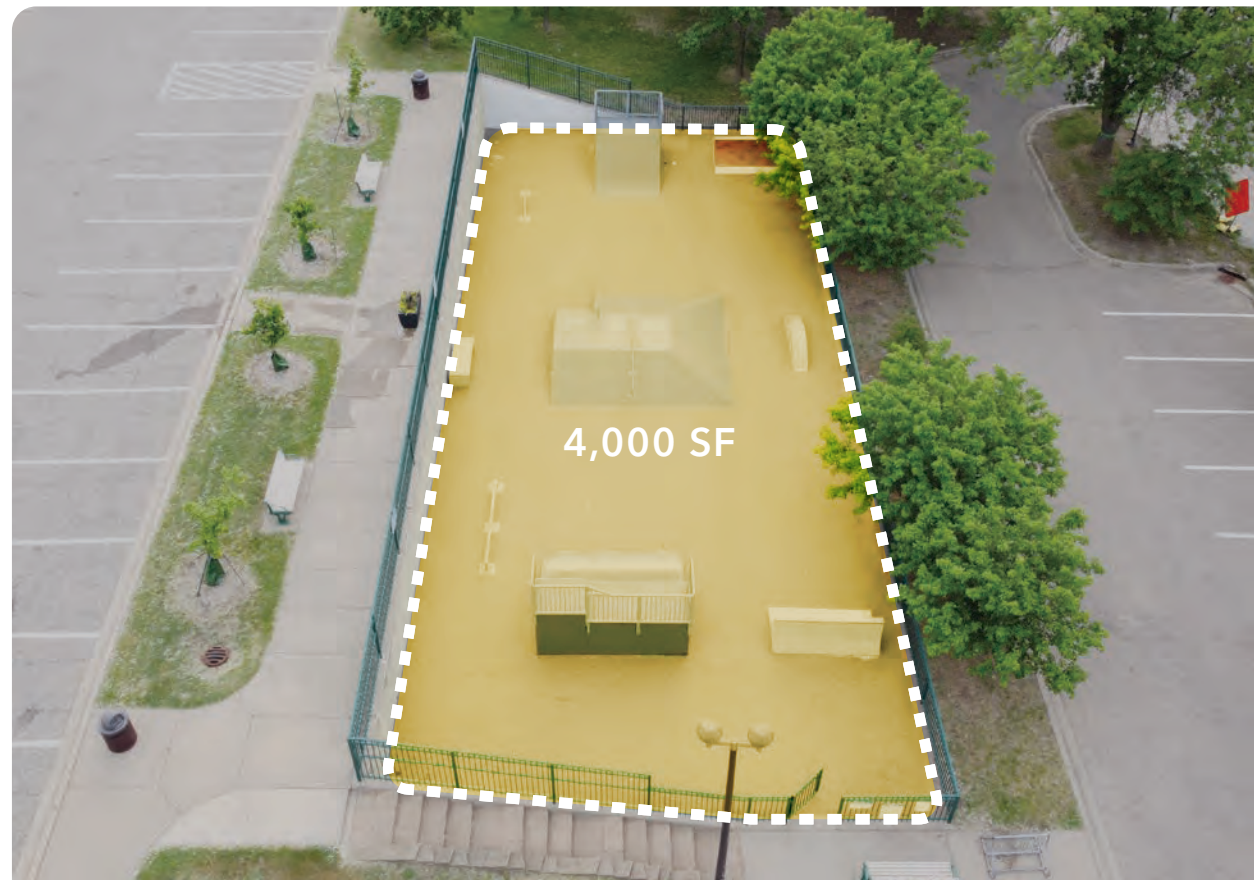
There are numerous ways to determine how much skatepark space is needed to adequately serve a population of people. Below are a few of the industry recommended methods for calculating needed skatepark space:

- > For each 25,000 residents, 10,000 square feet of skatepark space is required
- > Service area population X 0.414 = total square feet required (53,000 X 0.414 = **21,730 sf**)
- > One skatepark for every neighborhood

**Skatepark service calculations show that the City of Minnetonka should have around 20,000 square feet of skatepark space.**

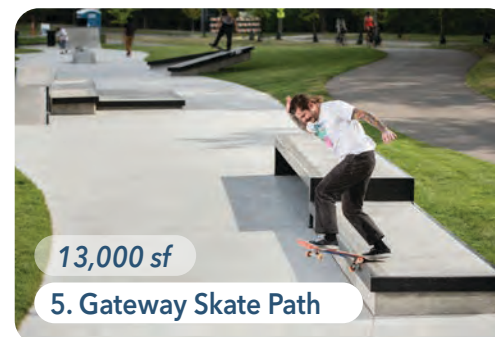
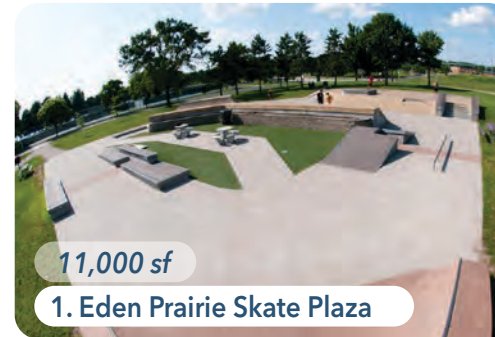
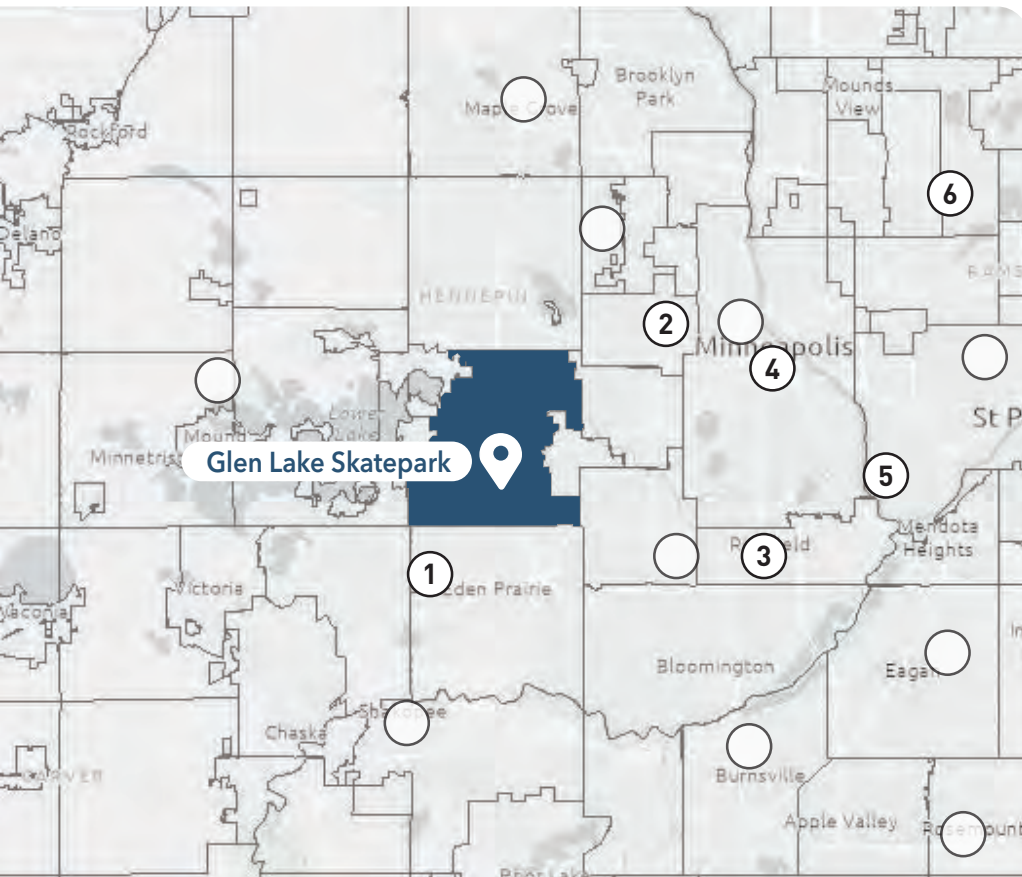
The current skatepark at the Glen Lake Activity Center is around 4,000 square feet, only meeting 20% of what is recommended.

## EXISTING SKATEPARK AT THE GLEN LAKE ACTIVITY CENTER



## REGIONAL SKATEPARK CONTEXT

When locating a skatepark it is also important to be aware of other skateparks in the region. Seen below are the locations of cast-in-place concrete skateparks (the modern standard) within the vicinity of Minnetonka. Having an understanding of what these facilities offer in terms of size and style helps to better inform the skatepark development process. The featured skateparks shown are good examples of modern, high-quality projects for which the City of Minnetonka should aspire to create.



## SKATEPARK TYPOLOGIES

There is no official "standard" for how skateparks are described, but they are most typically categorized based on their **size** and **style**. When striving to locate and build a new skatepark, knowing the basic terminology helps to get everyone on the same page when describing what they want or don't want in a new park.

In Chapter 4 of this study, certain styles will be referenced as being particularly suited to a site. While it is good to draw design inspiration for the project location, the desired style of features should be determined through community engagement efforts. When it comes to size, as covered on the previous page, the City of

Minnetonka should strive to have around 20,000 square feet of skatepark space. This means that either a **Regional Skatepark** be developed at a single location, or that **multiple skateparks of a smaller size** are considered for development. The availability of sites and the practical goals of the City will ultimately determine the final approach.

## STYLE

### STREET / PLAZA

Street / plaza parks are the favorite of the vast majority of skaters and they are designed to emulate and improve upon the street skating experience. Obstacles in a street plaza are styled to look like natural street terrain such as stairs, railings, planters and benches. Skaters will push off with their feet to gain momentum in a street plaza.



### TRANSITION

Transition style parks are designed to emulate and improve upon the pool skating experience. Skaters in transition parks can move around without taking their feet off the board to push. Curved walls allow skaters to ride around and across space in addition to the back and forth skating you might see on a traditional half pipe. Transition parks come in an endless variety of shapes and sizes.



### FLOW / HYBRID

Flow / hybrid parks combine elements of both transition parks and street plazas. In a well designed flow park a skater can pump around the parks curved walls such as quarter pipes, pump bumps and bowl corners without taking their feet off to push. They can use that speed to hit street obstacles such as stairs, railings and benches.





## ADDITIONAL RESOURCES

There is a wealth of information about skatepark development best practices available to the public. To learn more within this realm please utilize the following materials. Also included are resources related to skateparks in Minnesota and Skatepark plans developed by City / Park Board organizations:

### Public Skatepark Development guide

Website

> <https://publicskateparkguide.org/>

Guidebook

> <https://www.skatepark.org/uploads/PSDG-PDF.pdf>

### The Skatepark Project

> <https://skatepark.org/start/>

### Minneapolis Skatepark Activity Plan

> [https://www.minneapolisparcs.org/\\_asset/dknrfm/skate\\_park\\_activity\\_plan.pdf](https://www.minneapolisparcs.org/_asset/dknrfm/skate_park_activity_plan.pdf)

### Best MN Skateparks

> <https://skatethestates.com/best-skateparks-in-minnesota/>

### City of Skate

> <https://cityofskate.org/>

## SIZE

### SKATE SPOT

< 5,000 square feet

Skate spots, sometimes called skate dots, are the smallest skatepark type and are designed to accommodate small groups of users. They are typically part of a larger network of skateparks, helping to provide the community with multiple options in terms of size, style, and location.



### NEIGHBORHOOD SKATEPARK

5,000 - 20,000 square feet

Neighborhood skateparks are the most common size, and are generally large enough to provide a mix of styles and amenities. A neighborhood skatepark of average size and quality design can serve as many as 60 simultaneous users.



### REGIONAL SKATEPARK

> 20,000 square feet

The regional skatepark is the largest skatepark classification, and are typically known for their capacity to handle crowds and wide variety of terrain. They are often the goal of communities looking to create an impressive facility that showcases skateboarding and the sculptural beauty of skateparks.



# CHAPTER 2 | SITE SELECTION

## AN EXTENSION OF THE PARKS, OPEN SPACE AND TRAILS (POST) SYSTEM PLAN

The Skatepark Feasibility Study Report is in response to resident requests to the Park Board and an outcome of the City of Minnetonka POST System Plan. As such, a site that is feasible for skatepark development must be in-line with the POST plan's mission and guiding principles.

As it relates to the goals of this study, the POST mission and guiding principles have been built upon to create site specific and skatepark specific criteria that can be used to determine the feasibility of potential locations. Find the skatepark feasibility criteria on the following page.

### MISSION STATEMENT

The mission of the Minnetonka Parks, Open Space and Trail System Plan is to be leaders in providing a welcoming, comprehensive and balanced system of high quality parks, natural areas, trails and programs for all to enjoy.

## POST SYSTEM PLAN GUIDING PRINCIPLES

Reference the POST System Plan Chapters 04 and 05 for full principles



**ADVANCE ENVIRONMENTAL SUSTAINABILITY AND RESILIENCY**



**PROVIDE CONNECTIONS TO PARKS, TRAILS AND PROGRAMS**



**PROMOTE COMMUNITY HEALTH AND WELLNESS**



**PROMOTE EQUITY AND INCLUSION**



**SUPPORT EXCELLENCE AND INNOVATION**

## SKATEPARK FEASIBILITY CRITERIA: LEVEL 1 REQUIREMENTS

What qualities make a site feasible for skatepark development? Beyond feasibility, what qualities make a site *exceptional* for skatepark development and meets the specific goals of Minnetonka?

To answer this question, the design team developed feasibility criteria to identify sites and evaluate their potential. This process builds upon the POST System Plan, utilizes skatepark development best practices, and integrates insights from city staff. The first layer of criteria, or level 1, evaluates whether a site meets the most basic requirements for development. All sites should either be owned by the City of Minnetonka, able to be acquired without significant challenges, or have a partnership opportunity with the property owner. In order to meet the amount of skatepark space required for the city's population, the site should also be large enough to support a regionally sized skatepark. Considering the available site opportunities, this study defines that range as at least 17,500 square feet of total skateboarding space. Lastly, the physical conditions of the landscape should not pose significant construction challenges or lead to an unsustainable development.

### OWNERSHIP

Is the land owned by the City of Minnetonka?

- yes
- no

If no, can the property be feasibly acquired or a partnership created?

- likely
- possible
- unlikely

**If unlikely, the site is not feasible.**

### SIZE

Does the site allow for the development of a regional sized skatepark? (approx. 17,500sf)

- yes
- no

If no, what size skatepark would be appropriate?

- neighborhood scale (5,000 - 17,500 sf)
- skate-spot (<5,000 sf)

**If the site does not allow for regional sized development, it will not be explored in-depth within this study.**

### SITE CONDITIONS

How well do the physical characteristics of the site support skatepark development?

Consider the following:

- > topography
- > soils and water table
- > required earthwork
- > site removals
- > access to existing storm sewer
- > significant utility conflicts

*the site is...*

- great
- good
- workable
- challenging
- very challenging

**If the site is challenging or very challenging, it may not be feasible for development.**

## PRELIMINARY SITE OPTIONS:

With the level 1 criteria in mind, potential site options for skatepark development were sourced from city staff, recommendations from past community outreach, conversations with city community development staff, and through the design teams exploration of existing park land. The following sites were all visited in person to further explore their potential for development and are processed through the level 1 criteria in Figure 2A.

\* Glen Lake Skatepark and the Glen Lake Park Playground, while too small on their own to meet a regional size, is considered a feasible site option if they are both developed as skatepark space. Moving forward in this study these sites will be considered together and referred to as the Glen Lake Activity Center Sites.

\*\* The Ridgedale iFly Parcel site could make for a feasible skatepark development, but is not big enough to facilitate a regional skatepark. This site could be considered for future development of skatepark space in the city.

	SITE LOCATION	OWNERSHIP	SIZE	SITE CONDITIONS
FEASIBLE	<b>Civic Center Fields + Play Area</b> 3391 Williston Rd	✓ yes	✓ yes	✓ good
	<b>Glen Lake Elementary School</b> 4801 Woodridge Rd	✓ no, partnership possible	✓ yes	✓ challenging
	<b>Glen Lake Park Playground</b> 14350 Excelsior Blvd	✓ yes	✓ yes* 11,000 sf	✓ great
	<b>Glen Lake Skatepark</b> 14350 Excelsior Blvd	✓ yes	✓ yes* 4,000 sf	✓ good
	<b>Gro Tonka Park</b> 17003 Prospect Pl	✓ yes	✓ yes	✓ great
	<b>McKenzie Park</b> 14950 Mckenzie Blvd	✓ yes	✓ yes	✓ workable
	<b>Meadow Park</b> 2725 Oakland Rd, Minnetonka	✓ yes	✓ yes	✓ workable
	<b>Minnetonka Middle School East</b> 17000 Lake St Extension	✓ no, partnership possible	✓ yes	✓ great
	<b>Ridgedale Snow Storage Parcel</b> Address Unassigned	✓ no, acquisition needed	✓ yes	✓ great
	<b>Shady Oak Pavilion Area</b> 5200 Shady Oak Rd	✓ yes	✓ yes	✓ workable
NOT FEASIBLE	<b>The Marsh Site / Civic Center</b> 15000 Minnetonka Blvd	✓ no, acquisition needed	✓ yes	✓ good
	<b>Minnetonka Drive Parcel</b> Address unassigned	✓ yes	✓ yes	✗ challenging
	<b>Ridgedale iFly Parcel</b> 12415 Wayzata Blvd	✓ no, acquisition needed	✗ no** 11,000 sf	✓ great
	<b>Royals Drive Parcel</b> Address unassigned	✓ yes	✗ no 10,000 sf	✗ very challenging

Figure 2A - Level 1 Site Option Evaluation

## SKATEPARK FEASIBILITY CRITERIA: LEVEL 2, FINDING THE BEST SITES

After meeting Level 1 requirements, potential skatepark sites are evaluated for how they meet more in-depth criteria that's specific to skatepark development in Minnetonka. Referred to as Level 2, these criteria investigate questions around site ownership, accessibility, land use context, environmental sustainability, supporting amenities, and for how they create a safe environment.

Within each of these categories are a series of questions which either give or take away points. After going through this process, sites have a quantifiable score for how their characteristics create the conditions for a great skatepark development site. In some instances, characteristics are more important than others and are given more weight. For example, having a connection to a trail receives more points than being within 0.50 miles of a major roadway. This is because a large percentage of skatepark users would more easily access the skatepark by board or bike, while vehicular access is more broadly achieved.

Each feasible site from the Level 1 criteria is processed through the Level 2 system in figure 2B on page 20.

### OWNERSHIP

- +2 Is the land owned by the City of Minnetonka?
- +0 Would the land require partnership with the owner?
- 3 Would the land require an acquisition?

### ACCESSIBILITY

- +2 Is the site connected to or near a paved trail?
- +2 Is the site within an 'area of need' per the POST System Plan?
- +2 Is the site centrally located in the city?
- +1 Is the site <0.50 mile from a major roadway?

### LAND USE

- +2 Would development transform an otherwise underutilized parcel?
- +1 Would a skatepark feel compatible with it's surrounding land uses? In other words, does it 'fit in'.
- +1 Would development as a skatepark bring vitality / spur other investment?
- 1 Would existing park amenities need to be removed and relocation nearby is not possible?
- 1 Would a skatepark potentially disturb surrounding residences?

### SAFETY

- +2 Are there additional regular activities surrounding the site?
- +1 Would the site be highly visible and easily surveilled?
- +1 Would the site feel safe for all age groups to use?
- 3 Would the site feel isolated or secluded from the public eye?

### ENVIRONMENTAL SUSTAINABILITY

- +1 Does the site support the development of stormwater management features?
- +1 Does the site afford other opportunities for sustainable development?
- 1 Does the site require significant tree removal or disturbance of high quality natural resources?

### SUPPORTING AMENITIES

- +1 Does the site have sufficient parking?
- +1 Does the site have restrooms, water fountains, or other existing amenities?

## THE BEST SITES: OPTIONS FOR ANALYSIS

Having reviewed sites through the in-depth, skatepark-specific criteria we can see which stand out as the most exceptional for development. The top four sites will be further analyzed in Chapter 3 to uncover which are most worth conceptual exploration.

	SITES FOR ANALYSIS										
	<i>possible points</i>	Glen Lake Activity Center Sites	Shady Oak Pavilion Area	Glen Lake Elementary School	Ridgedale Snow Storage Parcel	Meadow Park	The Marsh Site / Civic Center	Minnetonka Middle School East	Gro Tonka Park	Civic Center Fields + Play Area	McKenzie Park
<b>ACCESSIBILITY</b>	<b>+7</b>	<b>5</b>	<b>3</b>	<b>7</b>	<b>5</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>3</b>	<b>5</b>	<b>2</b>
Is the site connected to or near a trail?	+2	2	2	2	2	2	2	2	2	2	0
is the site within an 'area of need' per the POST System Plan?	+2	0	0	2	0	0	0	0	0	0	0
Is the site centrally located in the city?	+2	2	0	2	2	2	2	2	0	2	2
Is the site 0.50 miles from a major roadway?	+1	1	1	1	1	0	1	1	1	1	0
<b>LAND USE</b>	<b>+4</b>	<b>3</b>	<b>1</b>	<b>-1</b>	<b>4</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>-1</b>	<b>0</b>	<b>-1</b>
Would development transform an otherwise underutilized parcel?	+2	2	0	0	2	2	2	0	0	0	0
Would a skatepark feel compatible with it's surrounding land uses? In other words, does it 'fit in'?	+1	1	1	1	1	1	0	1	1	1	1
Would development as a skatepark bring vitality / spur other investment?	+1	0	0	0	1	0	1	0	0	0	0
Would existing park amenities need to be removed and relocation nearby is not possible?	-1	0	0	-1	0	-1	0	-1	-1	-1	-1
Would a skatepark potentially disturb surrounding residences?	-1	0	0	-1	0	0	0	0	-1	0	-1
<b>SAFETY</b>	<b>+4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>4</b>
Are there additional regular activities surrounding the site?	+2	2	2	2	2	2	0	2	2	2	2
Would the site be highly visible and easily surveilled?	+1	1	1	1	1	0	1	0	0	0	1
Would the site feel safe for all age groups to use?	+1	1	1	1	1	1	1	0	1	1	1
Would the site feel isolated or secluded from the public eye?	-3	0	0	0	0	-3	0	0	0	-3	0
<b>ENVIRONMENTAL SUSTAINABILITY</b>	<b>+2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
Does the site support the development of stormwater management features?	+1	1	1	1	1	0	1	1	1	1	1
Does the site afford other opportunities for sustainable development?	+1	1	1	1	1	1	1	1	1	1	1
Does the site require significant tree removal or disturbance of high quality natural resources?	-1	0	0	0	0	0	0	0	0	0	0
<b>SUPPORTING AMENITIES</b>	<b>+2</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
Does the site have sufficient parking?	+1	1	1	0	1	1	1	1	0	1	0
Does the site have restrooms, water fountains, or other existing amenities? □	+1	1	1	1	0	1	0	0	1	0	1
<b>OWNERSHIP</b>	<b>+2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>-3</b>	<b>2</b>	<b>-3</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>2</b>
Is the land owned by the City of Minnetonka?	+2	2	2	0	0	2	0	0	2	2	2
Would development require a partnership with the land owner?	+0	0	0	0	0	0	0	0	0	0	0
Would the land need to be acquired for development?	-3	0	0	0	-3	0	-3	0	0	0	0
<b>TOTAL POINTS</b>	<b>+21</b>	<b>18</b>	<b>14</b>	<b>13</b>	<b>13</b>	<b>11</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>

Figure 2B - Level 2 Site Option Evaluation

# CHAPTER 3 | SITE ANALYSIS

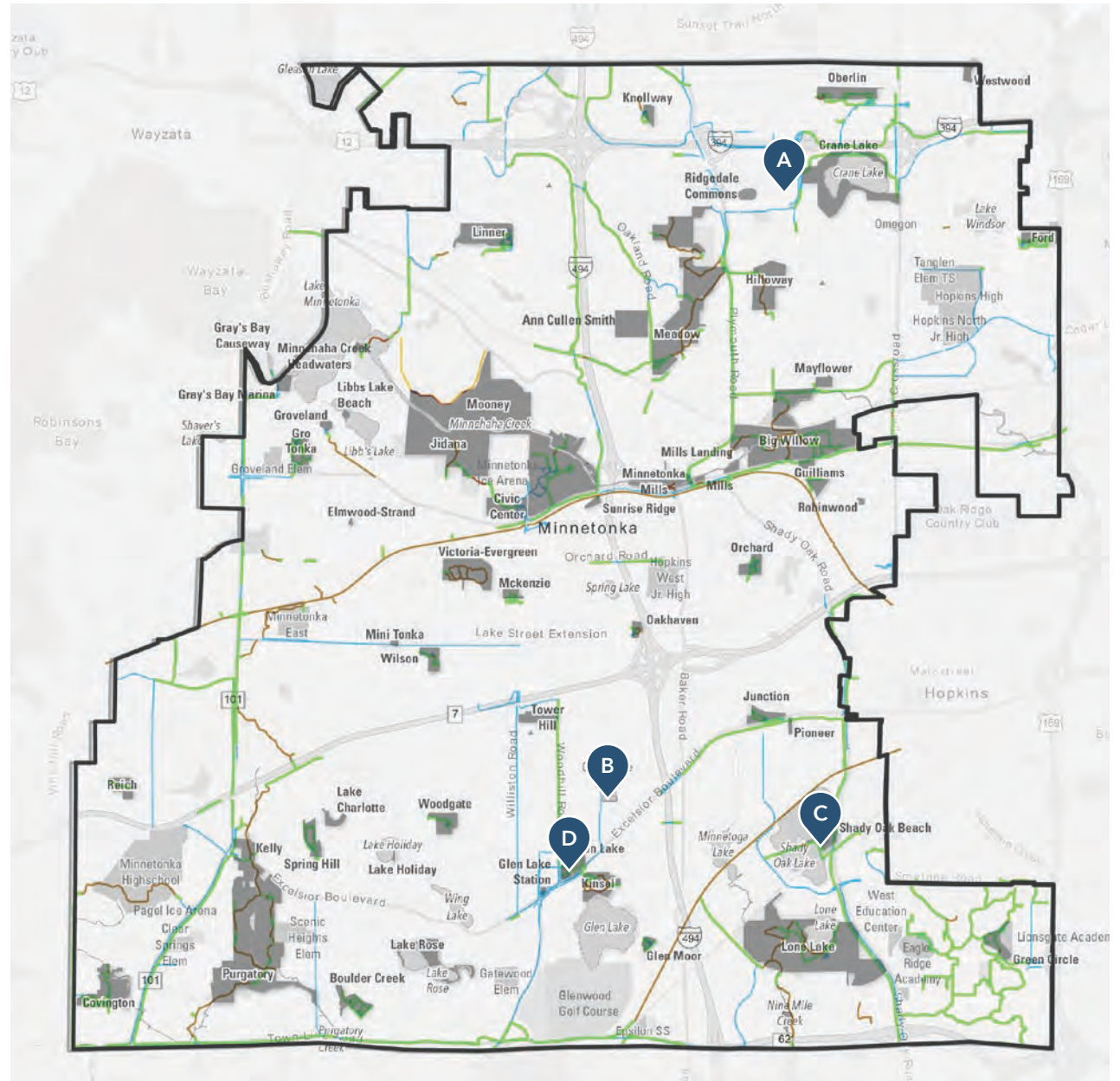


## APPROACH

The site selection process identified the locations that are most fit for skatepark development. Within this chapter, we take a closer look to investigate their specific contexts, pros and cons, and ultimately arrive at a conclusion for which are to be explored conceptually.

- A** Ridgedale Snow Storage Parcel
- B** Glen Lake Elementary School
- C** Shady Oak Beach Pavilion Area
- D** Glen Lake Activity Center Sites

-  Minnetonka Boundary
-  Trails (Asphalt)
-  Trails (Unpaved)
-  Sidewalks
-  City park



## RIDGEDALE SNOW STORAGE PARCEL

Located on a Ridgedale drive, the parcel is currently owned by the Ridgedale Mall and used to store snow from its parking lot.

### PROS

- > Highly accessible by trail and roadway
- > Opportunity for an 'iconic' skatepark, due to its visible location within the Ridgedale Center complex
- > Generous amount of developable space
- > Development does not displace other community-oriented uses
- > Existing parking could be utilized

### CONS

- > Parcel is not city owned, acquisition would be required for development



## 13 FEASIBILITY CRITERIA RANKING

- 5/7 ACCESSIBILITY
- 4/5 LAND USE
- 4/4 SAFETY
- 2/2 ENVIRONMENTAL SUSTAINABILITY
- 1/2 SUPPORTING AMENITIES
- 3/2 OWNERSHIP



## GLEN LAKE ELEMENTARY SCHOOL

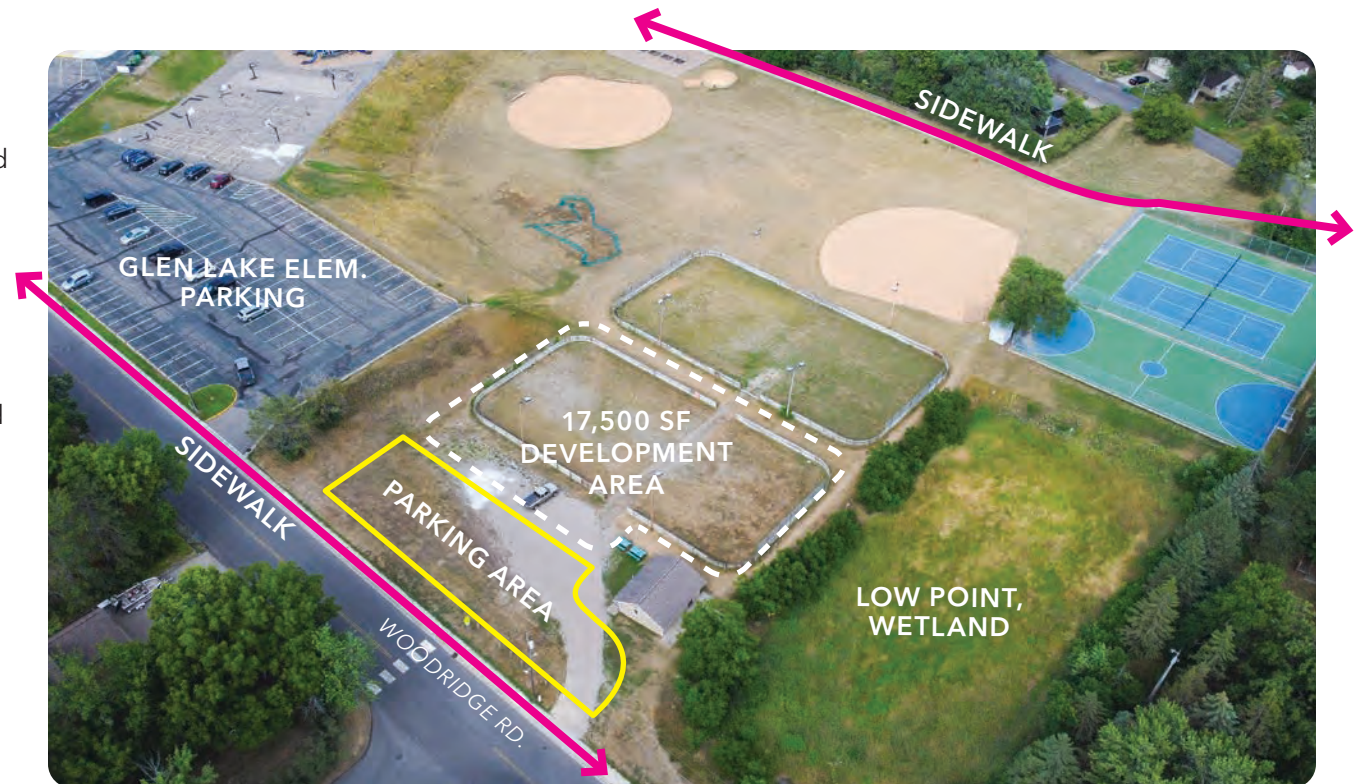
Located on Woodridge Road, this site occupies Glen Lake Elementary School property and would take the place of an existing ice rink.

### PROS

- > Site is located in an 'Area of Need' per the POST System Plan pg. 105
- > Highly accessible by trail and roadway
- > Existing warming house building could be used

### CONS

- > Skatepark area is not city owned, a partnership with the school would be required for development
- > An existing ice rink would need to be permanently removed or relocated
- > Use as a skatepark could potentially disturb surrounding residences



## 13 FEASIBILITY CRITERIA RANKING

- 7/7 ACCESSIBILITY
- 1/5 LAND USE
- 4/4 SAFETY
- 2/2 ENVIRONMENTAL SUSTAINABILITY
- 1/2 SUPPORTING AMENITIES
- 0/2 OWNERSHIP



## GLEN LAKE ACTIVITY CENTER SITES

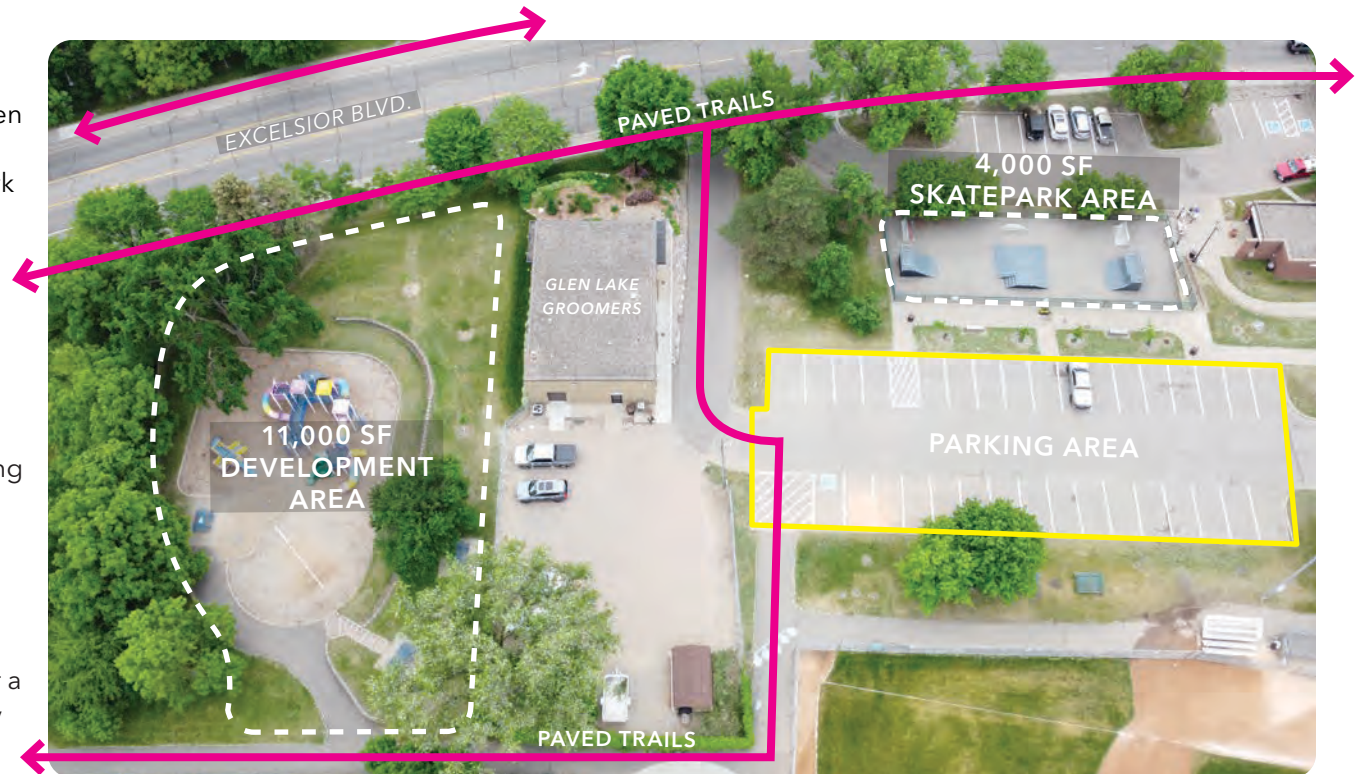
Located on Excelsior Boulevard is the existing Glen Lake Skatepark site and playground. This option would require redeveloping the existing skatepark together with the playground and surrounding area.

### PROS

- > Highly accessible by trail and roadway and centrally located in the city
- > Sites have additional park and recreation activities surrounding it, the baseball fields being a great adjacent program
- > Site already hosts skatepark programming

### CONS

- > Development displaces an existing playground
- > Two different development sites is less ideal for a regionally sized, destination skatepark, but may have some benefits for users



## 18 FEASIBILITY CRITERIA RANKING

- 5/7 ACCESSIBILITY
- 3/5 LAND USE
- 4/4 SAFETY
- 2/2 ENVIRONMENTAL SUSTAINABILITY
- 2/2 SUPPORTING AMENITIES
- 2/2 OWNERSHIP



## SHADY OAK BEACH PAVILION AREA

This site is located at Shady Oak Beach and would redevelop the existing pavilion area on the southwest portion of the parking lot.

### PROS

- > Site has additional regular activities surrounding it, the beach being a great adjacent program
- > Existing parking could be utilized
- > A skatepark would 'fit in' well in this location, and have great views overlooking the lake

### CONS

- > Development requires the relocation of the existing pavilion structure which is highly used
- > While it is connected to major roadways and trails, it is not centrally located in the City
- > Park noise could travel across the lake
- > In the evenings, this location could be isolated and out of the public eye

## 14 FEASIBILITY CRITERIA RANKING

- 3/7 ACCESSIBILITY
- 1/5 LAND USE
- 4/4 SAFETY
- 2/2 ENVIRONMENTAL SUSTAINABILITY
- 2/2 SUPPORTING AMENITIES
- 2/2 OWNERSHIP



## SITE ANALYSIS SUMMARY

### RIDGEDALE SNOW STORAGE PARCEL

Located on Ridgedale Drive, this parcel is currently owned by the Ridgedale Mall and primarily used for snow storage. It's location on the perimeter of the mall would be an ideal space for a large, highly visible, and iconic destination skatepark. If pursued, it would also be the third park development along Ridgedale Drive together with the Crane Lake Park Preserve and Ridgedale Commons. While it has many other positive attributes, such as being highly accessible and having existing parking, it is not owned by the city and the current owner has not shown interest in selling the property. For that reason, **this site will not be pursued as an option for conceptual development.**

### GLEN LAKE ELEMENTARY SCHOOL

A part of the Glen Lake Elementary School grounds and on Woodridge Road, development of this site would replace one of the schools existing ice rinks. The key factor for developing in this location is whether an agreement can be reached between the city and school for its use as a skatepark. Despite this potential hurdle, the location's context has many benefits. Located in an 'area of need' within Minnetonka's park system, the site is easily accessed by trail, highly

visible, hosts other activities in it's vicinity, and has existing bathrooms in the warming house on site. Fairly close to single family homes, use as a skatepark could potentially disturb surrounding residences. While this could be a negative, having residents close by adds to site safety and makes it more accessible to potential users. This location warrants conceptual exploration in the following section.

### GLEN LAKE ACTIVITY CENTER SITES

Located on Excelsior Boulevard is the existing Glen Lake Skatepark and Glen Lake Playground. While the sites by themselves are not large enough to create a regionally sized development, when considered together they could make for an interesting skatepark complex of reasonable size. The existing skatepark needs to be re-imagined in any case, and it's location in the city is both central and directly accessible by trail. Within it's vicinity is the Glen Lake Activity Center building, a commercial business, highly used athletic fields, and adequate parking. These conditions make the location a strong candidate for development, but having one regionally sized skateboarding space preferable to having two separate areas. Another factor to consider is that the existing playground would need to be removed and a new play-space

envisioned. With these conditions considered the Glen Lake Activity Center sites would be an attractive location for Minnetonka's new skatepark and will be explored further.

### SHADY OAK BEACH PAVILION AREA

This option considers relocating the pavilion at Shady Oak Beach and using the entirety of the space southwest of the parking lot as a skatepark. At this site the beach would bring regular activity to the location in summer months and create a fun atmosphere. Also at a highpoint above the lake, the skateparks setting would create a unique experience for its users. One potential problem with this location, however, is that it could feel isolated and out of the public eye in evenings and during times that the beach is not open. Also, there is the potential for noise to travel across the lake and disturb residences. In the scope of this study, the Shady Oak Beach Pavilion site is worth further exploration in the following section.

Of all the sites considered in this study, the following have been determined most feasible for skatepark development. In the following chapter, we will explore the potential of these locations as skateparks through the creation of preliminary concept plans.

#### GLEN LAKE ACTIVITY CENTER SITES



#### 18 FEASIBILITY CRITERIA RANKING

- 5/7 ACCESSIBILITY
- 3/5 LAND USE
- 4/4 SAFETY
- 2/2 ENVIRONMENTAL SUSTAINABILITY
- 2/2 SUPPORTING AMENITIES
- 2/2 OWNERSHIP

#### SHADY OAK BEACH PAVILION AREA



#### 14 FEASIBILITY CRITERIA RANKING

- 3/7 ACCESSIBILITY
- 1/5 LAND USE
- 4/4 SAFETY
- 2/2 ENVIRONMENTAL SUSTAINABILITY
- 2/2 SUPPORTING AMENITIES
- 2/2 OWNERSHIP

#### GLEN LAKE ELEMENTARY



#### 13 FEASIBILITY CRITERIA RANKING

- 7/7 ACCESSIBILITY
- 1/5 LAND USE
- 4/4 SAFETY
- 2/2 ENVIRONMENTAL SUSTAINABILITY
- 1/2 SUPPORTING AMENITIES
- 0/2 OWNERSHIP

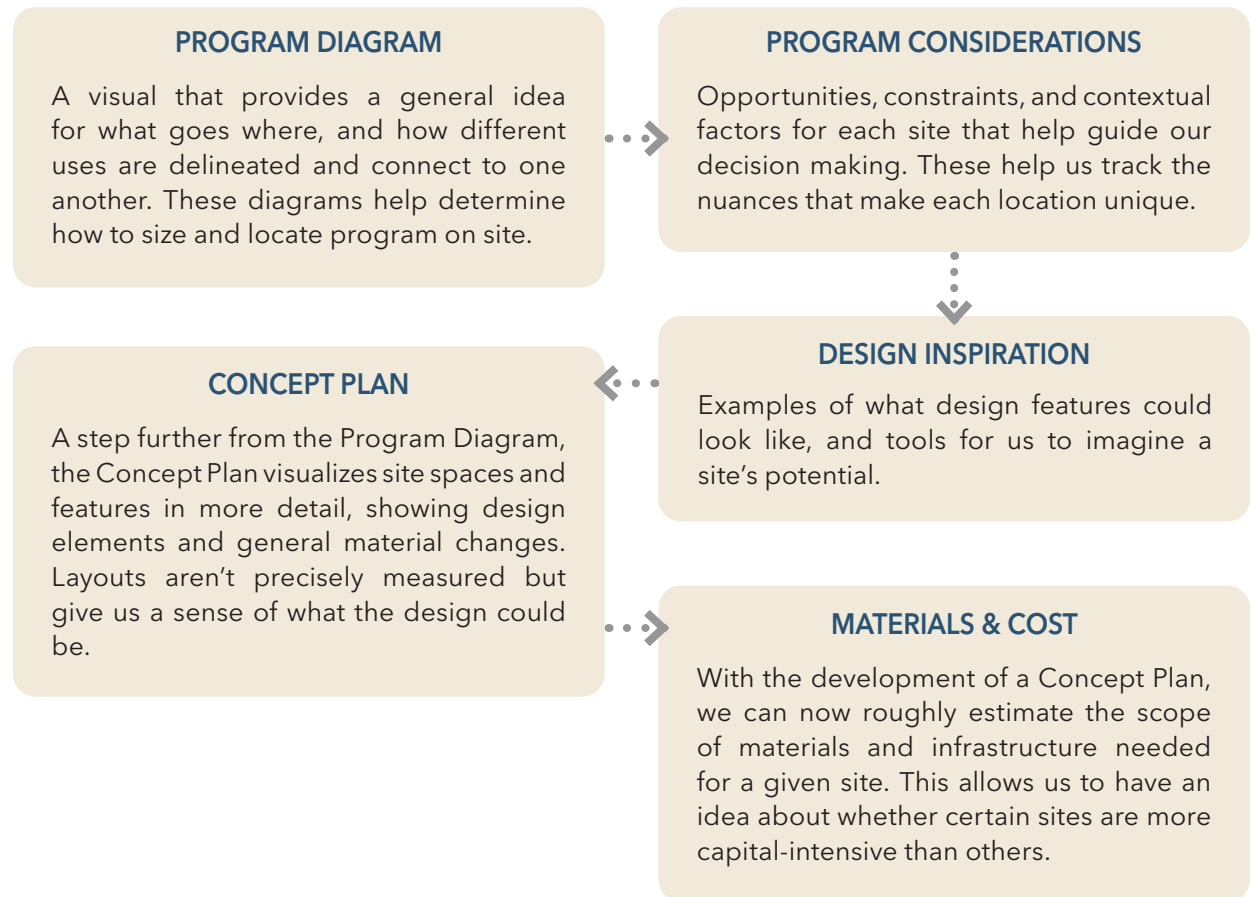
# CHAPTER 4 | CONCEPT DESIGN



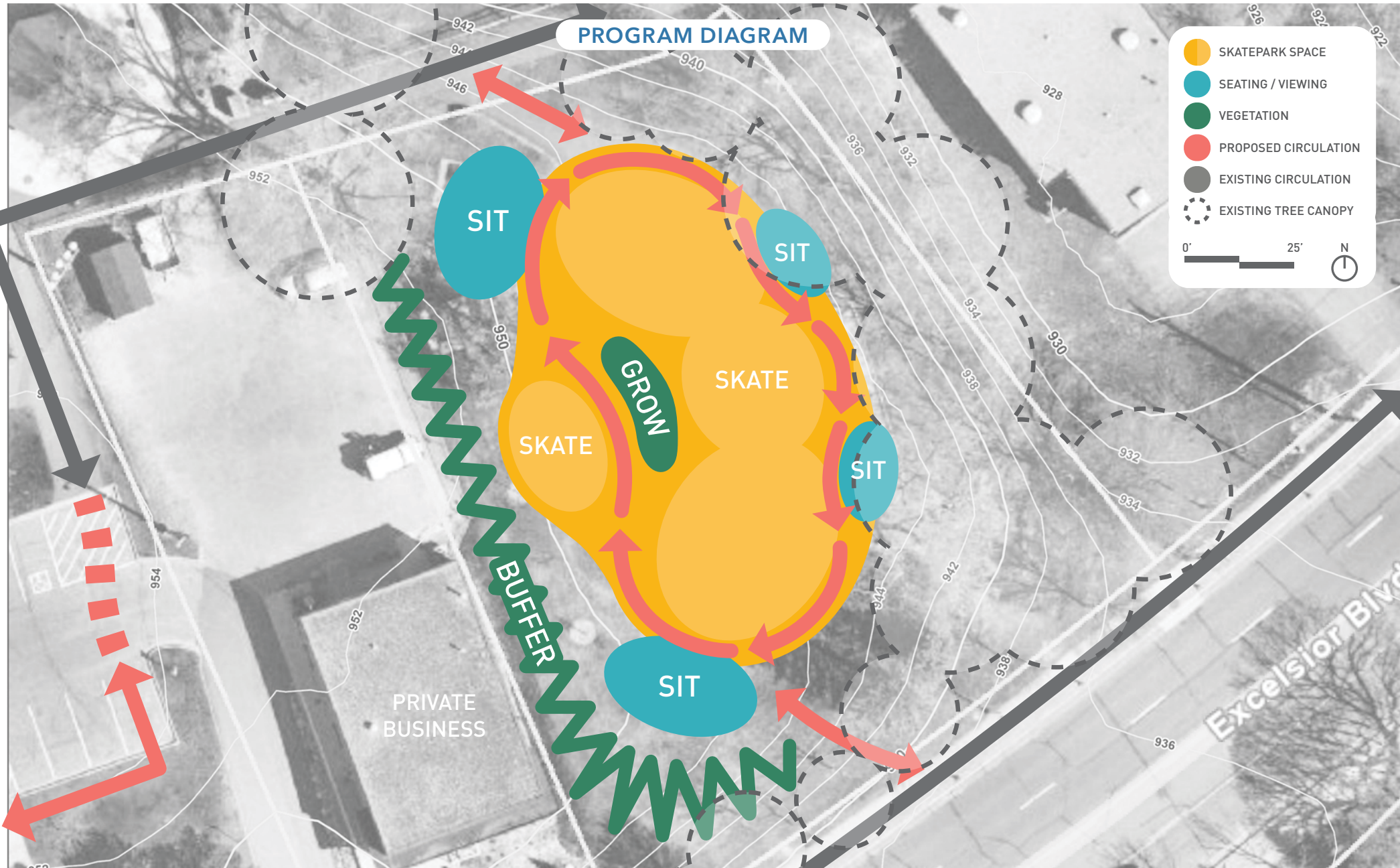
## APPROACH

This chapter explores conceptual design ideas for the most feasible skatepark sites. This exploration approaches site design from a high-level, focusing on general program ideas and overall considerations for each location. **The goal is not to prescribe specific layouts or features**, but to set the stage for the next steps in Minnetonka's development process. **Final plans should be developed with input from the community** and in collaboration with a contracted skatepark designer.

For this study, each site was studied to address skatepark program elements, character, materials, and cost implications. A concept plan was developed for each site and investigated in the following ways:



# GLEN LAKE ACTIVITY CENTER SITES | PLAYGROUND



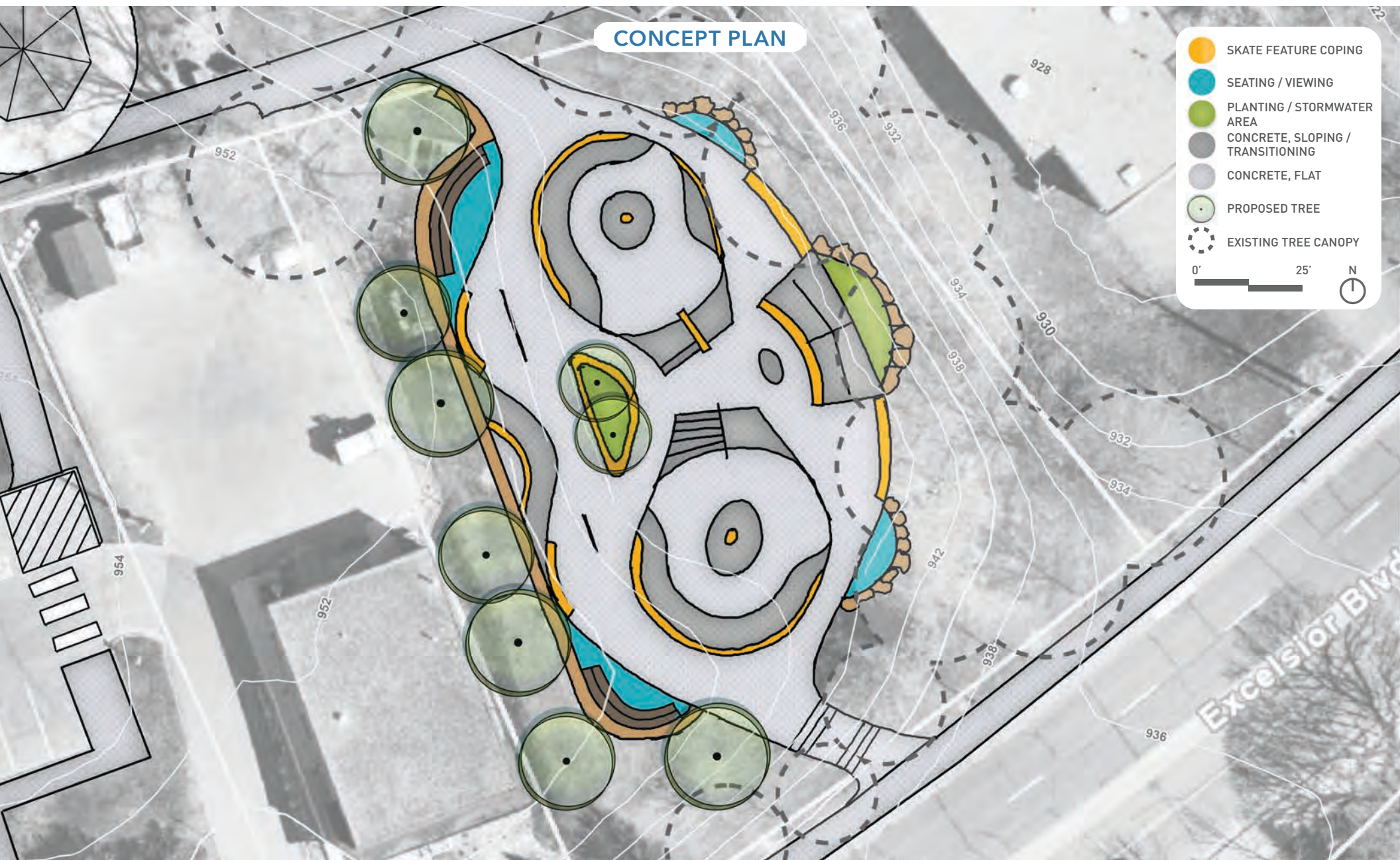
## PROGRAM CONSIDERATIONS

- > This location requires thoughtful pedestrian connections. Pathways should be established that bring people to the skatepark from the Excelsior Boulevard sidewalk, the ball field sidewalk, and from the parking lot above the existing skatepark.
- > Site topography at this site lends itself to creating spaces at multiple levels. Development at this site should utilize this site feature to create unique seating and rest areas.
- > Southwest of the park site is an existing business. Development here should be considerate of this use and buffer sounds and sights when possible.
- > This site has a significant existing tree canopy, and features should avoid existing root-zones when possible. In addition, the tree cover should be considered as an asset for locating seating and rest areas.
- > While any style of skatepark could be built here, the existing site characteristics may lend themselves to creating transition-style features. Creating a skate path or loop around the park's perimeter may also be a valid design approach.
- > The design and difficulty of skatepark features should work in tandem with the other skatepark location at Glen Lake. This larger area may be best suited for more challenging features.
- > Stormwater management features should be incorporated when possible.

## DESIGN INSPIRATION



# GLEN LAKE ACTIVITY CENTER SITES | PLAYGROUND



## MATERIAL QUANTITIES (PRELIMINARY MEASUREMENTS)

Skatepark concrete - 10,800 square feet

Seating areas - 850 square feet

Planting areas - 2,800 square feet

Trees - 9

Walls - 285 linear feet

## COST ESTIMATE (ROUGH ORDER OF MAGNITUDE)

**\$639,000 - \$718,000**

**\$20,000 - \$35,000**

**Site removals and preparation** including:

- > removal of existing structures
- > removal of existing site walls, concrete, furnishings, and fixtures
- > removal of existing trees and plantings
- > rough grading required for construction

**\$594,000 - \$648,000**

**Proposed skatepark areas** including:

- > fine grading for skatepark construction
- > skatepark concrete and features
- > areas integrated into the skatepark design, such as curbs, walls, etc.

**\$25,000 - \$35,000**

**Proposed landscape areas** including:

- > hardscape elements, such as standard concrete, pavers, stairs, handrails, and
- > softscape elements, such as trees, shrubs, and perennial plantings
- > fixtures and furnishings such as benches and trash receptacles
- > parking areas
- > stormwater management features

### PLAYGROUND SITE

**\$639,000 - \$718,000**

+

### EXISTING SKATEPARK SITE

**\$250,000 - \$284,000**

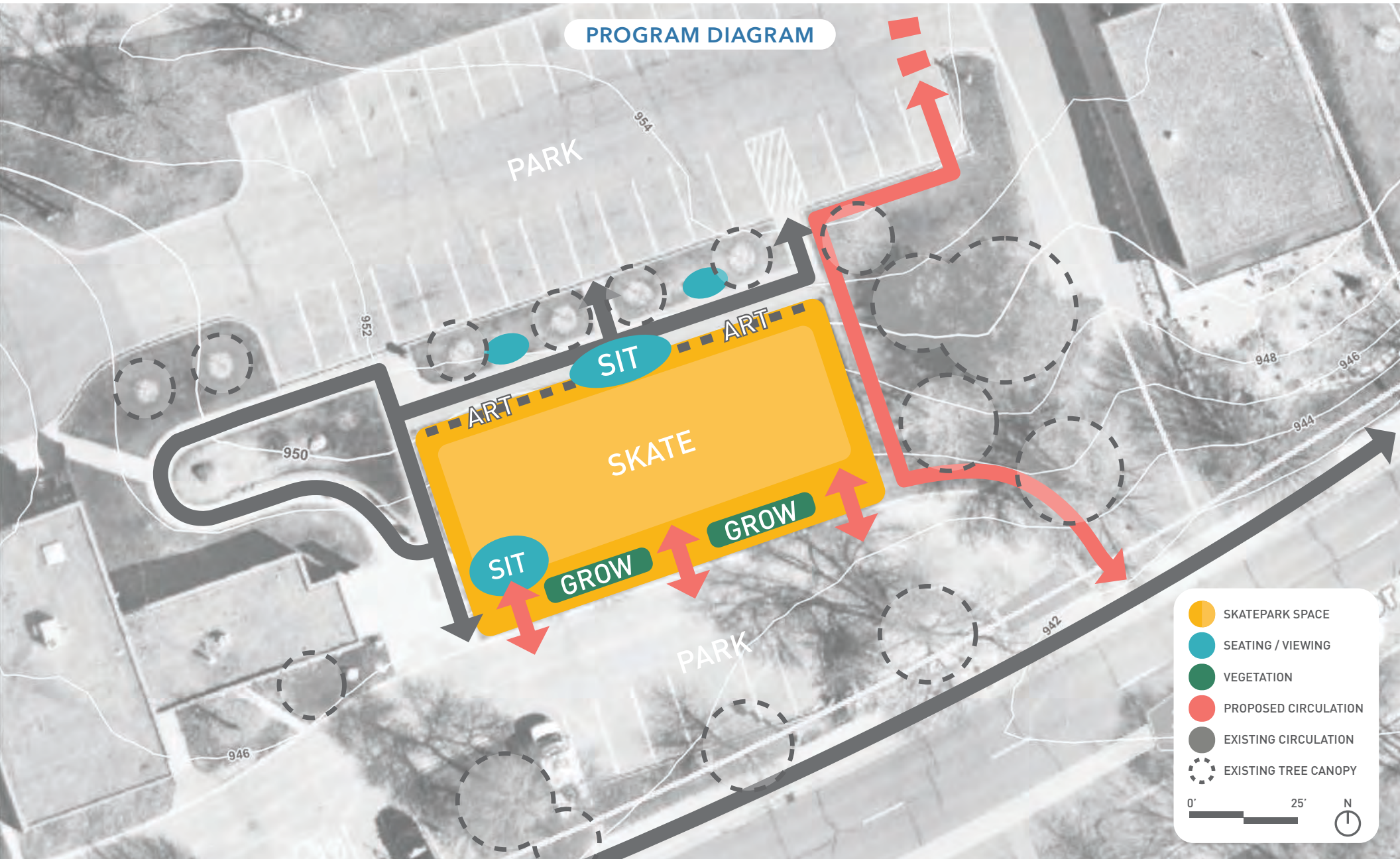
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### TOTAL PROJECT

**\$889,000 - \$1,002,000**

\* All cost estimate information is to get a general sense of construction costs. Not all site elements and infrastructure are quantified, and fees for design and engineering services are not included.

# 4 GLEN LAKE ACTIVITY CENTER SITES | SKATEPARK



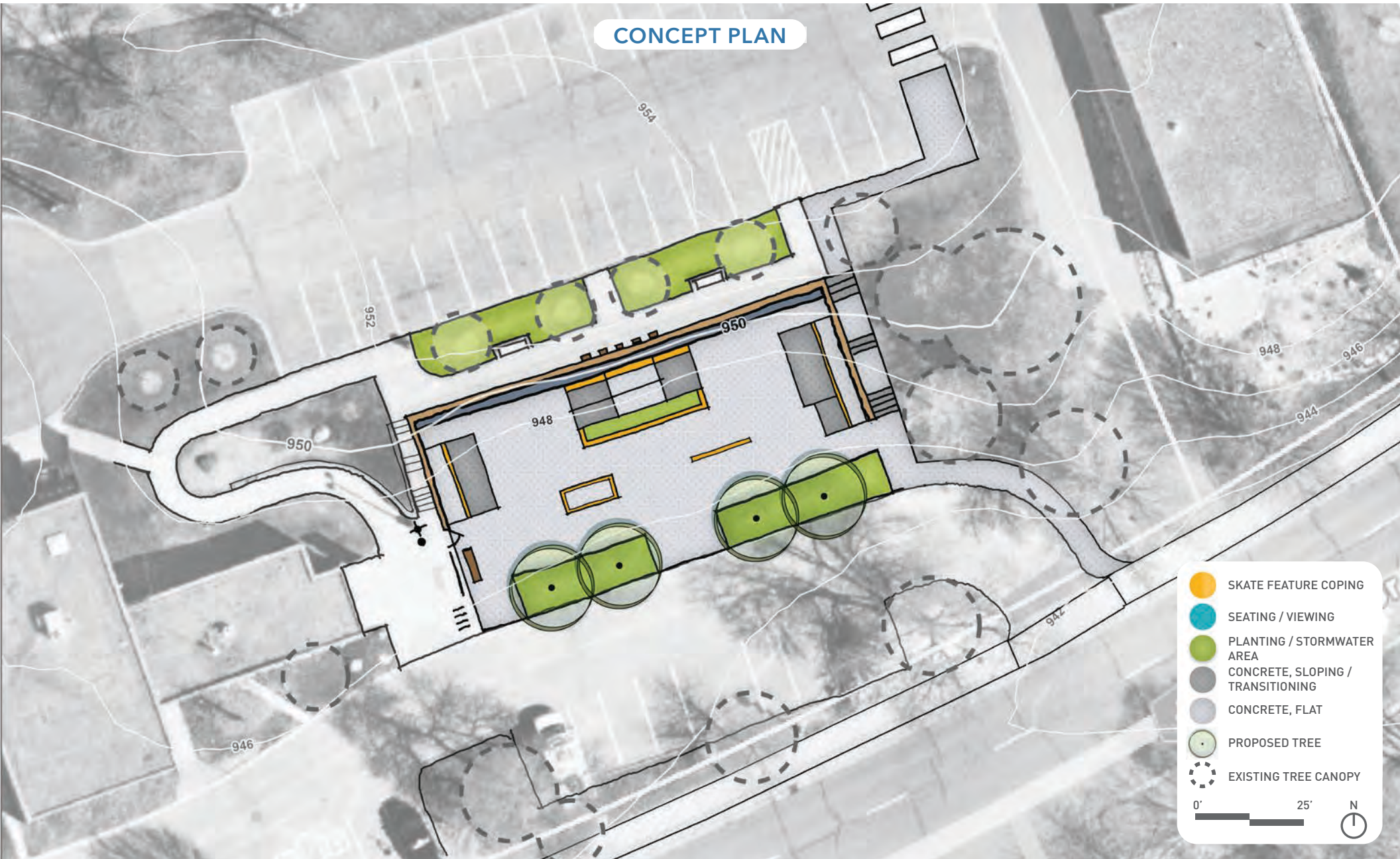
## PROGRAM CONSIDERATIONS

- > The skateboard-themed mural on the existing site wall should be protected and integrated into the new skatepark design.
- > The developable space is a smaller, rectangular footprint. Because of this, a plaza / back-and-forth skatepark style may be most successful.
- > The design and difficulty of skatepark features should work in tandem with the other skatepark location at Glen Lake. This smaller area may be best suited for standard features and flat-ground spaces.
- > The existing fence portion that separates the skateboarding area and the parking lot should be removed. This will create a more open feel which is important with smaller skatepark
- > Pedestrian circulation should be considered around the entirety of the skatepark, and a stronger connection made to the Excelsior Boulevard sidewalk.
- > The grade change between the skatepark and the parking area above creates a unique opportunity for spectators. This site characteristic should be taken advantage of with special seating areas.
- > Stormwater management features should be incorporated when possible, with the space between the skatepark and parking lot being a great location.

## DESIGN INSPIRATION



# 4 GLEN LAKE ACTIVITY CENTER SITES | SKATEPARK





## MATERIAL QUANTITIES (PRELIMINARY MEASUREMENTS)

Skatepark concrete - 4,200 square feet

Standard concrete - 1,242 square feet

Seating areas - 130 square feet

Planting areas - 770 square feet

Trees - 4

## COST ESTIMATE (ROUGH ORDER OF MAGNITUDE)

**\$250,000 - \$284,000**

**\$10,000 - \$20,000**

**Site removals and preparation** including:

- > removal of existing structures
- > removal of existing site walls, concrete, furnishings, and fixtures
- > removal of existing trees and plantings
- > rough grading required for construction

**\$231,000 - \$252,000**

**Proposed skatepark areas** including:

- > fine grading for skatepark construction
- > skatepark concrete and features
- > areas integrated into the skatepark design, such as curbs, walls, etc.

**\$9,000 - \$12,000**

**Proposed landscape areas** including:

- > hardscape elements, such as standard concrete, pavers, stairs, handrails, and
- > softscape elements, such as trees, shrubs, and perennial plantings
- > fixtures and furnishings such as benches and trash receptacles
- > parking areas
- > stormwater management features

### PLAYGROUND SITE

**\$639,000 - \$718,000**

+

### EXISTING SKATEPARK SITE

**\$250,000 - \$284,000**

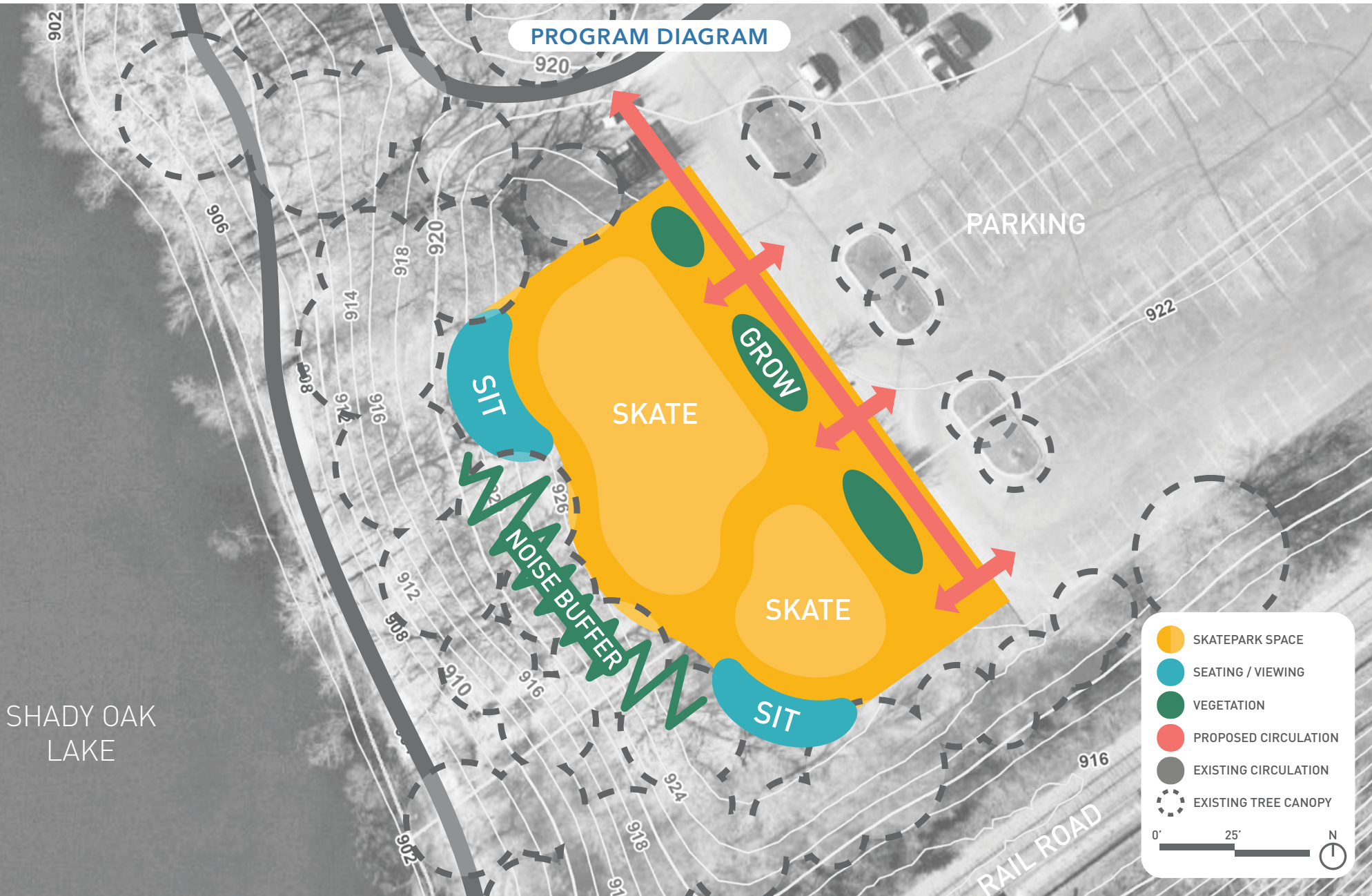
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### TOTAL PROJECT

**\$889,000 - \$1,002,000**

\* All cost estimate information is to get a general sense of construction costs. Not all site elements and infrastructure are quantified, and fees for design and engineering services are not included.

# SHADY OAK PAVILION AREA



## PROGRAM CONSIDERATIONS

- > This site has a significant existing tree canopy, and features should avoid root-zones when possible. In addition, the tree cover should be considered as an asset for locating seating and rest areas.
- > Positioned adjacent to Shady Oak Lake and up on a hill, the skatepark design should take advantage of these views when locating seating and rest areas. There is potential for a significant group seating area and overlook.
- > While the site should embrace views over the lake, vegetation should be enhanced to buffer noise in certain areas.
- > This site does not suggest any particular style of skate features, and could host a breadth of features to meet the wants of the skatepark community.
- > Located directly next to the parking lot, the skatepark design should consider the multiple ways in which people will approach it. Pedestrian access from several points could be beneficial, and the parking lot's design may warrant adding a drop-off zone.
- > With its location adjacent to a water body, stormwater management best practices should be used to capture pollutants.

## DESIGN INSPIRATION



# SHADY OAK PAVILION AREA



## MATERIAL QUANTITIES (PRELIMINARY MEASUREMENTS)

Skatepark concrete - 15,200 square feet

Seating areas - 1,500 square feet

Planting areas - 6,800 square feet

Trees - 6

## COST ESTIMATE (ROUGH ORDER OF MAGNITUDE)

**\$901,000 - \$1,002,000**

**\$25,000 - \$40,000**

**Site removals and preparation** including:

- > removal of existing structures
- > removal of existing site walls, concrete, furnishings, and fixtures
- > removal of existing trees and plantings
- > rough grading required for construction

**\$836,000 - \$912,000**

**Proposed skatepark areas** including:

- > fine grading for skatepark construction
- > skatepark concrete and features
- > areas integrated into the skatepark design, such as curbs, walls, etc.

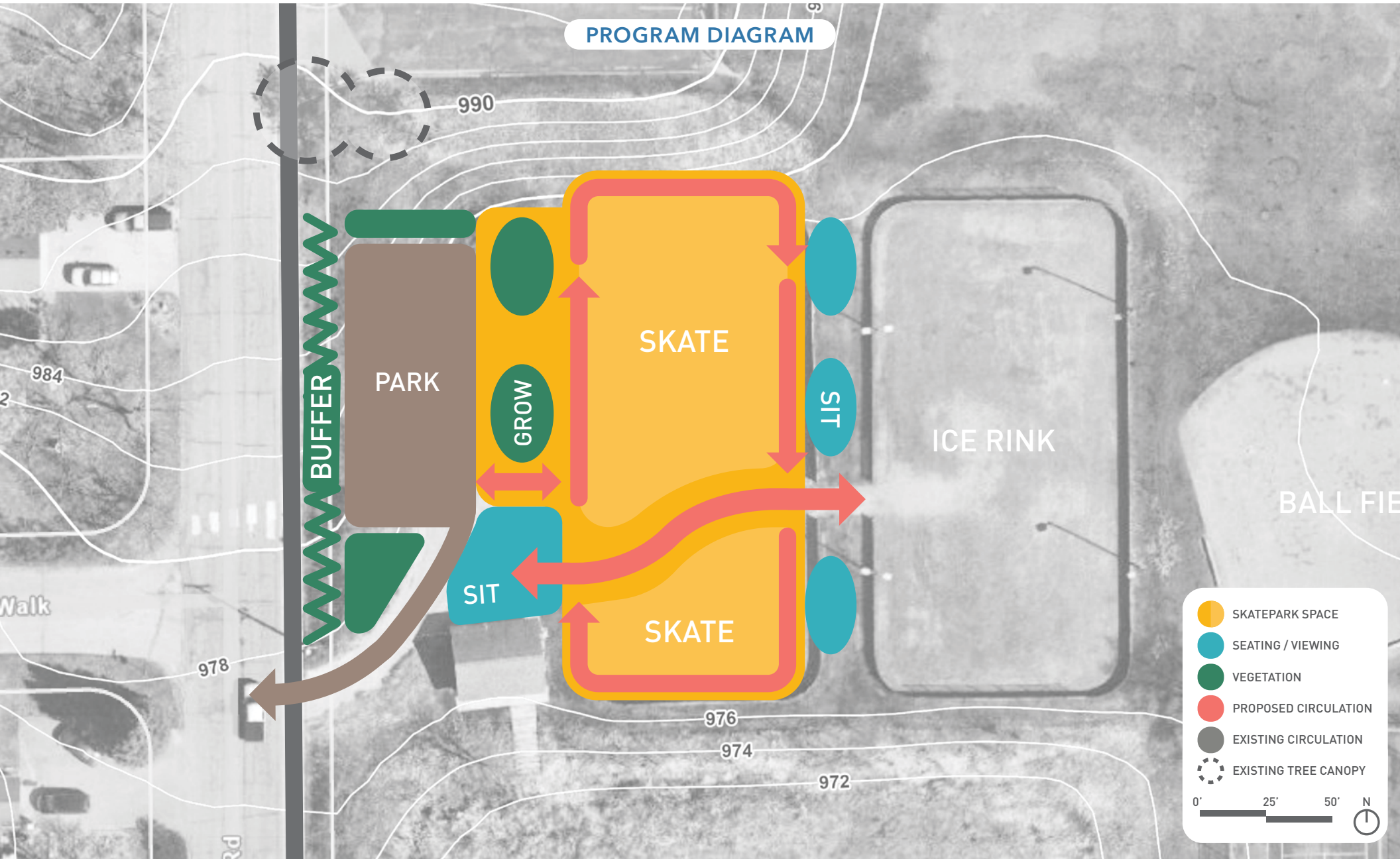
**\$40,000 - \$50,000**

**Proposed landscape areas** including:

- > hardscape elements, such as standard concrete, pavers, stairs, handrails, and
- > softscape elements, such as trees, shrubs, and perennial plantings
- > fixtures and furnishings such as benches and trash receptacles
- > parking areas
- > stormwater management features

\* All cost estimate information is to get a general sense of construction costs. Not all site elements and infrastructure are quantified, and fees for design and engineering services are not included.

# GLEN LAKE ELEMENTARY SCHOOL



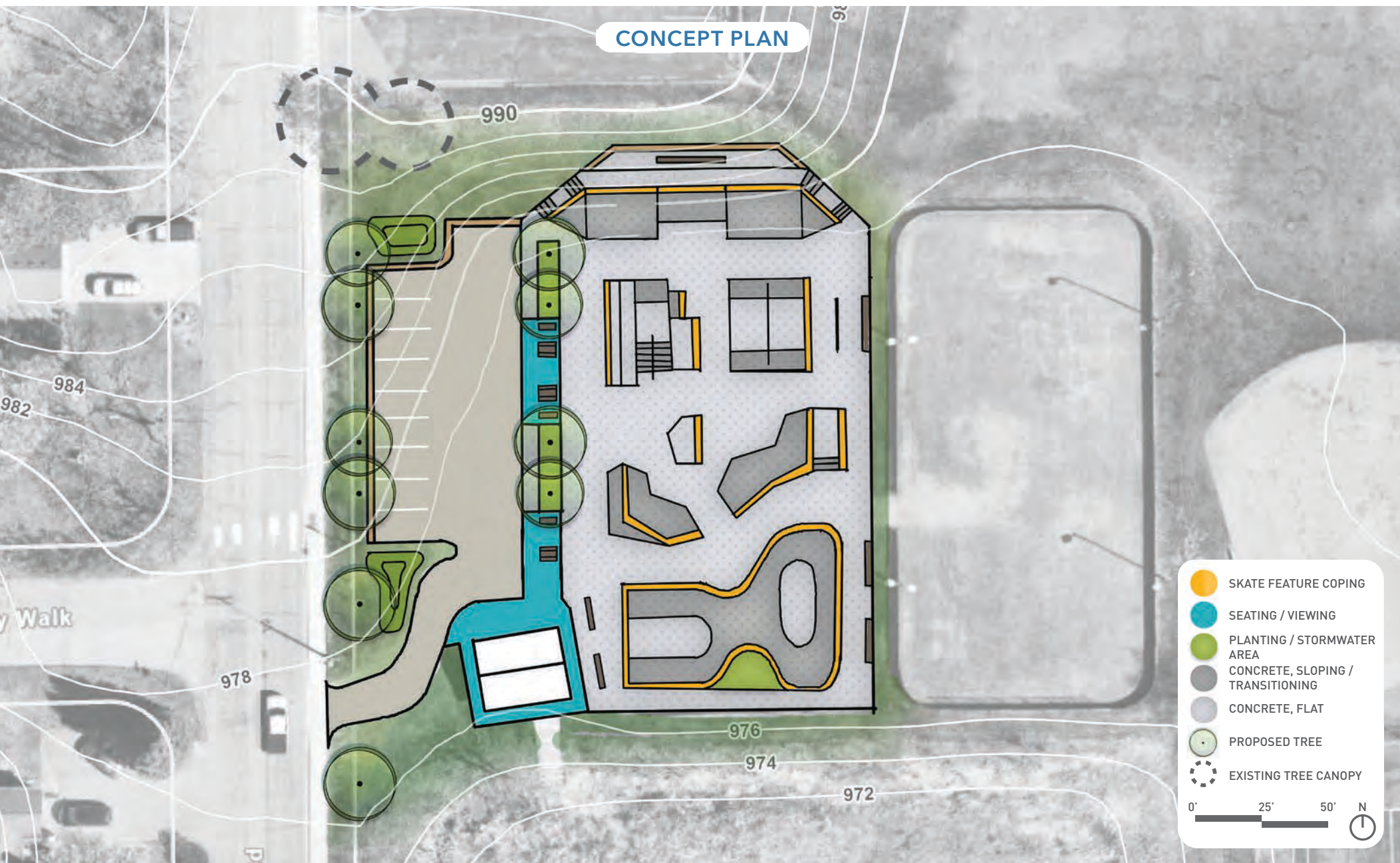
## DESIGN CONSIDERATIONS

- > Currently an ice rink, this site has a large and open feel. As such, the opportunities are endless for what skatepark features could come to life here. With these conditions there should be multiple styles and lines for park users to choose from.
- > With the open nature of the site there is also a greater opportunity to integrate planting and stormwater management areas. Skatepark design should consider and integrate these where deemed appropriate.
- > With an existing ice rink to the east of this site, plans for development should consider access to this area from the warming house during the winter. In addition, skatepark seating areas and amenities should consider how their design can positively impact the ice rink.
- > The existing parking lot does not provide adequate stalls for this use. The parking area should be re-done to meet the skateparks needs.
- > The existing site topography at the North end of the site should be utilized if possible. This could be done with seating areas and / or a starter ramp.
- > The skatepark and parking area should be buffered from the residential area to the West when possible.

## PRECEDENT IMAGERY



# GLEN LAKE ELEMENTARY SCHOOL





## MATERIAL QUANTITIES (PRELIMINARY MEASUREMENTS)

Skatepark concrete - 17,200 square feet

Parking area - 5,500 square feet

Seating areas - 1,400 square feet

Planting areas - 2,900 square feet

Trees - 10

Walls - 220 linear feet

## COST ESTIMATE (ROUGH ORDER OF MAGNITUDE)

**\$1,051,000 - \$1,172,000**

**\$25,000 - \$30,000**

**Site removals and preparation** including:

- > removal of existing structures
- > removal of existing site walls, concrete, furnishings, and fixtures
- > removal of existing trees and plantings
- > rough grading required for construction

**\$946,000 - \$1,032,000**

**Proposed skatepark areas** including:

- > fine grading for skatepark construction
- > skatepark concrete and features
- > areas integrated into the skatepark design, such as curbs, walls, etc.

**\$80,000 - \$110,000**

**Proposed landscape areas** including:

- > hardscape elements, such as standard concrete, pavers, stairs, handrails, and
- > softscape elements, such as trees, shrubs, and perennial plantings
- > fixtures and furnishings such as benches and trash receptacles
- > parking areas
- > stormwater management features

\* All cost estimate information is to get a general sense of construction costs. Not all site elements and infrastructure are quantified, and fees for design and engineering services are not included.

# CHAPTER 5 | RECOMMENDATIONS

## COMMUNITY INPUT SUMMARY

As part of the Minnetonka Matters website, the community was given the opportunity to provide feedback on skate park concepts and receive project information. Below is a summary of comments received between December 2022 and January 2023. There were 24 respondents in total. More than 91% of respondents supported a new skate park in Minnetonka. The majority of respondent who specified a specific skate park concept or location in their comments preferred the Glen Lake Activity Center Sites.

Our family and neighbors support this in every way! We like the existing Glen Lake location and the idea of a smaller and bigger skatepark with different features and styles. We have gone to the existing Glen Lake location here and there but the features are so small and limited. A new skatepark is a great way to support the community and different types of sports.

I love the idea of it being at the current location, as it is easily seen by others and promotes the sport. It also allows two areas for beginners and more seasoned riders.

I'm so excited! I can't wait to finally have a fun place to skate with my friends!

**90%**  
of respondents who  
identified a specific  
skate park location  
preferred Glen Lake

**91%**  
of respondents  
support a new skate  
park in Minnetonka



Minnetonka Matters website

[www.minnetonkamatters.com/minnetonka-skate-park](http://www.minnetonkamatters.com/minnetonka-skate-park)

An updated skate park is just what our neighborhood needs. Current location is a perfect spot and I look forward to taking my family there for years to come.

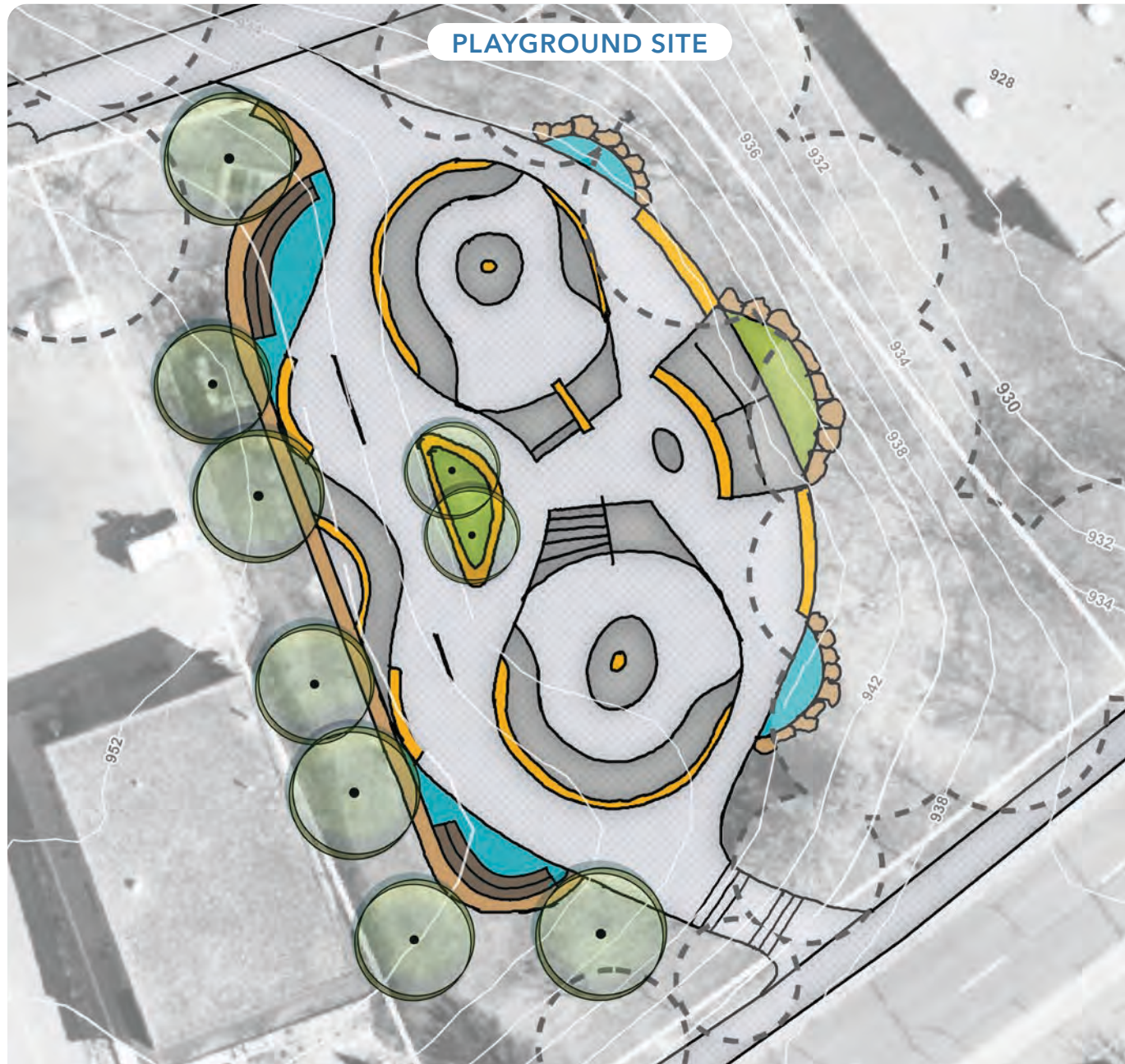
We want a skate park! The current location would be great place to put it. But make it bigger for lots of kids to utilize at one time. It is a wonderful large muscle activity for kids/adults who are not into traditional team sports.

Note: This is a summary of comments. For all of the comments, see the Appendix.

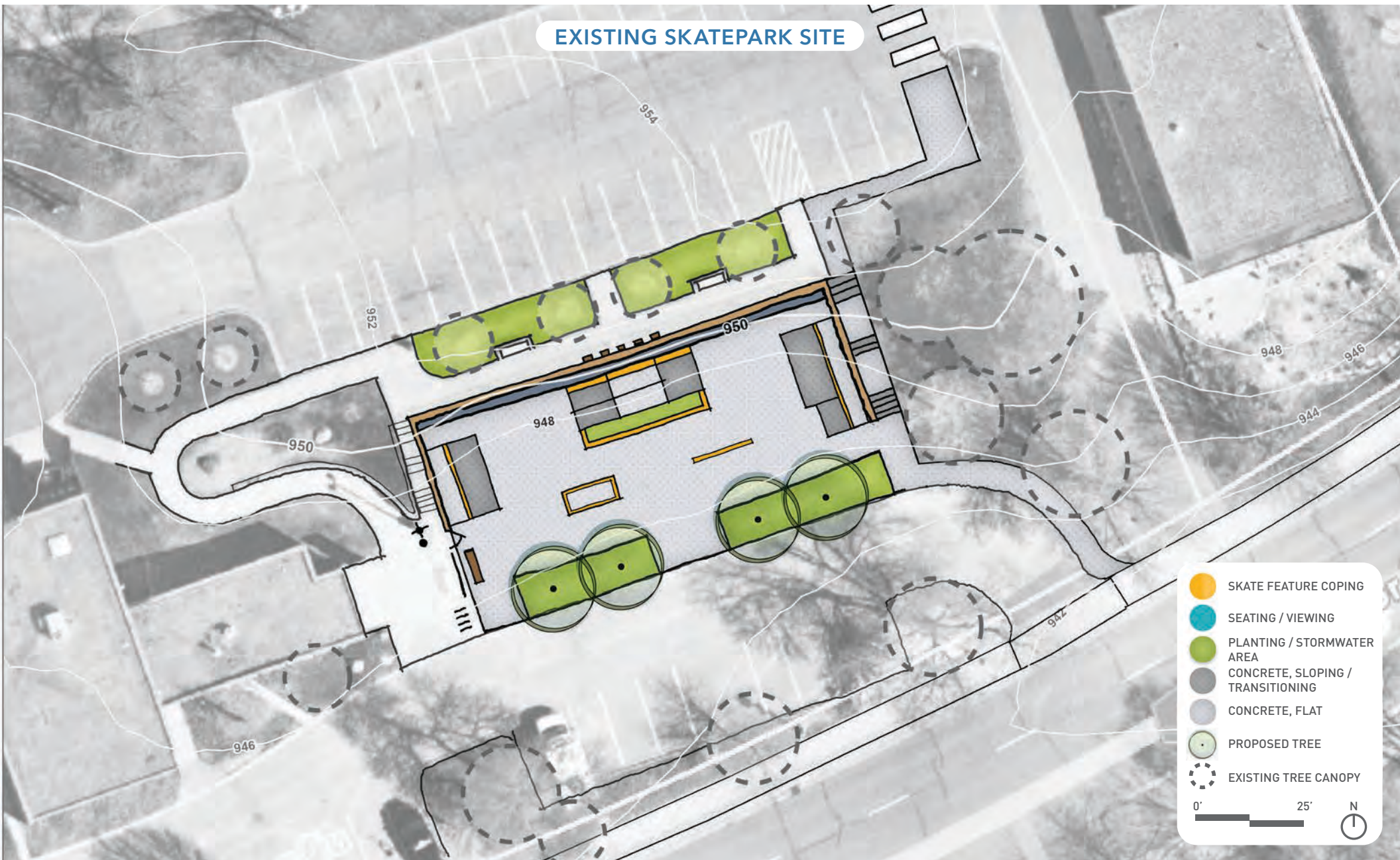
## FEASIBILITY CONCLUSION

The feasibility study process has identified various sites with the potential to become great skateparks. When reviewing the results of the feasibility ranking process and considering the community input, the **Glen Lake Activity Center Sites have shown to be the most feasible for skatepark development.** With this selection, both the Playground site and the Existing Skatepark site should be envisioned and constructed at the same time to maximize the square footage of skatepark space available to the community.

An important caveat to this selection, is that the total square footage of skatepark area falls short of what is recommended for the population of Minnetonka, and doesn't meet what is classified as a regionally sized skatepark. Because of this, it is recommended that the City of Minnetonka seek to build additional skateparks of different sizes and styles in the future.



EXISTING SKATEPARK SITE



- SKATE FEATURE COPING
- SEATING / VIEWING
- PLANTING / STORMWATER AREA
- CONCRETE, SLOPING / TRANSITIONING
- CONCRETE, FLAT
- PROPOSED TREE
- EXISTING TREE CANOPY

0' 25' N

**Minnetonka Park Board Item 7C  
Meeting of June 7, 2023**

<b>Subject:</b>	Review of the 2024-2028 Capital Improvement Program
<b>Park Board related goal:</b>	Enhance long-term Park Board development
<b>Park Board related objective:</b>	Review and recommend Capital Improvements Program for 2024-2028 related to parks, trails & open space
<b>Brief Description:</b>	Review, discuss and recommend the proposed 2024 – 2028 Capital Improvement Program to the city council

## **Background**

Annually, the park board is asked to review and recommend the park and trail related items that are included in the Capital Improvement Program (CIP) to the city council. The CIP is the city's five-year plan to provide and maintain public facilities for the residents and businesses of Minnetonka, balanced against constraint of available resources. Projects included are ranked to determine their funding priority. Priority rankings include:

1. Projects necessary for public health and safety, or to meet legal mandates.
2. Projects which help maintain or make existing systems more efficient. Cost benefits and coordination with related projects will be considered.
3. Projects expanding existing systems, providing new services, or for general community betterment.

## **Staff Suggested Priority Rankings**

In addition to the three priority rankings established by the city council, staff has established suggested guidelines on prioritizing the scheduled and unscheduled projects in the following order:

1. All park board recommended and city council adopted agreements (city-owned and non-city owned) be funded as agreed upon.
2. Rehabilitation of existing trails in order to maintain a preventative and proactive maintenance system.
3. Park and Trail Investment Plan projects based upon a 30-year asset inventory are completed to prevent deferred, emergency, or corrective repairs. This category would include city athletic fields.
4. Building and structure related projects are completed to protect the investment of each respective facility.
5. Park Habitat Stewardship Plan projects are completed based on the 20-year restoration phasing schedule identified in the Natural Resources Master Plan to increase high quality habitat in the parks.
6. Expansion of the trail system by selecting highly rated segments from the Trail Improvement Plan.
7. Expansion of the park system by the acquisition or acceptance of land that has park and recreational value, especially to areas that are currently underserved or lacking access to the existing system.
8. Planning and system studies that would provide the research and planning materials to benefit the public, staff, park board and city council on matters pertaining to the park, trails, open space and recreational needs of the city.
9. Expansion of the trail system by the construction of miscellaneous trail links not identified through the Trail Improvement Plan, but petitioned to the city.
10. Non-city owned athletic field improvements and expansion.
11. Non-city owned park and trail amenities petitioned to the park board and city council.

It is staff's intent that these priorities remain flexible in order to adapt in the event that specific or prospective projects become available. By establishing guidelines, and not a specific policy, there remains the opportunity to take advantage of available grants, external partnerships, or acquisition that otherwise would be limited by a defined policy.

CIP Process

The 2024-2028 CIP is being proposed for review and comment by the park board at the June 7, 2023 meeting. There are certain project funding levels that the status of is unknown at this time and require further deliberation and discussion, especially with the City Council at their upcoming Study Session on June 12, 2023. However, it is appropriate that the Park Board review the draft CIP projects and make a recommendation to the City Council. By providing feedback and direction, it will benefit staff and the City Council on the priorities of the parks and trails projects as they deliberate the 5-year policy document.



The city council will review the CIP at the June 12 study session and adopt at a later date in the calendar year.

In addition to CIP requests from staff and residents, staff look at a handful of established planning documents that help guide projects that are included in the CIP. Some of those documents are listed below.

- Parks, Open Space and Trails (POST) Plan

In April of 2022, the Park Board and City Council approved the updated Parks, Open Space and Trail (POST) System Plan. The plan is a 15 to 20 year road map for planning and implementing park improvements. The plan offers guiding principles, recommendation, priorities and tools to ensure the Minnetonka park system is relevant and functional into the future. Priority initiatives identified in the POST plan that are included in the 2024-2028 CIP include construction for a potential new or upgraded skate park, master planning of: Big Willow Park, Cullen Nature Preserve, Meadow Park, Jidana Park, Civic Center Park and Victoria-Evergeen Park, an unfunded future recreational pool, additional trails to be constructed following the Trail Improvement Plan schedule, and a future unfunded park in Opus.

- Natural Resource Master Plan

The Natural Resources Master Plan (NRMP) is a high level plan adopted by the City Council on December 20, 2021 to guide natural resources management and protection efforts throughout the city. Strategies identified in the NRMP include ecological restoration in parks and other public spaces, ongoing management of invasive species, increasing plant diversity, trees and woodland protection, climate adaptation, education and training, technical assistance, and incentives for adoption of best practices. The NRMP specifically identifies a 20-year schedule for habitat restoration in high priority parks and other significant city-owned open space areas (e.g. Cullen

Nature Preserve). Park prioritization is based on select criteria as identified in the NRMP, which can be adapted over time. The proposed 2024-2028 CIP includes funding for Phase I of the habitat restoration plan identified in the NRMP, including both initial restoration efforts and ongoing maintenance.

- Trail Improvement Plan

The Trail Improvement Plan is a multi-year plan created to enhance the city's trail and sidewalk system and consists of unscheduled and unfunded trail segments. This list encompasses approximately 50 miles of new trail or missing link segments. Cost estimates for the construction of those segments exceed \$80 million when it is assumed the work does not coincide with a larger roadway project. This category also accounts for the existing trail system that requires ongoing maintenance and rehabilitation. In 2018, the City Council approved the implementation of a gas franchise fee and an increase in the electrical franchise fee, with the use of those revenues dedicated to trail construction.

Staff continues to recommend delaying the Baker Road trail segments from Minnetonka Boulevard to County Road 62. Three Rivers Park District (TRPD) has worked to complete a master plan with city staff participation for new Eagle Lake and Bryant Lake Regional Trails, which includes the Baker Road segments as well as the Rowland Road – Baker Road to SWLRT Trail. TRPD has completed the master planning process for these trails and is now in the process of securing funding.

In 2020, staff was successful in securing a Regional Solicitation Grant through the Metropolitan Council for the Hopkins Crossroad Trail, for an amount of \$2,300,000. This grant award will advance the construction of past trail segment #18, Hillside Lane - Hopkins Crossroad to Tanglen Elementary, in 2024 along with the planned Hopkins Crossroad Trail.

- Park Investment Plan

The park investment plan looks forward 30 years and projects the lifecycle of existing amenities in the park system. This plan was established as a result of a previous park board goal to develop a funding mechanism for future capital needs. This schedule tracks all infrastructure installed in the park system and projects a future cost and replacement schedule. Those costs are then combined and scheduled during the five-year CIP window. Funding for a skate park feasibility study was included in the 2022 CIP based on recent interest from the community and the park board to pursue the potential for an upgrade to the current skate park at Glen Lake or the addition of a new skate park in an alternate location. CIP dollars are included in 2025 for construction.

A variety of improvements are scheduled over the next five years to city owned athletic fields. These upgrades include field improvements, safety netting and lighting upgrades to extend play and increase safety. Staff have also included a number of projects in the CIP as unfunded. These projects have been identified through staff, residents or studies as future needs. At this time, funding has not been allocated for the projects.

### **Discussion Points**

- **Does the Park Board recommend any changes or re-prioritization to the proposed CIP projects?**
- **Does the Park Board recommend the addition of any projects to the proposed CIP (funded or unfunded)?**



- **Does the Park Board recommend the deletion of any projects in the proposed CIP?**

**Recommended Park Board Action:** Review and discuss the proposed 2024-2028 CIP and make recommendations regarding any changes, additions or deletions to the proposed projects to the city council.

**Attachments**

1. 2024-2028 Proposed CIP Park and Trail Improvement Pages - DRAFT

# 2024- 2028 Capital Improvement Plan

2024 *thru* 2028

## City of Minnetonka, Minnesota

<b>Project #</b>	<b>Park-24301</b>
<b>Project Name</b>	<b>Plant Pest Program (Forestry Preservation)</b>

<b>Type</b> Maintenance	<b>Department</b> 3-Parks, Trails & Open Space
<b>Useful Life</b>	<b>Contact</b> Natural Resources Manager
<b>Category</b> Park Improvements/Refurbishm	<b>Priority</b> 3 Expansion of New/Existing

### Description (Include Scheduling and Project Status)

This program funds asset-related costs associated with the arrival of the Emerald Ash Borer (EAB) insect.

In 2014, the city initiated the EAB Management Plan to begin to address the anticipated effects of EAB infestation. The city has hired additional staff to assist with the implementation of EAB management for both public and private trees. The first full year of the program was in 2015. Phase 2 of the EAB Management Plan began in 2019 after discovery of the EAB within the city boundary.

### Justification/Relationship to Plans and Projects

The Emerald Ash Borer is an insect now present in Minnetonka that will eventually kill most native ash trees. As a result, the city has a proactive management program that deals with the anticipated costs of the infestation. These costs include tree removal, stump grinding, reforestation, chemical treatments and public education.

Beginning in 2022, CIP funds specific to the EAB Management Program were expanded to include all plant pests to account for overlap of staff efforts and funds associated with those efforts. The funds will be used for tree removal related to other existing or emerging pests/diseases (oak wilt, Dutch elm disease, etc.), removal of risk trees, and tree pruning along the right-of-way and on city property as well as reforestation. Funds will continue to be used to hire contractors to remove diseased trees that city field crews cannot remove.

This plan is related to Council Policy 8.3 (Plant Pest Program) and is coordinated with other forestry-related programs.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>Total</b>
Construction/Maintenance	186,000	192,000	198,000	209,000	215,000	1,000,000
<b>Total</b>	<b>186,000</b>	<b>192,000</b>	<b>198,000</b>	<b>209,000</b>	<b>215,000</b>	<b>1,000,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>Total</b>
Forestry Fund	186,000	192,000	198,000	209,000	215,000	1,000,000
<b>Total</b>	<b>186,000</b>	<b>192,000</b>	<b>198,000</b>	<b>209,000</b>	<b>215,000</b>	<b>1,000,000</b>

### Impacts (Budgets, Sustainability, Other)

The costs above reflect only the capital budget portion of the program, and operating costs for the program are budgeted in the general fund within the natural resources division of the public works department. A \$58,000 per year transfer from the forestry fund balance to the general fund supports the operating costs of the plan including staffing, administration and seasonal employees above its general fund base budget.

# 2024- 2028 Capital Improvement Plan

2024 *thru* 2028

## City of Minnetonka, Minnesota

<b>Project #</b>	<b>Park-24302</b>
<b>Project Name</b>	<b>Athletic Field Improvements</b>

<b>Type</b> Improvement	<b>Department</b> 3-Parks, Trails & Open Space
<b>Useful Life</b>	<b>Contact</b> Public Works Operations Manag
<b>Category</b> Park Improvements/Refurbishm	<b>Priority</b> 2 Important-Provide Efficiency

### Description (Include Scheduling and Project Status)

The Minnetonka Park Board’s 2012 update of the city’s Athletic Field Needs Study and the 2019 Facility Needs Study continue to indicate a moderate need for increased game quality athletic fields for the sports of soccer, lacrosse and football; and increased access to quality practice fields for youth softball and baseball through partnerships.

2024: \$20,000 field improvements at city owned athletic fields.  
 2025: \$160,000 replacement of Big Willow Soccer lights with LED lights.  
 2026: \$100,000 remodel Big Willow concessions building - roofing, siding, windows, doors, electrical and plumbing.  
 2027: \$40,000 backstop fencing replacement - various parks.  
 2028: \$20,000 field improvements at city owned athletic fields.  
 \$60,000 replacement of the two scoreboards at Guilliams softball fields.

### Justification/Relationship to Plans and Projects

With a lack of available city property for athletic field expansion, the lighting of existing fields, along with partnerships with local school districts, provides the best opportunities to expand access to community fields. This program also funds major upgrades to dedicated city owned athletic fields to maintain acceptable playing standards.

Expenditures	2024	2025	2026	2027	2028	Total
Construction/Maintenance	20,000	160,000	100,000	40,000	80,000	400,000
<b>Total</b>	<b>20,000</b>	<b>160,000</b>	<b>100,000</b>	<b>40,000</b>	<b>80,000</b>	<b>400,000</b>

Funding Sources	2024	2025	2026	2027	2028	Total
Park & Trail Improvement Fund	20,000	160,000	100,000	40,000	80,000	400,000
<b>Total</b>	<b>20,000</b>	<b>160,000</b>	<b>100,000</b>	<b>40,000</b>	<b>80,000</b>	<b>400,000</b>

### Impacts (Budgets, Sustainability, Other)

These improvements will reduce annual maintenance costs.

# 2024- 2028 Capital Improvement Plan

2024 *thru* 2028

## City of Minnetonka, Minnesota

<b>Project #</b>	<b>Park-24303</b>
<b>Project Name</b>	<b>Burwell House Investments</b>

<b>Type</b> Improvement	<b>Department</b> 3-Parks, Trails & Open Space
<b>Useful Life</b>	<b>Contact</b> Facilities Manager
<b>Category</b> Municipal Buildings	<b>Priority</b> 1 Critical for Safety/Preserve

### Description (Include Scheduling and Project Status)

The Burwell House and related structures are subject to the Historic Register of Buildings requirements as well as grant conditions from the State Historic Preservation Office (SHPO). The facilities, grounds, and adjacent parkland serve to house the artifacts of the Minnetonka Historical Society, support and provide facilities for both Administrative and Recreation programming, and hosts several special events each year.

Buildings on site include: Burwell House and Woodshed, Ice House, Cottage, and Workshop.

In 2019, a city consultant completed a facility assessment of all related structures and site. While site and grounds improvements are funded through parks and streets, this page reflects the recommended capital needs estimated in the facility assessment.

### Justification/Relationship to Plans and Projects

The facility assessment noted several envelope and interior cosmetic needs. This plan now spreads the funding request over five years; eliminating large single year expenses. Immediate needs that are addressed include: interior flooring, walls, ceilings, and windows, exterior decorative trims, fascia boards, paint and railings.

Structural deficiencies are showing on the workshop and funding is included to complete a review by a structural engineer.

Financial partnerships through SHPO and other interested parties will be pursued as opportunities arise. Currently no building improvement funds are available through state resources.

Expenditures	2024	2025	2026	2027	2028	Total
Construction/Maintenance	50,000	60,000	60,000			170,000
<b>Total</b>	<b>50,000</b>	<b>60,000</b>	<b>60,000</b>			<b>170,000</b>

Funding Sources	2024	2025	2026	2027	2028	Total
Park & Trail Improvement Fund	50,000	60,000	60,000			170,000
<b>Total</b>	<b>50,000</b>	<b>60,000</b>	<b>60,000</b>			<b>170,000</b>

### Impacts (Budgets, Sustainability, Other)

These improvements will reduce annual maintenance costs.

# 2024- 2028 Capital Improvement Plan

2024 *thru* 2028

## City of Minnetonka, Minnesota

<b>Project #</b>	<b>Park-24304</b>
<b>Project Name</b>	<b>Park Investment Plan</b>

<b>Type</b> Improvement	<b>Department</b> 3-Parks, Trails & Open Space
<b>Useful Life</b>	<b>Contact</b> Public Works Operations Manag
<b>Category</b> Park Development	<b>Priority</b> 2 Important-Provide Efficiency

### Description (Include Scheduling and Project Status)

This item provides for the scheduled improvements within the park system on a 30 year schedule and includes small benches, bike racks and other amenities in addition to the projects identified below.

Staff has created a 30-year schedule guideline.

- 2024: Reich Park tennis court reconstruction (\$55,000)  
Engineered wood fiber installation at playgrounds (\$15,000)
- 2025 Groveland and Sunrise Ridge Park playground equipment and safety surfacing replacement (\$180,000)  
Covington Park tennis court reconstruction (\$55,000)  
Engineered wood fiber installation at playgrounds (\$15,000)  
Kelly Park irrigation (\$30,000)
- 2026: Orchard and Wilson Park playground equipment and safety surfacing replacement (\$200,000)  
Engineered wood fiber installation at playgrounds (\$15,000)
- 2027: Covington and Woodgate Park playground equipment and safety surfacing replacement (\$180,000)  
Engineered wood fiber installation at playgrounds (\$15,000)
- 2028: Boulder Creek and Knollway Park playground equipment and safety surfacing replacement (\$200,000)  
Engineered wood fiber installation at playgrounds (\$15,000)  
Color coating replacement at Meadow and Oberlin tennis courts (\$40,000)

### Justification/Relationship to Plans and Projects

An implementation schedule was created for the park and trail system on a 30 year basis. Improvements will be made upon final evaluation of the listed amenity in order to maintain the park and trail infrastructure. Improvements may include but are not limited to play surfaces & equipment, lighting, site furnishings and bike parking.

Expenditures	2024	2025	2026	2027	2028	Total
Construction/Maintenance	70,000	280,000	215,000	195,000	255,000	1,015,000
<b>Total</b>	<b>70,000</b>	<b>280,000</b>	<b>215,000</b>	<b>195,000</b>	<b>255,000</b>	<b>1,015,000</b>

Funding Sources	2024	2025	2026	2027	2028	Total
Park & Trail Improvement Fund	70,000	280,000	215,000	195,000	255,000	1,015,000
<b>Total</b>	<b>70,000</b>	<b>280,000</b>	<b>215,000</b>	<b>195,000</b>	<b>255,000</b>	<b>1,015,000</b>

### Impacts (Budgets, Sustainability, Other)

This rehabilitation will not increase annual maintenance costs.

# 2024- 2028 Capital Improvement Plan

2024 *thru* 2028

## City of Minnetonka, Minnesota

Project # Park-24305  
Project Name Trail Improvement Plan

Type Improvement Department 3-Parks, Trails & Open Space  
Useful Life Contact Park Planner  
Category Park Improvements/Refurbishm Priority 3 Expansion of New/Existing

### Description (Include Scheduling and Project Status)

The Trail Improvement Plan is a multi-year plan created to enhance the city's trail and sidewalk system. New trails and walks added to the system provide safe and active connections between existing trails, parks schools and village centers. Staff will explore opportunities to include bike parking as part of trail expansion projects in village centers and at schools, as feasible and appropriate.

A total of 3.6 miles of new trail construction is programmed between 2024 and 2028 including:

2024: Hopkins Crossroad (CR 73) - Cedar Lake Road to Hillside Lane (0.6 miles) \$600k (Electric Franchise Fund) moved to 2022, per 8/22/22 Council agenda item 14B.

Hillside Lane - Hopkins Crossroad to Tanglen Elementary (0.1 miles)

2025: Hopkins Crossroad (CR73) - Hillside Lane to Wayzata Boulevard (0.4 miles) \$650k (Electric Franchise Fund) was moved to 2022, per 8/22/22 Council agenda item 14B.

2026: Minnetonka Boulevard (CR5) - The Marsh to Tonkawood Road (0.8 miles)

2027: Excelsior Boulevard - Woodland Road to Clear Spring Road/CSAH 101 Library (1.0 miles)

2028: Excelsior Boulevard - Glen Oak Street to Woodland Road (0.7 miles)

In 2020, staff was successful in securing a Regional Solicitation Grant through the Metropolitan Council for the Hopkins Crossroad Trail, for an amount of \$2,300,000. Staff will continue to apply for future grant opportunities and local funding will be programmed to complete trail segments. Additional segments will be accelerated if grant funding is secured. Staff have also applied for construction grants from Hennepin County.

Funding for utility burial is included for trail projects that require it through electric franchise fund.

Staff will continue to apply for construction grants from Hennepin County.

The City will continue to work with Hennepin County on a large road project on Excelsior Boulevard that will include the trails currently budgeted in 2027 and 2028.

### Justification/Relationship to Plans and Projects

There is strong community support for the Minnetonka Trail System as evidenced by the heavy use of the completed trail segments and inquiries received about opportunities for extensions. When completed, these trails and walkways will enable more people to use active modes of transportation, connect five community parks, adjacent communities, and allow users to travel safely throughout the city on trails physically separated from motorized vehicles.

This is an integral part of the Parks, Open Space and Trail System and the Comprehensive Guide Plans to construct the Minnetonka Trail for walkers, joggers and bicyclists of all ages and abilities.

Staff conducted an educational and community dialogue for missing trail links to assist the Park Board and City Council in recommending projects to be constructed. The city's internal trails team annually reviews and updates the Trail Improvement Plan and unscheduled segments.

The vision for trail segments uses a feasibility score made up of Community Access (40%), Nature of Use (40%), Cost Effectiveness (10%) and Degree of Construction Difficulty (10%).

# 2024- 2028 Capital Improvement Plan

2024 *thru* 2028

## City of Minnetonka, Minnesota

Expenditures	2024	2025	2026	2027	2028	Total
Construction/Maintenance	3,300,000	2,270,000	3,400,000	3,600,000	3,600,000	16,170,000
<b>Total</b>	<b>3,300,000</b>	<b>2,270,000</b>	<b>3,400,000</b>	<b>3,600,000</b>	<b>3,600,000</b>	<b>16,170,000</b>

Funding Sources	2024	2025	2026	2027	2028	Total
Electric Franchise Fees Fund			1,000,000	1,200,000	1,200,000	3,400,000
Metropolitan Council	2,300,000					2,300,000
Trail System Expansion Fund	1,000,000	2,270,000	2,400,000	2,400,000	2,400,000	10,470,000
<b>Total</b>	<b>3,300,000</b>	<b>2,270,000</b>	<b>3,400,000</b>	<b>3,600,000</b>	<b>3,600,000</b>	<b>16,170,000</b>

### Impacts (Budgets, Sustainability, Other)

A list of additional future segments that are ranked and prioritized for implementation is shown on CIP page Park-TBD2433.

Annual maintenance costs will increase by approximately \$1,500 per mile of additional trail.

Overhead utilities will be buried with trail projects, consistent with city strategic goals, as the balance of the Electric Franchise Fund allows. If the fund does not allow, only burial or relocation of poles necessary to construct the trail will be pursued.

# 2024- 2028 Capital Improvement Plan

2024 *thru* 2028

## City of Minnetonka, Minnesota

<b>Project #</b>	<b>Park-24306</b>
<b>Project Name</b>	<b>Trail Rehabilitation</b>

<b>Type</b> Improvement	<b>Department</b> 3-Parks, Trails & Open Space
<b>Useful Life</b>	<b>Contact</b> Public Works Operations Manag
<b>Category</b> Park Development	<b>Priority</b> 1 Critical for Safety/Preserve

### Description (Include Scheduling and Project Status)

This item provides for the rebuilding and resurfacing of existing Minnetonka Trail System and neighborhood trail connections, and replacement and expansion of trail signage and maps.

A condition rating system will be used to determine which segments will be addressed each year. Signage on the trail system will be continually updated and revised maps will be produced.

- 2024: CSAH 101 - Ridgewood Rd to Hutchins Dr (1.4 miles)
- 2025: Trunk Highway 7 - Purgatory Park to Clear Spring Rd., North Frontage Rd - Ridgedale Dr to CR 73, Oakland Rd - Carlson Pkwy. To 494. (1.7 miles)
- 2026: Townline Rd/CR 62 - Vinehill Rd to CR 60 (3.6 miles)
- 2027: Hilloway Rd, Orchard Rd, Hopkins Crossroad - Oberlin to 494, Lynwood Rd, Ford Park (1.6 miles)
- 2028: Oberlin Park, Jidana Park, Orchard Park., Gleason Lake Rd (2.1 miles)

This is an integral part of the plan to maintain the Trail System for walkers, joggers and bicyclists. The trails and walkways connect five community parks, adjacent communities and allow users to travel throughout the city on trails separated from motorized vehicles.

### Justification/Relationship to Plans and Projects

There is strong community support for the Minnetonka Trail System as evidenced by the heavy use of the completed trail segments. Some of the trail sections are approaching 20 years old and have reached a condition beyond what regular maintenance can address.

Approximately 108 miles of trails are currently maintained by the city.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>Total</b>
Construction/Maintenance	75,000	75,000	120,000	120,000	85,000	475,000
<b>Total</b>	<b>75,000</b>	<b>75,000</b>	<b>120,000</b>	<b>120,000</b>	<b>85,000</b>	<b>475,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>Total</b>
Park & Trail Improvement Fund	75,000	75,000	120,000	120,000	85,000	475,000
<b>Total</b>	<b>75,000</b>	<b>75,000</b>	<b>120,000</b>	<b>120,000</b>	<b>85,000</b>	<b>475,000</b>

### Impacts (Budgets, Sustainability, Other)

Future maintenance costs related to these improvements are included in annual budget.



# 2024- 2028 Capital Improvement Plan

2024 *thru* 2028

## City of Minnetonka, Minnesota

<b>Project #</b>	<b>Park-24308</b>
<b>Project Name</b>	<b>Ridgedale Commons - Programming Equipment</b>

<b>Type</b> Equipment	<b>Department</b> 3-Parks, Trails & Open Space
<b>Useful Life</b>	<b>Contact</b> Recreation Superintendent
<b>Category</b> Park Improvements/Refurbishm	<b>Priority</b> 3 Expansion of New/Existing

### Description (Include Scheduling and Project Status)

Ridgedale Commons will provide space for new recreation programs, activities and special events.

2024: Additional IT Equipment, i.e. sound system (\$40,000); Additional IT Equipment, i.e. projector/screen (\$7,000); Miscellaneous Programming Equipment, i.e. outdoor games, fitness equipment (\$2,000)

### Justification/Relationship to Plans and Projects

Due to its central location and various types of programming spaces, Ridgedale Commons will be an ideal location for new programs or as a new location for existing programs and events, such as the farmers market. Various types of equipment are needed to implement these offerings.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>Total</b>
Equip/Vehicles/Furnishings	49,000					49,000
<b>Total</b>	<b>49,000</b>					<b>49,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>Total</b>
Park & Trail Improvement Fund	49,000					49,000
<b>Total</b>	<b>49,000</b>					<b>49,000</b>

### Impacts (Budgets, Sustainability, Other)

The purchase of this equipment will allow staff to provide new programs and rental space. Minimal revenues will be generated.

# 2024- 2028 Capital Improvement Plan

2024 *thru* 2028

## City of Minnetonka, Minnesota

<b>Project #</b>	<b>Park-24309</b>
<b>Project Name</b>	<b>Park Habitat Stewardship Plan</b>

<b>Type</b> Improvement	<b>Department</b> 3-Parks, Trails & Open Space
<b>Useful Life</b>	<b>Contact</b> Natural Resources Manager
<b>Category</b> Park Development	<b>Priority</b> 1 Critical for Safety/Preserve

### Description (Include Scheduling and Project Status)

Costs associated with habitat restoration and maintenance activities required to restore and maintain biodiversity and high quality habitat in natural areas. Activities include site planning, invasive plant removal, site preparation, native seeding/planting, mowing, herbicide treatments, and prescribed burning.

The following schedule constitutes Phase 1 of a 20-year restoration plan outlined in Appendix B of the NRMP. Funds will be used for restoration and maintenance activities that are guided by restoration priorities and target plant communities outlined in Appendix A of the 2021 Natural Resources Master Plan (NRMP), and any detailed habitat restoration and maintenance plans that have been developed for select parks.

- 2024: Meadow Park, Orchard Park, Lake Rose Park
- 2025: Big Willow Park, Jidana Park, Green Circle Park, Whited Marsh
- 2026: Victoria-Evergreen Park, Kinsel Park, Minnetonka Mills Park, Civic Center
- 2027: Lone Lake Park, Tower Hill Park
- 2028: Purgatory Park, Hilloway Park (Maintenance), Minnehaha Headwaters Park, Oberlin Park, Reich Park, High School Tamarack Wetland

### Justification/Relationship to Plans and Projects

The City Council adopted the 2021 Natural Resources Master Plan (NRMP), which includes projected costs for restoration and maintenance of native plant communities within priority Minnetonka parks. Priority parks are identified in Table 4.2 of the plan and have restoration goals and strategies identified in Appendix A.

Expenditures	2024	2025	2026	2027	2028	Total
Construction/Maintenance	65,000	90,000	95,000	120,000	100,000	470,000
<b>Total</b>	<b>65,000</b>	<b>90,000</b>	<b>95,000</b>	<b>120,000</b>	<b>100,000</b>	<b>470,000</b>

Funding Sources	2024	2025	2026	2027	2028	Total
Park & Trail Improvement Fund	65,000	90,000	95,000	120,000	100,000	470,000
<b>Total</b>	<b>65,000</b>	<b>90,000</b>	<b>95,000</b>	<b>120,000</b>	<b>100,000</b>	<b>470,000</b>

### Impacts (Budgets, Sustainability, Other)

Habitat restoration in park spaces incurs annual maintenance costs that continue over time. As native species become established and habitat areas become more resilient, those maintenance costs generally decline but will not cease entirely. Regular funding for long-term maintenance will be necessary to ensure success, however many activities can be conducted efficiently using large-scale mowing practices, regular burns, and volunteer labor. Restoring habitat biodiversity creates a more resilient landscape and park systems, benefiting the community as a whole.

# 2024- 2028 Capital Improvement Plan

2024 *thru* 2028

## City of Minnetonka, Minnesota

<b>Project #</b>	<b>Park-24311</b>
<b>Project Name</b>	<b>Park Master Planning</b>

<b>Type</b> Improvement	<b>Department</b> 3-Parks, Trails & Open Space
<b>Useful Life</b> 20	<b>Contact</b> Park Planner
<b>Category</b> Park Improvements/Refurbishm	<b>Priority</b> 2 Important-Provide Efficiency

### Description (Include Scheduling and Project Status)

The purpose of this program is to develop master planning documents for each of the priority parks/open spaces identified in the 2022 Parks, Open Space and Trails (POST) Plan. This master planning effort would consist of an inventory and conditions assessment of existing park features including but not limited to parking, access, structures, trails (paved and unpaved, formal and informal), and all active and passive recreational amenities. An analysis would then be performed to identify and recommend what existing park features require upgrade, redesign, or elimination and what new features could be added to meet the goals outlined in the POST Plan. This master planning effort will align with the 2021 Natural Resources Master Plan ecological restoration and management goals.

- 2024: Big Willow Park, Cullen Nature Preserve
- 2025: Meadow Park, Jidana Park
- 2026: Lone Lake Park
- 2027: Civic Center Park, Victoria-Evergreen Park
- 2028: Gro Tonka Park

### Justification/Relationship to Plans and Projects

The parks listed as a part of this project have been identified as priority sites for master planning in the POST Plan. Natural Resources management plans will be developed for the community parks as recommended by the 2021 NRMP. Several of the park listed also have on-going volunteer-led restoration efforts at various locations.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>Total</b>
Planning/Design/Engineering	115,000	75,000	115,000	115,000	30,000	450,000
<b>Total</b>	<b>115,000</b>	<b>75,000</b>	<b>115,000</b>	<b>115,000</b>	<b>30,000</b>	<b>450,000</b>
<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>Total</b>
Park & Trail Improvement Fund	115,000	75,000	115,000	115,000	30,000	450,000
<b>Total</b>	<b>115,000</b>	<b>75,000</b>	<b>115,000</b>	<b>115,000</b>	<b>30,000</b>	<b>450,000</b>

### Impacts (Budgets, Sustainability, Other)

The costs above reflect cost associated with consultant fees to conduct the planning efforts. Additional costs associated with the improvements would be identified in future budgets and CIP.

# 2024- 2028 Capital Improvement Plan

2024 *thru* 2028

## City of Minnetonka, Minnesota

Project #	Park-24312
Project Name	Park & Open Space Purchase

Type	Improvement	Department	3-Parks, Trails & Open Space
Useful Life		Contact	Public Works Operations Manag
Category	Park Development	Priority	3 Expansion of New/Existing

### Description (Include Scheduling and Project Status)

The city’s open space preservation implementation strategy calls for the preservation of open space that meets certain criteria. The Park Board has previously identified certain parcels in order to expand existing parkland. The 2021 update to the POST plan and a near term future regional park search effort in collaboration with Three Rivers Park District may also inform future need, prioritization and acquisition of land to expand the park system, as appropriate.

As parcels from the prioritization list become available, they will be acquired or preserved by other means (e.g., conservation easements) based on funding availability and City Council approval. Parcels classified as urgent and high priority for open space preservation will be actively pursued.

This project is consistent with the Council Policy on an Open Space Preservation Program and the Management of Natural Resources. The city currently has appropriated in prior years and has now reserved almost \$1 million in the Community Investment Fund for park and open space purchases as opportunities arise.

### Justification/Relationship to Plans and Projects

The Minnetonka Park Board developed a property acquisition list that identifies desirable parcels for purchase by the city. The list includes properties within the Minnehaha Creek Preserve and properties that are adjacent to existing city park land to serve in expanding the city’s parks. This funding provides resources to purchase land identified by the Park Board. \$983,000 was previously allocated between 2013 and 2017 and is reserved for use.

In 2001 Minnetonka voters approved a \$15,000,000 bond referendum for parks renewal and open space preservation. About half of those funds were used for open space preservation and the balance for park renewal.

Prior	Expenditures	2024	2025	2026	2027	2028	Total
983,000	Land Acquisition				500,000		500,000
<b>Total</b>	<b>Total</b>				<b>500,000</b>		<b>500,000</b>

Prior	Funding Sources	2024	2025	2026	2027	2028	Total
983,000	Community Investment Fund				500,000		500,000
<b>Total</b>	<b>Total</b>				<b>500,000</b>		<b>500,000</b>

### Impacts (Budgets, Sustainability, Other)

Costs related to additional land stewardship are expected to increase dependent upon the size and environmental features of parcels acquired.

# 2024- 2028 Capital Improvement Plan

2024 *thru* 2028

## City of Minnetonka, Minnesota

**Project #** RecF-24203  
**Project Name** Shady Oak Beach Improvements

**Type** Improvement  
**Useful Life**  
**Category** Recreational Facilities

**Department** 2-Recreational Facilities  
**Contact** Recreation Superintendent  
**Priority** 2 Important-Provide Efficiency



### Description (Include Scheduling and Project Status)

Shady Oak Beach is jointly operated by the cities of Hopkins and Minnetonka. The facility is open from June – August each summer with the revenues generated from season pass sales and daily admissions. The facility was most recently renovated in 1998. An additional renovation on the lifeguard shack was completed in 2021.

2024: Miscellaneous building equipment/components (\$7,000), i.e. concession equipment, patio tables and chairs; inflatable replacement (\$3,000); parking lot mill and overlay (\$80,000)  
 2025: Miscellaneous building maintenance (\$10,000); inflatable replacement (\$10,000)  
 2026: Miscellaneous building maintenance (\$10,000)  
 2027: Miscellaneous building maintenance (\$10,000)  
 2028: Miscellaneous building maintenance (\$10,000)

### Justification/Relationship to Plans and Projects

The joint agreement between the city of Minnetonka and city of Hopkins provides for the sharing of the operating and capital expenses of Shady Oak Beach. These expenses are split 67% city of Minnetonka and 33% city of Hopkins.

These improvements are in keeping with the efforts to maintain a quality facility.

Expenditures	2024	2025	2026	2027	2028	Total
Construction/Maintenance	90,000	20,000	10,000	10,000	10,000	140,000
<b>Total</b>	<b>90,000</b>	<b>20,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>140,000</b>

Funding Sources	2024	2025	2026	2027	2028	Total
City of Hopkins	29,700	6,600	3,300	3,300	3,300	46,200
Park & Trail Improvement Fund	60,300	13,400	6,700	6,700	6,700	93,800
<b>Total</b>	<b>90,000</b>	<b>20,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>140,000</b>

### Impacts (Budgets, Sustainability, Other)

Maintenance costs tend to rise as facilities age. A consistent replacement schedule of older items will allow operating costs to be maintained. These capital projects will not have an effect on the facility’s annual operating costs or revenues long-term.

# 2024- 2028 Capital Improvement Plan

2024 *thru* 2028

## City of Minnetonka, Minnesota

Project #	RecF-24207
Project Name	Skate Park

Type	Improvement	Department	2-Recreational Facilities
Useful Life	20	Contact	Park Planner
Category	Recreational Facilities	Priority	3 Expansion of New/Existing

### Description (Include Scheduling and Project Status)

In early 2021, a group of residents approached the Minnetonka Park Board inquiring about a new or updated skate park. The city currently owns one skate park, located in Glen Lake off of Excelsior Boulevard. This 20-year-old skate park is an older style skate park and is not heavily used.

In 2022/23, the city completed a Skate Park Feasibility Study and identified the Glen Lake park playground and existing skate park location as the recommended site for skate park development. The feasibility study also included estimated costs. Skate park design is scheduled for 2023.

2024: construction of skate park (\$900,000)

### Justification/Relationship to Plans and Projects

The results of the 2019 Community Facility & Programming Space Study indicated an increase in participation levels for skateboarding.

The recent update to the Parks, Open Space and Trails (POST) Plan lists a skate park as a priority initiative.

An increased interest in non-traditional sports, such as skateboarding have occurred recently. The Minnetonka Park Board and staff have received numerous requests for updated amenities related to skate boarding.

Expenditures	2024	2025	2026	2027	2028	Total
Construction/Maintenance		900,000				900,000
<b>Total</b>		<b>900,000</b>				<b>900,000</b>

Funding Sources	2024	2025	2026	2027	2028	Total
Community Investment Fund		600,000				600,000
Grants/Partnership Funding		300,000				300,000
<b>Total</b>		<b>900,000</b>				<b>900,000</b>

### Impacts (Budgets, Sustainability, Other)

Skate parks are typically a large up front cost with minimal on-going maintenance.

# 2024- 2028 Capital Improvement Plan

2024 *thru* 2028

## City of Minnetonka, Minnesota

**Project #** Park-TBD2432  
**Project Name** Opus Area Park Improvements



**Type** Improvement  
**Department** 3-Parks, Trails & Open Space  
**Useful Life**  
**Contact** Park Planner  
**Category** Park Improvements/Refurbishm  
**Priority** 3 Expansion of New/Existing

### Description (Include Scheduling and Project Status)

The Opus business center is the largest employment center in Minnetonka. With the addition of proposed light rail the area will see increased opportunities for a mixture of further business and housing, driving the need for additional park and greenspaces.

Staff has completed Opus area place making and public realm design guidelines implementation plan for Opus in 2019 to guide design of the public realm, open space and development of a future park. Sustainable elements including but not limited to electric charging stations for vehicles, enhanced bike parking & amenities, stormwater features, restoration of natural resources system functions and edible landscapes will be pursued as appropriate.

Construction of a community park/plaza space will be implemented in future years as development occurs and land can be acquired. Funding in the amount of \$15,000,000 is currently listed as unfunded to be used for park infrastructure and amenities. Interim place making efforts and programming may be considered in the event land for a the new community park/plaza space does not become available prior to opening day of Southwest Light Rail Transit.

Staff will pursue grants and public private partnership opportunities to assist in financing projects.

### Justification/Relationship to Plans and Projects

The Opus area is nearing 40 years old and is experiencing revitalization and redevelopment activity that has been sparked by the Green Line Extension, which will run through the business park and include the Opus LRT Station. The Opus area place making and public realm design guidelines document outlines improvements to revitalize the original Opus plan to fit today’s needs and align with City planning vision. This project begins the framework for investments to provide recreational and park uses for new business and residential uses anticipated in the area. The guidelines document also recommends a series of place making efforts within Opus that reflect the areas agriculture and business park history and serve as a catalyst for building community and creating an environment supportive of development opportunities.

The project is consistent with the development of a park allowing for better access to a Neighborhood Park Service Area that is currently deficient of park and recreational uses. The creation of a gathering place for park use will also complement the vast trail network currently in place. Trail resurfacing and reconstruction will take place within Opus, as part of regular maintenance and as part of SWLRT impacted segments.

Expenditures	2024	2025	2026	2027	2028	Total	Future
Construction/Maintenance				0		0	15,000,000
<b>Total</b>				<b>0</b>		<b>0</b>	<b>Total</b>

Funding Sources	2024	2025	2026	2027	2028	Total	Future
Park & Trail Improvement Fund				0		0	15,000,000
<b>Total</b>				<b>0</b>		<b>0</b>	<b>Total</b>

### Impacts (Budgets, Sustainability, Other)

Annual operating costs will be known when a final concept is approved.

DRAFT



# 2024- 2028 Capital Improvement Plan

2024 *thru* 2028

## City of Minnetonka, Minnesota

<b>Project #</b>	<b>Park-TBD2433</b>
<b>Project Name</b>	<b>Trail Segments - Unscheduled</b>

<b>Type</b> Improvement	<b>Department</b> 3-Parks, Trails & Open Space
<b>Useful Life</b>	<b>Contact</b> Park Planner
<b>Category</b> Trails	<b>Priority</b> 3 Expansion of New/Existing

### Description (Include Scheduling and Project Status)

This project involves the construction of the trails described in the table on the following page. Individual project cost estimates have increased based on recent actual project costs including Minnetonka Boulevard Trail and Ridgedale Drive Trail. A map of the unfunded potential trail locations is included for reference in the document appendix. These projects are currently unscheduled. Some trail segments may qualify for funding from outside sources, which will be pursued as appropriate.

Staff conducted an educational and community dialogue for missing trail links to assist the Park Board and City Council in recommending projects to be constructed. In 2016 the city’s internal trails team updated the feasibility score and reprioritized unscheduled segments.

The priority 1 and 2 segments along Baker Road are part of the Three Rivers Park District Bryant Lake Regional Trail. Three Rivers Park District is working to identify funding opportunities to construct the trail. Minnetonka staff, park board and city council will continue to be engaged as part of that effort and may align future municipal trail implementation and/or utility burial to complement the new regional trail.

### Justification/Relationship to Plans and Projects

There is strong community support for the Minnetonka Trail System as evidenced by the heavy use of the completed trail segments and resident inquiries received about opportunities for extensions. Cost projections are based on linear foot costs and data from previous projects. Efforts to coordinate trail segment implementation with complementary major road, development or utility projects will be pursued as available and appropriate.

This is an integral part of the Parks, Open Space and Trail System and Comprehensive Guide Plans to construct the Minnetonka Trail System for walkers, joggers, and bicyclists of all ages and abilities. The latest version of the Trail Improvement Plan is available on the city’s website.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>Total</b>	<b>Future</b>
Construction/Maintenance					0	0	85,716,400
<b>Total</b>					<b>0</b>	<b>0</b>	<b>Total</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>Total</b>	<b>Future</b>
Trail System Expansion Fund					0	0	85,716,400
<b>Total</b>					<b>0</b>	<b>0</b>	<b>Total</b>

### Impacts (Budgets, Sustainability, Other)

Although these projects are currently unfunded, a proposed funding source and timetable data are provided. The estimated project costs shown on the timetable are for independent project implementation. Costs for these trail segments could be reduced through coordination with a major roadway, utility or development project. Coordination opportunities will be pursued as available and appropriate. Annual maintenance costs will increase by approximately \$1,500/mile.

Overhead utilities will be buried with trail projects, consistent with city strategic goals, as the balance of the Electric Franchise Fund allows. If the fund does not allow, only burial or relocation of poles necessary to construct the trail will be pursued.

# 2024- 2028 Capital Improvement Plan

2024 *thru* 2028

## City of Minnetonka, Minnesota

<b>Project #</b>	<b>Park-TBD2434</b>
<b>Project Name</b>	<b>Athletic Field Improvements Unfunded</b>

<b>Type</b> Improvement	<b>Department</b> 3-Parks, Trails & Open Space
<b>Useful Life</b>	<b>Contact</b> Public Works Operations Manag
<b>Category</b> Park Development	<b>Priority</b> 2 Important-Provide Efficiency

### Description (Include Scheduling and Project Status)

The Minnetonka Park Board’s 2012 update of the city’s Athletic Field Needs Study continues to indicate a moderate need for increased game quality athletic fields for the sports of soccer, lacrosse and football; and increased access to quality practice fields for youth softball and baseball through partnerships.

\$180,000 is included as an unfunded request for the lighting of the two existing fields at Lone Lake Park.

### Justification/Relationship to Plans and Projects

With a lack of available city property for athletic field expansion, the lighting of existing fields, along with partnerships with local school districts, provides the best opportunities to expand access to community fields. This program also funds major upgrades to dedicated city owned athletic fields to maintain acceptable playing standards.

Expenditures	2024	2025	2026	2027	2028	Total	Future
Construction/Maintenance				0		0	180,000
<b>Total</b>				<b>0</b>		<b>0</b>	<b>Total</b>

Funding Sources	2024	2025	2026	2027	2028	Total	Future
Park & Trail Improvement Fund				0		0	180,000
<b>Total</b>				<b>0</b>		<b>0</b>	<b>Total</b>

### Impacts (Budgets, Sustainability, Other)

This rehabilitation will not increase annual maintenance costs.

# 2024- 2028 Capital Improvement Plan

2024 *thru* 2028

## City of Minnetonka, Minnesota

**Department** 2-Recreational Facilities

**Contact** Recreation Director

**Type** Improvement

**Useful Life** 20

**Category** Recreational Facilities

**Priority** 3 Expansion of New/Existing

<b>Project #</b>	<b>RecF-TBD2302</b>
<b>Project Name</b>	<b>Recreational Pool</b>

### Description (Include Scheduling and Project Status)

The results of the 2019 Community Facility & Programming Space Study indicated the need for an additional recreational swimming pool. An additional pool would relieve pressures at the heavily used Williston Center pool.

Staff will explore opportunities for school partnerships, public/private partnerships, or leasing opportunities as options for additional pool space. Staff will also explore available funding options including pursuing state bonding.

SCHEDULING AND PROJECT STATUS:  
 2023-2027: Explore opportunities  
 Future: Construction/renovation of pool facility

### Justification/Relationship to Plans and Projects

The results of the 2019 Community Facility & Programming Space Study indicated the need for an additional recreational swimming pool.

Swim lessons are one of the most popular and sought-after program offerings in the Recreation Department. Over the past three years, the waitlist percentage (total available openings/waitlisted participants) has been over 50%. The next highest program area is teen programming with 9%. Based on National Recreation and Parks Association standards for pools the City of Minnetonka does not meet the recommended level of service for swimming pools.

In addition to the swim lesson program, the Williston Center offers approximately 20 hours of senior-focused aquatics programming. This leaves minimal time for member use (open swim, lap swimming, etc.).

Expenditures	2024	2025	2026	2027	2028	Total	Future
Construction/Maintenance			0			0	20,000,000
<b>Total</b>			<b>0</b>			<b>0</b>	<b>Total</b>
Funding Sources	2024	2025	2026	2027	2028	Total	Future
Community Investment Fund			0			0	20,000,000
Grants/Partnership Funding			0			0	
<b>Total</b>			<b>0</b>			<b>0</b>	<b>Total</b>

### Impacts (Budget, Sustainability, Other)

Operating expenditures to be determined based on the type of facility. The city will pursue state bonding for this project.

**Minnetonka Park Board Item 9  
Meeting of June 7, 2023**

<b>Subject:</b>	Information Items
<b>Park Board related goal:</b>	N/A
<b>Park Board related objective:</b>	N/A
<b>Brief Description:</b>	The following are informational items and developments that have occurred since the last park board meeting.

**Warming House Summary**

The 2022/23 warming house and skating season provided above average weather for ice making and ample skating opportunity for the public. However, because of frequent snow events, an increase in snow closures reduced the overall days open for skating. This subsequently reduced the number of park and warming house visits.

Minnetonka Warming House Usage:

Year	Boulder	Covington	Glen Lake	Gro Tonka	Meadow	McKenzie	Spring Hill	ALL MTKA
<b>22/23</b>	631	308	886	1232	1023	636	705	<b>5,421</b>
<b>21/22</b>	697	305	1157	1657	1050	1037	607	<b>6,510</b>
<b>20/21</b>	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
<b>19/20</b>	593	184	608	901	559	645	580	<b>4,070</b>
<b>18/19</b>	223	211	567	857	539	528	530	<b>3,455</b>
<b>17/18</b>	395	261	818	936	780	738	587	<b>4,515</b>

Hopkins Warming House Usage:

Year	Valley	Interlachen	Central	Burnes	Oakes	Harley	All Hopkins
<b>22/23</b>	887	867*	-	222	206	507	<b>2,689</b>
<b>21/22</b>	1,164	1,396	-	303	304	686	<b>3,853</b>
<b>20/21</b>	n/a	n/a	-	n/a	n/a	n/a	n/a
<b>19/20</b>	1,057	1,720	-	489	326	778	<b>4,370</b>
<b>18/19</b>	773	1,758	-	387	297	508	<b>3,871</b>
<b>17/18</b>	610	1,018	748	255	281	508	<b>3,420</b>

\*Interlachen counts were not conducted as frequently and consistently as other sites.

Days Open

Year	MTKA	Hopkins
22/23	47 of 66	47 of 66
21/22	57 of 67	60 of 67
20/21	n/a	n/a
19/20	47	53
18/19	40	45
17/18	60	60

Notables for the 2022/23 Season:

- We hired a total of 15 staff for the season, compared to 16 in 2021/22 and 26 in 2019/20. Staffing continues to present challenges and space to evolve and adapt.
- Because of a historical reduction in visitations between 9:00pm-10:00pm, Saturday & Friday hours were reduced to close at 9:00pm.
- Parks and warming houses continue to see significant sledding use. Warming houses are not just for skaters.
- To increase park usage in the winter, staff continue to explore outdoor curling & sauna in the parks opportunities.

**Purgatory Park Master Plan**

City staff have finalized a contract with Bolton & Menk to complete a master plan for Purgatory Park. The goal is to develop a plan that guides future work in the park, ensuring that natural resources are protected and the need for low-impact recreation is met. Staff have worked with Communications staff to develop a public engagement plan to gather feedback on what users appreciate about the park, their concerns related to the park, and what they would like to see in the park in the future. A kick-off open house is being held on June 14<sup>th</sup> from 5:30pm – 8:30pm at the Minnetonka Community Center. There will be no formal presentation, but rather hosts including City staff and consultant will be available for conversation at stations related to various park topics.

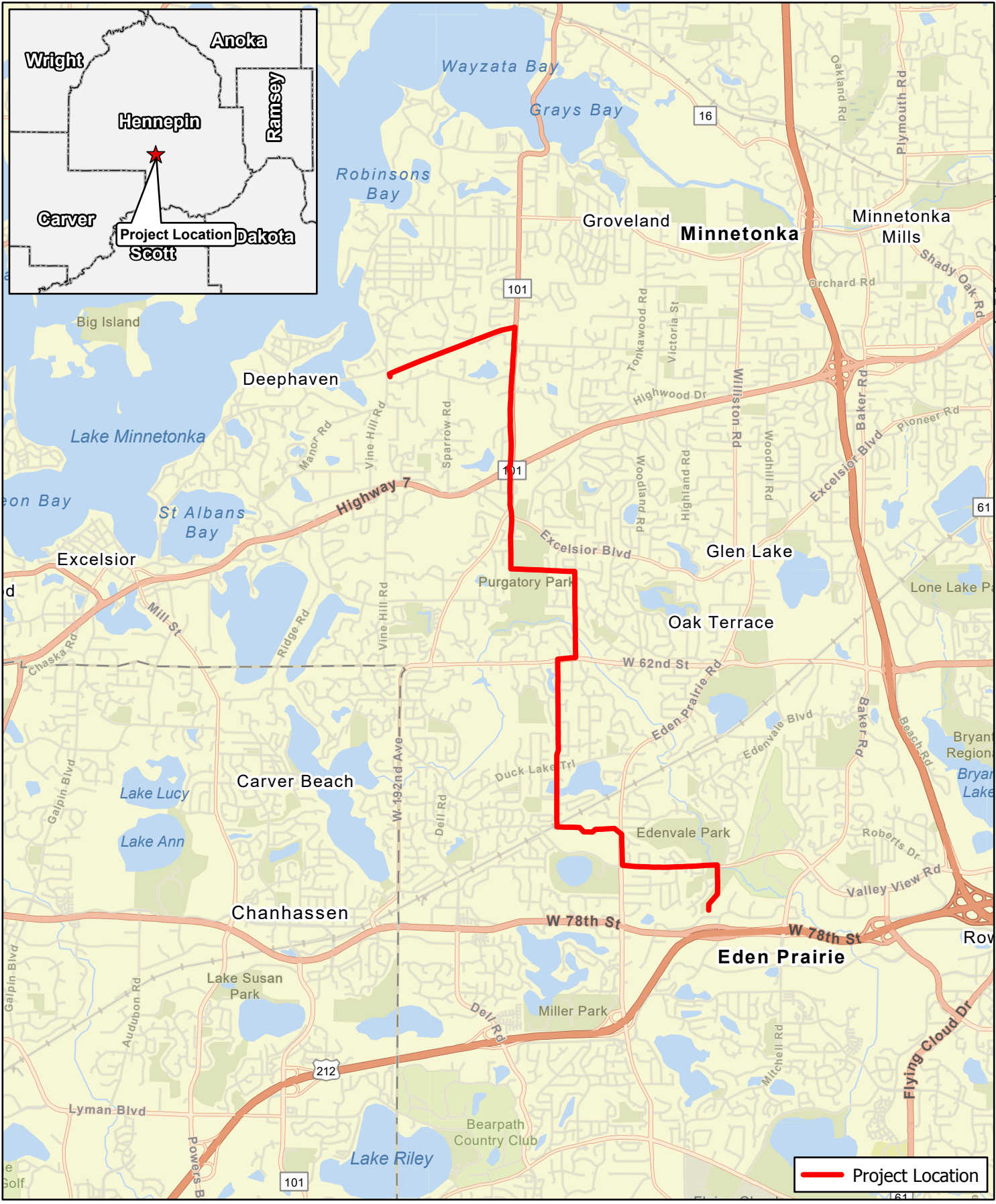
**Community Forest Management Plan**

Natural Resources staff are working to finalize a contract with a consultant to develop a community forest management plan (CFMP), which was identified as an important next step in the Natural Resources Master Plan adopted in 2021. The CFMP will include information on existing conditions including benefits and trends, a review of current policies and procedures related to forestry, and goals and strategies for management of trees on public lands. Funding for plan development was included as a CIP item in 2023. Staff will begin working with the consultant to develop a public outreach plan, which will include periodic updates to the Park Board over the next year. The plan is expected to be completed by spring of 2024 for council adoption.

**Xcel Energy pole replacement**

Xcel Energy has submitted an application to the city to replace existing utility poles along Line 0734, which is shown in the attached map. As part of this project, several poles will be replaced within Purgatory Park across the central wetland and over two sections of main trails. All work will take place within an Xcel Energy utility easement. Xcel Energy is required to obtain permits from the city as well as the Minnesota Department of Natural Resources to complete this work. Some limited wetland impacts will occur, but are allowed under the city's wetland protection ordinance for maintenance, repair or replacement of existing utilities.

The work is expected to take place over a two week period, and will require trail closures during hours of construction, which will be posted by the contractor. Staff will provide an update at the August meeting on Xcel's trail closure plans.



— Project Location

**Figure 1 - Project Location**

0734 Rebuild  
Hennepin County, MN



0 1 Miles  
1 inch = 1 mile

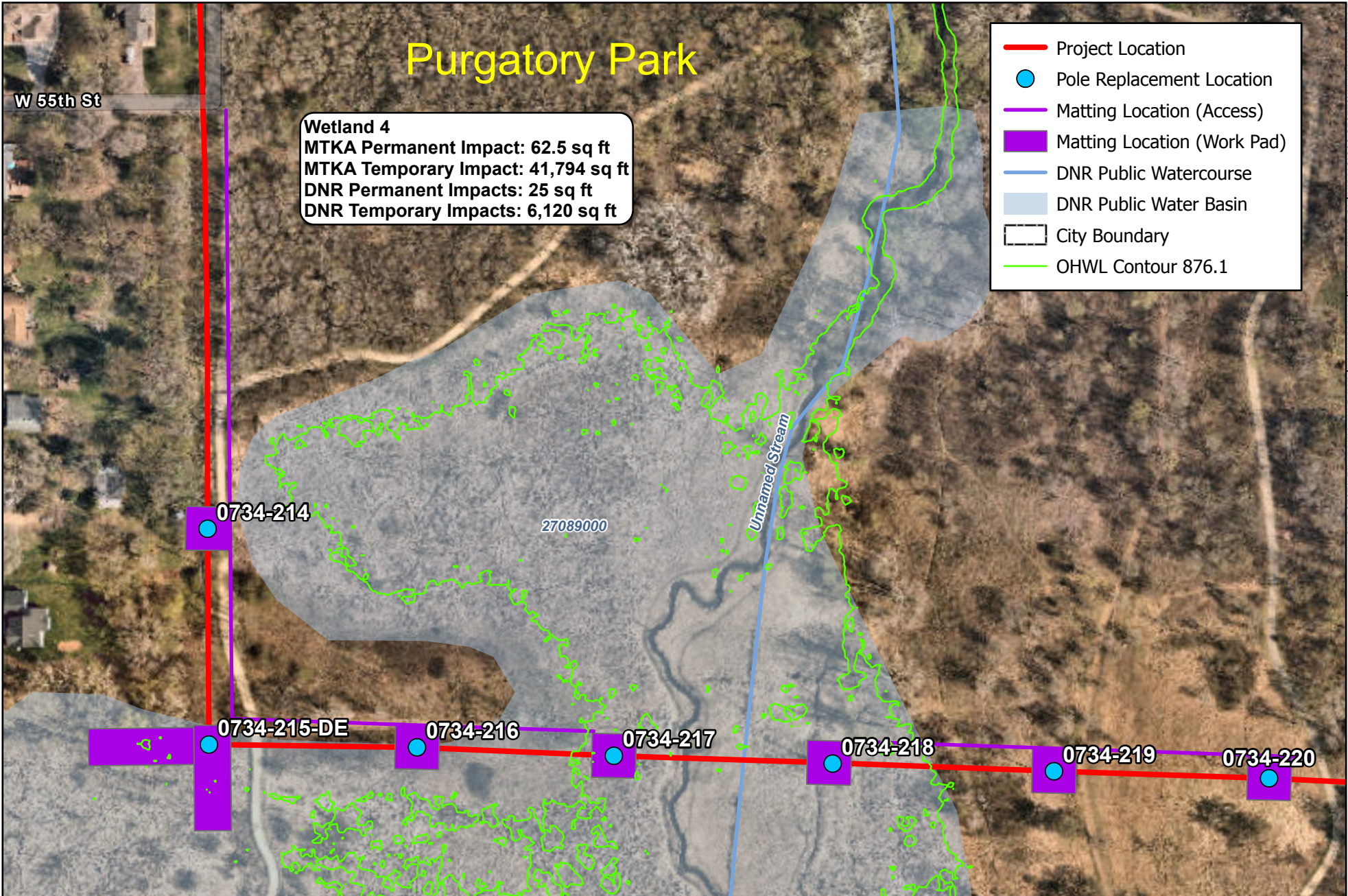


# Purgatory Park

W 55th St

**Wetland 4**  
 MTKA Permanent Impact: 62.5 sq ft  
 MTKA Temporary Impact: 41,794 sq ft  
 DNR Permanent Impacts: 25 sq ft  
 DNR Temporary Impacts: 6,120 sq ft

- Project Location
- Pole Replacement Location
- Matting Location (Access)
- Matting Location (Work Pad)
- DNR Public Watercourse
- DNR Public Water Basin
- City Boundary
- OHWL Contour 876.1



### Figure 2c - Aquatic Resource Impacts

Line 0734 Rebuild  
Hennepin County, MN



0 150  
 Feet  
 1 inch = 150 feet



**Minnetonka Park Board Item 10  
Meeting of June 7, 2023**

<b>Upcoming Meeting Schedule</b>				
<b>Day</b>	<b>Date</b>	<b>Meeting Type</b>	<b>Agenda Business Items</b>	<b>Special Notes</b>
<b>Wed</b>	7/5/23	Regular	•	No meeting
<b>Wed</b>	8/2/23	Regular	•	
<b>Wed</b>	9/6/23	Regular	• Joint Study Session w/Council & Tour	5:30 pm start
<b>Wed</b>	10/4/23	Regular	•	
<b>Wed</b>	11/1/23	Regular	•	No meeting

**Other meetings and activities to note:**

<b>Day</b>	<b>Date</b>	<b>Description</b>	<b>Special Notes</b>
<b>Wednesday</b>	6/14/23	Purgatory MP Open House	Community Center (5:30-8:30pm)
<b>Saturday</b>	6/24/23	Summer Fest	Civic Center Campus

**Items to be scheduled:**

**Climate Action & Adaptation Plan Update (Park Board Member Report)**