

**Minutes
City of Minnetonka
City Council Study Session
Monday, June 12, 2023**

Council Present: Bradley Schaeppi, Brian Kirk, Rebecca Schack, Kissy Coakley, Deb Calvert, Kimberly Wilburn, and Brad Wiersum

Staff: Moranda Dammann, Corrine Heine, Darin Nelson, Mike Funk, Will Manchester, Julie Wischnack, Kelly O'Dea, John Vance, Andy Gardner, Phil Olson, Jason Tait, Joel Merry, and Alisha Gray

1. Call to Order

Mayor Wiersum called the meeting to order at 6:30 p.m.

2. Introduction/ Roll Call

Council, staff and residents introduced themselves.

3. iLegislate demonstration

City Manager Mike Funk demonstrated the new iLegislate software which city staff is employing to simplify the process of building city council agendas and packets. Along with Assistant City Manager Moranda Dammann, Funk noted the format variations affecting council materials.

4. 2024-2028 Capital Improvements Program (CIP) Review

Funk and Finance Manager Darin Nelson provided a detailed overview of the proposed CIP. The program reflects previous council direction while addressing the capital priorities of the city in a sensible and cost-effective manner. Additionally, the CIP aids in ensuring the city is providing safe, efficient, sustainable, and well-maintained infrastructure, equipment and transportation systems.

Council provided feedback and discussion regarding the 2024-2028 proposed CIP projects, funding and tax levy. Staff and council communicated a shared interest in accessing additional state bonding and federal grant opportunities, considering the surplus of available funding. Council found no specific issues with the current draft CIP. Funk noted the Operations portion of the CIP will be completed in August and brought before council.

5. 2024-2028 Economic Improvement Program (EIP)

Economic Development and Housing Manager Alisha Gray explained the purpose of the annually-updated EIP is to provide a detailed five-year plan of the city's economic development activities. The program supports economic development programming through housing, redevelopment, transit, and business development. Housing programming is the city's highest priority in the recommended EIP this year.

Gray explained that this is a draft of the EIP, and the final version will go to council for consideration in September.

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Councilmembers asked questions and provided feedback.

6. Transit-Oriented Development

Community Development Director Julie Wischnack presented a report on Transit-Oriented Development as a follow up to a city council request for information on the topic. Wischnack provided details on various related investments, Metro Transit, and local planning efforts. Transit-Oriented Design supports livable and well-planned development.

Council provided thoughts and feedback on the report, noting the need to remain informed and active regarding Transit-Oriented Development.

7. July Study Session – topics and dates

Dammann summarized the upcoming city council study session agenda items and study session schedule.

8. Adjournment

Wiersum adjourned the meeting at 9:23 p.m.

Respectfully submitted,



Becky Koosman
City Clerk