

**Minutes  
City of Minnetonka  
City Council Study Session  
Monday, July 24, 2023**

**Council Present:** Bradley Schaeppi, Rebecca Schack, Deb Calvert, Kimberly Wilburn, and Brad Wiersum

**Staff:** Mike Funk, Moranda Dammann, Corrine Heine, Alisha Gray, Susan Thomas, John Vance, Scott Boerboom, Jason Tait, Andy Gardner, Kevin Fox, Will Manchester, Darin Nelson

**1. Call to Order**

Mayor Wiersum called the meeting to order at 6:30 p.m.

**2. Introduction/ Roll Call**

Council, staff and residents introduced themselves.

**3. Housing update**

Community Development Director Julie Wischnack introduced the topic as well as representatives from Zone Co., who provided a diagnostic report of the zoning ordinance relative to comprehensive plan goals, outlining areas of conflict and providing options for possible solutions. Councilmembers asked questions and provided feedback.

Economic Development and Housing Manager Alisha Gray provided a general housing update on local and state housing programs including housing investment, homelessness investment, and grant opportunities.

Gray discussed the construction proposal submitted by Amani Construction and Development for city-owned property at 5501 Baker Road and 5432 Rowland Road, and the timeline for potential rebuild. Councilmembers offered feedback on the project plans.

Finally, Gray offered an overview of rental registration and rental licensing options. City council offered feedback in agreement with staff recommendations about moving forward with registration, but with interest in continuing to pursue licensing as a future program.

**4. Business programs update**

Gray provided city council with an update on business programming, summarizing general business information and highlighting ongoing and upcoming efforts by city staff to be more proactive with business outreach and engagement.

**5. Public safety master plan – police and fire implementation discussion**

City Manager Mike Funk introduced the topic, outlining the background on the public safety master plan. Police Chief Scott Boerboom and Fire Chief John Vance presented findings from Citygate's analysis of the Police and Fire Departments, and offered action item recommendations for department success.

Councilmembers asked questions and provided feedback.

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**6. 2023 Legislative update**

Funk introduced the topic, explaining that 2023 Legislative updates are more numerous than usual. City Attorney Corrine Heine provided a high level overview of the 2023 session of the Minnesota Legislature, in which 75 bills were passed with wide-ranging impact. Heine focused on several laws of significance to Minnetonka with topics including but not limited to cannabis legalization, data practices, open meeting law, elections law, public safety aid, property tax law, grant opportunities, human resources, public safety and building code.

**7. August study session – topics and date**

Funk noted the upcoming city council study session agenda items and study session schedule.

**8. Adjournment**

Wiersum adjourned the meeting at 9:31 p.m.

Respectfully submitted,



Becky Koosman

City Clerk