

Ordinance No. 2024-01

An ordinance amending city code section 710.005 regarding certain fees

The City Of Minnetonka Ordains:

Section 1. Section 710.005, paragraph 6 of the Minnetonka City Code is amended to read as follows [column headings are inserted for reference only]:

Paragraph	Description	Amount	Code Section
6.	building permits - general		500.010
	total valuation	fee	
	\$1 to \$1, 400 <u>000</u>	\$50.00 <u>\$52</u>	
	\$1, 401 <u>001</u> to \$2,000	\$50.00 <u>\$52</u> for first \$1,100 plus \$3.60 <u>\$3.75</u> for each additional \$100 or fraction thereof	
	\$2,001 to \$25,000	\$80.00 <u>\$84</u> for first \$2,000 plus \$16.00 <u>\$16.75</u> for each additional \$1,000 or fraction thereof	
	\$25,001 to \$50,000	\$450.00 <u>468</u> for first \$25,000 plus \$11.75 <u>\$12.25</u> for each additional \$1,000 or fraction thereof	
	\$50,001 to \$100,000	\$738.25 <u>768</u> for first \$50,000 plus \$8.00 <u>\$8.50</u> for each additional \$1,000 or fraction thereof	
	\$100,001 to \$500,000	\$1,139.50 <u>1,187</u> for first \$100,000 plus \$6.50 <u>\$7</u> for each additional \$1,000 or fraction thereof	
	\$500,001 to \$1,000,000	\$3,707.25 <u>3,878</u> for first \$500,000 plus \$5.50 <u>\$5.75</u> for each additional \$1,000 or fraction thereof	
	\$1,000,001 and up	\$6,430.00 <u>6,688</u> for first \$1,000,000 plus \$4.50 <u>\$4.75</u> for each additional \$1,000 or fraction thereof	

The ~~stricken~~ language is deleted; the single-underlined language is inserted.

plan review fee	65% of building permit fee	
re-inspection fee	\$77.00 <u>residential permits, \$98.50 commercial permits</u>	
additional plan review required due to applicant changes/additions	\$52.00/hour <u>77 residential permits, \$98.50 commercial permits</u>	
raze or demolish building permit	\$52.00	500.030

Section 2. The city clerk is directed to renumber Section 710.005, paragraph 7 of the Minnetonka City Code as paragraph 8 and to renumber Section 710.005, paragraph 8 of the Minnetonka City Code as paragraph 7.

Section 3. Section 710.005, paragraph 9 of the Minnetonka City Code is amended to read as follows [column headings are inserted for reference only]:

Paragraph	Description	Amount	Code Section
9.	electrical, fire, gas piping, mechanical, plumbing or sewer/water permit		505.020 510.020 515.020 910.010
	contract price <u>project valuation</u>	percent of contract price	
	\$1 to \$1,300 <u>\$1,000</u>	minimum: \$50.00 <u>\$77 residential permits, \$98.50 commercial permits</u>	
	\$1,301 <u>\$1,001</u> to \$5,000	\$50.00 plus 2.98% of amount over \$1,300 <u>\$77 residential permits, \$98.50 commercial permits plus 2.98% of the value over \$1,000</u>	
	\$5,001 to 10,000	\$162.00 plus 2.70% of amount over \$5,000 <u>\$170 plus 2.70% of the value over \$5,000</u>	
	\$10,001 to \$25,000	\$297.50 plus 2.35% of amount over \$10,000 <u>\$309 plus 2.35% of the value over \$10,000</u>	

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\$25,001 to \$50,000	\$651.00 plus 2.14% of amount over \$25,000 <u>\$677 plus 2.14% of the value over \$25,000</u>	
\$50,001 and up	\$1,186.50 plus 1.80% of amount over \$50,000 <u>\$1,234 plus 1.8% of the value over \$50,000</u>	
in addition, the following flat-rate fees are charged:		
plan review	15% of permit fee only if valuation is over \$30,000	
re-inspection fee	<u>\$77.00 residential permits, \$98.50 commercial permits</u>	

Section 4. Section 710.005, paragraph 17 of the Minnetonka City Code, a copy of which is attached, is deleted in its entirety and replaced with the following [column headings are inserted for reference only]:

<u>Paragraph</u>	<u>Description</u>	<u>Amount</u>	<u>Code Section</u>
<u>17.</u>	<u>land use applications</u>		
	<u>comprehensive guide plan amendment</u>	<u>\$2,300</u>	<u>300.03</u>
	<u>conditional use permit</u>		<u>300.06</u>
	• <u>accessory dwelling, accessory structure, home occupation</u>	<u>\$600</u>	
	• <u>educational, religious or licensed residential care facilities on residentially- zoned properties</u>	<u>\$750</u>	
	• <u>all other</u>	<u>\$850</u>	
	<u>expansion permit</u>		<u>300.29</u>
	• <u>single-household dwelling</u>	<u>\$600</u>	
	• <u>All other</u>	<u>\$1,150</u>	
	<u>extension of approvals</u>		<u>300 & 400</u>
	• <u>single-household dwelling</u>	<u>\$250</u>	
	• <u>All other</u>	<u>\$250</u>	
	<u>floodplain/wetland alteration permit</u>		<u>300.03</u>
	• <u>Single-household dwelling</u>	<u>\$1,150</u>	
	• <u>All other</u>	<u>\$1,150</u>	
	<u>grading permit (less than 1,000 cubic yards per acre)</u>		<u>300.28(16)</u>
	• <u>up to 500 yards</u>	<u>\$150</u>	
• <u>501 to 999 yards</u>	<u>\$450</u>		

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<u>interim use permit</u>		<u>300.06</u>
• <u>residential</u>	<u>\$600</u>	
• <u>all other</u>	<u>\$1,150</u>	
<u>master development plan</u>		<u>300.22</u> <u>300.31</u>
• <u>major amendment to existing plan</u>	<u>\$2,300</u>	
• <u>minor amendment to existing plan</u>	<u>\$1,150</u>	
• <u>new</u>	<u>\$2,300</u>	
<u>Subdivision</u>		<u>400</u>
• <u>administrative lot division</u>	<u>\$600</u>	
• <u>final plat</u>	<u>\$1,150</u>	
• <u>preliminary plat, without new road</u>	<u>\$1,150</u>	
• <u>preliminary plat, with new road</u>	<u>\$2,300</u>	
<u>Rezoning</u>	<u>\$2,300</u>	<u>300.03</u>
<u>Signs</u>		<u>325.04</u>
• <u>permanent sign permit</u>	<u>\$100</u>	
• <u>temporary sign permit</u>	<u>\$75</u>	
• <u>sign plan</u>	<u>\$475</u>	
• <u>sign plan amendment</u>	<u>\$475</u>	
<u>site and building plan review</u>		<u>300.27</u>
• <u>administrative</u>	<u>\$475</u>	
• <u>all other</u>	<u>\$1,150</u>	
<u>telecommunications</u>		<u>300.03</u>
• <u>administrative</u>	<u>\$925</u>	
• <u>all other</u>	<u>\$1,150</u>	
<u>variance</u>		<u>300.07</u>
• <u>single-household dwelling</u>	<u>\$600</u>	
• <u>all other</u>	<u>\$925</u>	
<u>consolidated development (a single development requiring more than one land use application)</u>	-	<u>300.03</u>
• <u>2 applications</u>	<u>the sum of both application fees or \$4,500, whichever is less.</u>	-
• <u>3 - 5 applications</u>	<u>the sum of all application fees or \$6,500, whichever is less</u>	-
• <u>6 or more applications</u>	<u>the sum of all application fees or \$10,000, whichever is less</u>	-
<u>zoning letter</u>	<u>\$100.00</u>	<u>300.03</u>
<u>complexity surcharge based on building square footage</u>	<u>multiplier times base fee</u>	-
• <u>0 - 25,000</u>	<u>1.0</u>	
• <u>25,001 - 50,000</u>	<u>2.5</u>	

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	• <u>50,001 - 100,000</u>	<u>3.0</u>	
	• <u>100,001 - 200,000</u>	<u>4.0</u>	
	• <u>200,001 - 300,000</u>	<u>5.0</u>	
	• <u>300,001 and above</u>	<u>6.0</u>	

Section 5. Section 710.005, paragraph 31 of the Minnetonka City Code is amended to read as follows [column headings are inserted for reference only]:

Paragraph	Description	Amount	Code Section
31.	sanitary sewer surcharges		1200.095
	Inspection not allowed		
	• Single family	\$150.00 <u>300</u>	
	• Non-single family	\$500.00 <u>1,000</u>	
	Correction not made		
	• Single family	\$150.00 <u>300</u>	
	• Non-single family	\$500.00 <u>1,000</u>	
	Prohibited re-connection made		
	• Single family	\$300.00 <u>1,000</u>	
• Non-single family	\$1000.00 <u>2,500</u>		

Section 6. Section 710.005, paragraph 38 of the Minnetonka City Code is amended to read as follows [column headings are inserted for reference only]:

Paragraph	Description	Amount	Code Section
38.	water and sanitary sewer		
	—meter test deposit	\$50.00	1200.045
	—on or off service charge—minimum		1200.025
	—at the request of the owner	\$10.00	
	—stop box level change fee	\$20.00	
	turn off charge, nonpayment of bill, etc.	\$20.00 <u>25</u>	1200.025
	turn on charge, after payment of bill, etc.	\$20.00 <u>25</u>	1200.030

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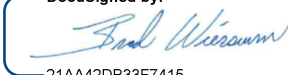
Section 7. Section 710.005 is amended by adding a new paragraph 39, to read as follows, and by renumbering subsequent paragraphs accordingly [column headings are inserted for reference only]:

39.	<u>Utilities Appointments</u>		<u>1200.025</u>
	• <u>scheduled at least 48 hours in advance</u>	<u>No charge</u>	
	• <u>scheduled for next business day</u>	<u>\$25</u>	
	• <u>Scheduled for same business day (7 a.m. to 3 p.m.)</u>	<u>\$50</u>	
	• <u>Emergency work after hours (3 p.m. to 7 a.m., anytime on weekends)</u>	<u>\$150</u>	
	• <u>leak appointments (48 hour advance notice required)</u>	<u>\$10</u>	
	<u>adjust (raise or lower) or flush curb stop</u>	<u>\$50</u>	
	<u>estimated meter read (per utility bill)</u>	<u>\$25</u>	
	<u>meter horn (3/4-inch) – materials only, not installed</u>	<u>\$180</u>	
	<u>meter horn (1 inch) – materials only, not installed</u>	<u>\$280</u>	
	<u>hydrant use without city approval</u>	<u>\$500 per day</u>	
	<u>unlawful connection or use of water</u>	<u>\$500 per day</u>	

Section 8. A violation of this ordinance is subject to the penalties and provisions of Chapter XIII of the city code.

Section 9. This ordinance is effective 30 days after publication.

Adopted by the city council of the City of Minnetonka, Minnesota, on Jan. 8, 2024.

DocuSigned by:

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Brad Wiersum, Mayor

The ~~stricken~~ language is deleted; the single-underlined language is inserted.

DocuSigned by:
Becky Koosman
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Becky Koosman, City Clerk

Action on this ordinance:

Date of introduction: Nov. 27, 2023
Date of adoption: Jan. 8, 2024
Motion for adoption: Foster-Bolton
Seconded by: Calvert
Voted in favor of: Foster- Bolton, Schack, Wilburn, Calvert, Ramaley, Coakley, Wiersum
Voted against: None
Abstained: None
Absent: None
Ordinance adopted.

Date of publication: Jan. 25, 2024

I certify that the foregoing is a true and correct copy of an ordinance adopted by the city council of the City of Minnetonka, Minnesota at a regular meeting held on Jan. 8, 2024.

Becky Koosman, City Clerk

EXHIBIT

para. no.	description	amount	code section
17.	land use applications	-	-
-	conditional use permits	-	300.06
-	— home occupations, public buildings, grading permits, accessory apartments, accessory buildings, and transient sales	\$450.00	-
-	— all other land uses	\$850.00	-
-	extension of land use approvals	-	300 & 400
-	— single family	\$100.00	-
-	— all others	\$200.00	-
-	grading permit (less than 1,000 cubic yards per acre)	-	300.28 (16)
-	— up to 500 yards	\$150.00	-
-	— 501 to 999 yards	\$450.00	-
-	guide plan amendments	\$850.00	300.03
-	interim use permits	\$450.00	300.06
-	non-conforming use expansion permit	-	300.29
-	— single or double dwelling	\$450.00	-
-	— all others	\$850.00	-
-	project revision or delay fee:	Fee is ½ of the original application fee	-
-	— applicant requested project delay or pull from agenda after 3 public meetings. delays created by the city staff, council, or commissions do not qualify.	-	-
-	rezoning	\$1,050.00	300.03
-	signs	-	325
-	— permit fees	-	-
-	— permanent	\$100.00	-
-	— temporary	\$50.00	-
-	— sign plan	\$300.00	-
-	— retrieval fees	-	-

The stricken language is deleted; the single-underlined language is inserted.

-	_____ less than 5 square feet	\$25.00	-
-	_____ over 5 square feet	\$50.00	-
-	site plan, master plan or major amendment to master plan	-	300.22 300.27
-	— administrative site plan review	\$300.00	-
-	— other site plan review	\$1,050.00	-
-	site plan extension	\$1,050.00	-
-	subdivision or lot division	-	400.015
-	_____ administrative lot division	\$500.00	-
-	_____ preliminary plat (new public roadways)	\$1,050.00	-
-	_____ preliminary plat (no new public roadways) or lot division	\$500.00	-
-	final plat	\$1,050.00	400.035
-	variances	-	300.07
-	_____ single or double dwelling	\$450.00	-
-	_____ all others	\$850.00	-
-	wetland, floodplain, or shoreland alteration permit	\$850.00	300.03
-	consolidated development (a single development requiring more than one land use application)	-	-
-	_____ 2 applications	\$1,700.00	-
-	_____ 3–5 applications	\$3,200.00	-
-	_____ 6 or more applications	\$4,100.00	-
-	— zoning letter	\$100.00	-
-	complexity surcharge based on building square footage	multiplier times base fee	-
-	— 0–25,000	1.0	-
-	— 25,001–50,000	2.5	-
-	— 50,001–100,000	3.0	-
-	— 100,001–200,000	4.0	-
-	— 200,001–300,000	5.0	-
-	— 300,001 and above	6.0	-

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