



**MINUTES OF THE
MINNETONKA CHARTER COMMISSION**

July 12, 2023

1. CALL TO ORDER

Chair Northrup called to order a special meeting of the charter commission at 6:30 p.m.

2. ROLL CALL:

Members present: David Larson, John Northrup, Rachel Panner, Terry Schneider, Linnea Sodergren, LuAnn Tolliver, Brad Wiersum, Lori Weissman. Dick Allendorf was absent, and the absence was excused. City Attorney Corrine Heine and City Clerk Becky Koosman also attended.

3. APPROVE MINUTES OF NOV. 15, 2022 MEETING

Wiersum moved, Tolliver seconded, to approve the minutes of the Nov. 15, 2022 meeting. All voted in favor.

4. PETITION TO AMEND CITY CHARTER

Chair Northrup introduced the item. He noted that a petition to amend the city charter had been submitted to the city and that the requested action for the commission was to adopt a resolution to submit the petition to the city council. Larson moved, Sodergren seconded, a motion to adopt the resolution. By roll call vote, all voted in favor.

5. FEEDBACK REGARDING CHARTER COMMISSION HANDBOOK

Chair Northrup asked the commission to provide feedback regarding the charter commission handbook that had been prepared and distributed to the commission members. Northrup indicated that he felt the handbook was well done. Sodergren said that the information on accessing and managing email was helpful and that she particularly appreciated the flow charts regarding the ways to amend the charter. Wiersum stated that the handbook includes information that could be helpful to residents in understanding how the charter is amended. Weissman also indicated that handbook is helpful for transparency and education. Larson asked how members of the public could obtain a copy of the city charter, and Heine responded that it is available through the city website and that the public may also request a copy from the city clerk.

6. ADJOURNMENT

Wiersum moved, Panner seconded, to adjourn the meeting. All voted "aye." The meeting was adjourned at 6:39 p.m.

Respectfully submitted,



LuAnn Tolliver
Secretary