



SMALL CELL WIRELESS FACILITY Zoning Application

LOCATION	
Location of Installation (list closest cross streets)	
APPLICANT INFORMATION	
Applicant Is	
Applicant Name	
Applicant Phone	
Applicant Email	
OWNER OF TECHNOLOGY	
Company	
Company Contact Name	
Company Contact Phone	
Company Contact Email	
TELECOMMUNICATION FACILITY REQUEST	
Wireless Provider	
Installation Is	Does installation require a colocation agreement?

APPLICANT'S STATEMENT

This application should be processed in my name, and I am the party whom the city should contact about this application. I have completed all of the applicable filing requirements and, to the best of my knowledge, the documents and information I have submitted are true and correct. I understand that the city will retain the services of a telecommunication consultant to review this application. I further understand that I am required to escrow funds to cover the costs of this review.

Signature

Date

SUBMITTAL REQUIREMENTS

The following items must be submitted for this application to be considered complete. **All plans and written information submitted as part of this application is public information that may be used in written reports and distributed to the public.**

Application Fee	\$300
Escrow	\$1000. The escrow covers the expenses of an outside telecommunication consultant. If escrow in excess of the amount provided is required to cover costs incurred by the City, staff will require additional payment from the applicant prior.
Survey	A survey prepared by a registered land surveyor must be submitted. The survey must include: all platted and recorded easements; all existing utility structures with dimensions to show size and location; and all proposed support structures and ground mounted equipment with dimensions to show size and location.
Design Plan	The plan must include dimensions and materials of the proposal support structure, antennas, and any ground mounted equipment. If the proposed support structure is a replacement structure, the plan must also include dimensions and materials of the existing structure.
Coverage and Capacity Analysis	An analysis prepared by a radio or electrical engineer must demonstrate that the proposed location of the small cell facility is necessary to meet the coverage and capacity needs of the applicant's system and that the facility will not negatively impact public safety radio/wireless systems.
Other Items As Required	City staff may reasonably require that additional items be submitted for full review of the application

Process

- ✓ The city planner, or their designee, will review the submitted application. Approval or denial documentation will be sent to the applicant in accordance with state law.
- ✓ If the zoning application is approved, a Small Cell Wireless Right-of-Way permit is required.