



# Swimming Pools, Hot Tubs & Spas

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## Checklist of Required Items

This checklist is designed to help you provide the information required for a timely plan review. Listed below are the document's and plan information needed by the plan examiner. Please check the appropriate box as you prepare your plans and application.

- Completed Building Permit Application
- Signed Compliance Agreement located on the bottom of this form
- One copy of Certificate of Survey or Site Plan showing:
  - Elevations (Grade)
  - Location of swimming pool, hot tub or spa
  - Location of pool aprons
  - Location of pool equipment
  - Location of fencing
  - Location of setbacks
- Fencing specifications
- Pool specifications and engineering
- Pump, filter and heater specifications showing U.L., AGA, NSF approval

**COMPLIANCE AGREEMENT**  
Minnetonka Code of Ordinances - Section 805

Swimming pools, hot tubs & spas must be completely enclosed by a fence or wall. The wall or fence (and gates) must be at least 5 feet in height. A fence must be constructed of at least a number 11 gauge woven wire mesh corrosion resistant material or other materials approved by the Building Official. Openings in vertical fencing may not exceed 4 inches. Fence posts must be decay or corrosion resistant and must be set in concrete bases or other suitable material. The opening between the bottom of the fence and the ground or other surface may not be more than 3 inches. Lockable covers are not allowed as a substitute for a fence or wall. Openings or points of entry into the area enclosure must be equipped with gates. Gates must be equipped with self-closing and self-latching devices capable of being locked, placed on top of the gate or another place inaccessible to small children. A swimming pool and its appurtenances must be located at least 10 feet from an existing portion of sewage system. The water supply line for a swimming pool must be at least 15 feet from an exiting portion of sewage system.

*I agree that these requirements will be complied with prior to filling the swimming pool, hot tub or spa with water.*

Signature of owner/contractor: \_\_\_\_\_ Date: \_\_\_\_\_

Property Address: \_\_\_\_\_