



Agenda Minnetonka Parks & Recreation Board

Wednesday, April 6, 2016

7 p.m.

Minnetonka City Hall – Minnehaha Room

Parks & Recreation

Board Vision

A city with outstanding parks and recreational opportunities within a valued natural environment.

Board Mission

The mission of the Minnetonka Parks & Recreation Board is to proactively advise the City Council, in ways that will:

- » **Protect & enhance** Minnetonka's natural environment
- » **Promote quality** recreation opportunities and facilities
- » **Provide a forum for** citizens interested in our parks, trails, athletic fields and open space

1. Roll Call

- | | |
|---|---|
| <input type="checkbox"/> Jack Acomb | <input type="checkbox"/> Chris Gabler |
| <input type="checkbox"/> Nelson Evenrud | <input type="checkbox"/> Marvin Puspoki |
| <input type="checkbox"/> Cynthia Kist | <input type="checkbox"/> Chair Elise Raarup |
| <input type="checkbox"/> Peggy Kvam | <input type="checkbox"/> Madeline Seveland |

2. Approval of Minutes

A) March 2, 2016

3. Citizens wishing to discuss items not on the Agenda

4. Business Items

A) **Recommendation of projects for the 2017 – 2021 Capital Improvement Program**

5. Park Board Member Reports

6. Information Items

7. Upcoming Park Board Agenda Items

8. Adjournment

1. Roll Call

Park Board members in attendance included Jack Acomb, Nelson Evenrud, Chris Gabler, Cindy Kist, Peggy Kvam, Madeline Seveland, Marvin Puspoki, and Elise Raarup. Staff members in attendance included Darin Ellingson, Dave Johnson, Aaron Schwartz and Perry Vetter.

Chair Raarup called the meeting to order in the Minnetonka Community Council Chambers at 7 p.m.

2. Approval of Minutes

Gabler moved and Kist seconded a motion to approve the meeting Minutes of February 3, 2016. All voted "Yes". Motion carried.

3. Citizens Wishing to Discuss Items Not on the Agenda

Derek Diesen, 131525 Larken Drive, addressed the park board and voiced concerns he had related to the city's process for negotiating and collecting park dedication funds, more specifically the process used to determine the formula for a recent project in the Ridgedale area. He indicated that he had attended the February 3, 2016 meeting and has requested that the item be included on a future park board agenda. Chair Raarup asked staff to respond, noting that the park board could not take action on an item not included on the meeting agenda. Perry Vetter, Assistant City Manager, informed Diesen to contact the city attorney with his concerns, noting that as a charter city, Minnetonka does not have the same requirements as a statutory city and the decision on Park Dedication Fees resides with the City Council and not with the Park Board. Vetter added that the park board serves as advisory to the city council and does not approve the park dedication fund process for development projects.

Diesen then provided a document that he said showed a parcel of property initially dedicated for park use converted to mixed use, indicating that the park board should be responsible for overseeing changes to park property.

Raarup thanked Diesen for his time and indicated that someone from city staff would respond to him.

4. Business Items

A. Review of Feasibility Study for the Robinwood neighborhood park request

Raarup welcomed those in attendance and reviewed the process for the evening's review of the proposed park concept plan. She indicated that staff will provide an overview, followed by park board member questions. She indicated

that while the meeting was not a public hearing, she would welcome public comment, requesting that comments be directed towards the information presented this evening and not a duplication of comments provided at the February meeting.

Darin Ellingson, Streets and Parks Operations Manager, indicated that staff has worked with the WSB consulting firm to complete a feasibility study and develop conceptual plans and cost estimates for a proposed park on city property located at the end of Royzelle Lane. Ellingson explained that plans developed include all required setbacks. He then introduced Steven Foss and Jason Amberg in attendance from WSB.

Foss provided an overview of the conceptual plan. He noted that access to the site would be primarily from the south with a bituminous trail although there would be a secondary access from the neighborhood to the north. Two seating benches would be placed on the site along with a play container that takes into account required wetland setbacks and provides three structures for ages 2-12. Foss further reviewed additional plantings that would be placed on site to provide buffering to the neighbors and add to existing vegetation on the site. Ellingson added that the project would require the removal of considerable underbrush and invasive plants, however only three significant trees of 8' or larger would require removal to incorporate the play area. Ellingson noted that a detailed survey would be required to complete a final plan, adding that the wetland setback on the north side of the parcel was approximate. He added however that staff was confident that the current conceptual plan would not require significant changes.

Raarup asked for any park board member comments and questions.

Puspoki noted that the approximate size of the parcel as proposed is .35 acres and wondered if further changes might reduce that even further. Ellingson noted that the .35 acres encompasses the property not including the wetland area to the north, and that the play container would be only a portion of the parcel and about half the size of the play area at Elmwood-Strand Park, another mini-park on the park system. Raarup asked if the play area would be comparable to the one provided at Civic Center Park. Ellingson estimated that it would.

Hearing no further questions related to the concept plan, Dave Johnson, Recreation Services Director provided some information related to park impacts on property values and public safety as the park board requested at the January meeting.

Regarding police report data, Johnson indicated that he consulted with the Police Department's Crime Prevention Analyst, who was able to collect records of police response data for mini-parks dating back three years. Results show that a total of

10 police involved incidents were reported for the seven existing mini-parks, an average of 0.4 reports annually per park.

Johnson noted that of the reports received, only one was criminal in nature, and the others can be categorized as suspicious activity (5 reports), parking concerns (1 report), lost wallet (1 report), animal at large (1 report), and disabled vehicle (1 report).

Johnson added that no reports were found for Sunrise Ridge and Oakhaven Parks, two of the seven parks queried. He noted that these two parks were the most recent mini-parks developed in the park system, and both were constructed as a result of requests from residents in the neighborhood.

Johnson closed his report on public safety data by noting that, if the proposed park plan moves forward, the Police Department suggested that staff explore the use of Crime Prevention through Environmental Design (CPTED), a multi-disciplinary approach to deterring criminal behavior through environmental design. More information is available in the staff report

Regarding the impact on property valuations, Johnson noted that to gain a better understanding of local and national impacts, he referred to two different sources including a National Recreation and Park Association (NRPA) publication "*The impact of Parks and Open Space on Property Values and the Property Tax Base*"; as well as local property valuation data and practices data used by the City's Assessing Division.

Johnson explained that the NRPA publication's findings vary from study to study and are best summarized by a statement that reads "Given the variation in park sizes, usage patterns and residential areas that surround parks a definitive generalizable answer is not feasible. However, some point of departure based on the findings reported here is needed for decision-makers in communities who try to adapt these results to their local context. To meet this need, it is suggested that a positive impact of 20% on property values abutting or fronting a passive park area is a reasonable starting point guideline.if the park....is small and embraces some active use, then this guideline is likely to be high"

Johnson reported that similar to the CPTED practices previously mentioned, the NRPA publication states repeatedly that design of a park is critical in determining how a park will be used and possibly abused. In justifying the cost for acquisition and development of park property, the NRPA publication focuses on what is referred to as the "Proximate Principle" which states that the incremental amount of property taxes paid by homeowners that is attributed to the presence of a nearby park will, over time, pay for the costs to both acquire property (if needed) and develop a park.

From a more local perspective, Johnson noted that the Minnetonka's City Assessor indicates that "experience shows us that parks do not have a negative affect but usually have a neutral or positive affect depending on the extent of the privacy and views the park provides to the adjacent home. In other words, the smaller and more active the park, no adjustment (neutral). The bigger and more private the park, a more positive (upward) adjustment in market value."

Noting the value of natural amenities in the property valuation data, Kvam asked if there is a cost premium associated with natural play equipment verses standard play equipment. Amberg indicated that natural equipment can easily double the cost for equipment. He added that standard equipment however can be purchased in natural colors that provide a more natural theme.

Hearing no further park board member questions, Raarup asked for any public comments.

Johnson read into the record a letter received from Patsy Perkins, co-owner of property at 3534 Robinwood Terrace who indicated opposition to the development of the proposed parcel for park purposes.

Becky Perkins, 3534 Robinwood Terrace noted that she did not receive the email link to the meeting packet for tonight's meeting. She followed with a question related to the lack of a buffer from the park to her property, noting that a buffer was proposed to other neighboring properties. She expressed concern that not having a buffer would lead to users accessing the park from her property. Perkins also inquired about what types of trees and other vegetation would be planted on the site and asked if neighbors would have the opportunity to provide input.

Johnson suggested that the park board collect all questions residents have and address them at the close of the public input.

John Brandt, 3528 Robinwood Terrace, questioned if anyone has completed a soil sample. Ellingson indicated that there have not been samples taken to date. He noted that the trees on the west side were cottonwood trees and asked what the city's position was on cottonwood trees, noting that the white seeding from cottonwoods fills the ground during the seeding time of the year.

Melissa Sullivan, 3607 Robinwood Terrace indicated that she was representing Dwight and Lorraine Baumgardner, 3600 Robinwood Terrace who have lived at their address since 1956 and oppose the park proposal. Sullivan read a letter from the Baumgardner's into the record. They indicated that they previously had requested a park in the neighborhood and were told by the city previously that having 1/3 of an acre provided enough space for children to play in their own yard. They further oppose the project because of the added foot traffic it would create and the loss of wildlife habitat. Sullivan added that she sees both sides of

the argument (for and against the addition of a park) and she opposes it because she feels that those who oppose it have lived in the neighborhood for a long time and feel strongly about the addition.

Lindsey Turk and Mike Nohner, 3501 Robinwood Terrace noted that they were in support of the park and felt that the data provided by staff supports the need for a park in their neighborhood. Turk thanked the park board for at least completing the feasibility study. They submitted a letter from Ashley and Josh Bakke who were not able to be at tonight's meeting but are supportive of the park addition.

David Allen, 3520 Robinwood Terrace, indicated that he also did not receive the email link to this evening's packet. Not having the information in advance, he asked for a summary of proposed costs for the project.

Not hearing any further requests to speak, Chair Raarup closed the meeting to public comments and asked staff to address the questions asked.

Ellingson noted that regarding the buffer to the south of the existing tree line, he indicated that this location is where there are trees located presently and is a further distance from the play area. He indicated that the proposed buffer could be extended to the south to better screen the property at 3534 Robinwood Terrace.

Regarding plantings, Ellingson indicated that the typical process used for selecting play equipment is to invite public input and added that the same could be done for trees and other plantings.

Aaron Schwartz, Natural Resources Division, responded to questions about trees and indicated that the city does not have any negative feelings towards cottonwood trees noting that there are no regulatory concerns and adding that cottonwoods do provide screening and wildlife benefits. He agreed with Mr. Brandt that cottonwoods do have a seeding period of approximately two weeks where seeds can cover the equipment, however Schwartz did not feel that this would warrant removal of the trees.

Ellingson provided a summary of the cost estimate prepared by WSB, noting that the estimated cost for adding the park is \$103,000. This includes grading, walkways, play equipment, sod, seeding and design costs. He indicated that the work performed by WSB to develop the cost estimate, if the project moves forward, will be used to solicit bids from contractors to complete the project.

Raarup asked if all questions from those in attendance were addressed. Hearing no further requests for clarification, Raarup asked for park board input and discussion.

Kist, citing resident concerns related to the impact of wildlife on the site, asked if planting could take these concerns into consideration. Ellingson indicated they could, as well as to ensure that nothing planted was invasive.

Evenrud commented on Raarup's previous suggestion that, if the park moves forward, play equipment not be constructed in a way that it could be used as a hiding area. Evenrud indicated that he supported Raarup's previous suggestion and agreed the equipment should be open and he would be concerned about that as a neighbor as well. Raarup agreed, noting that it appears that the CPTED techniques mentioned in the staff report appear to address these types of practices.

Gabler commented that this and other park requests seem to have become generational issues, creating challenges between younger and older households. He stated that he felt it was obvious that the park board was not going to have a solution that makes everyone happy. Gabler went on to note that the information on property values and the fact that they are not negatively impacted by parks if designed correctly was valuable information. He added that noise is an issue of concern for immediate neighbors, but reminded the board that this is not the type of park that is a destination point for others not living in close proximity. He felt that neighborhoods turning over will create the need for kids to have a park to access and indicated that he is likely to support the project moving forward.

Raarup expressed concern about constructing a park at the end of a cul-de-sac, noting that there is not a similar application elsewhere in the city. She indicated that she supported the need for a park in this neighborhood but struggles with the location even though she realizes it is the only location that staff has identified as a possibility. She wondered if other members had similar concerns. Evenrud noted that he did stop by the location before the meeting and had some concern about the ability to park. However, he did feel there was enough space for the intent of the park.

The park board considered the three discussion items that staff had included in the staff report including:

- Is the park board supportive of the addition of a park in NPSA 13?
- Given the limited overall size of the property and buildable area, as well as the close proximity of homes to the site, is the park board supportive of the cost to develop a mini-park at the proposed location?
- Does the park board have concerns related to the impact on natural resources located on the site?

Gabler noted that he had concerns about the cost to develop the park and asked if the city would do any work to reduce the cost in any way. Ellingson indicated that he would most likely bid the entire project out, however the possibility exists that city crew could do some of the grading. Gabler added that he had not thought about the cul-de-sac aspect, but felt that most would not drive to the park. He was not concerned that this would be an issue. He added that he also did not have concerns about the impact on wildlife and natural resources noting that plantings that have been added in other parks has been successful.

Kvam indicated that she felt that attention to the natural resources was important, and felt that if done correctly, this project could actually improve the natural resources provided on the site due to the large amount of invasive plantings that exist on the site. She felt that if these invasive species were removed and new plantings added that provided valuable habitat, conditions could improve.

Raarup asked if it could be construed that at this point Kvam was supportive of the project moving ahead. Kvam indicated that she was supportive.

Acomb asked if the cost estimate was comparable with the costs for other mini-parks constructed. Ellingson noted that it has been several years since the last was constructed, however he felt the costs were comparable.

Puspoki asked staff for clarification that this was the only location in the neighborhood that was conducive to adding a mini-park. Ellingson responded that it was. Puspoki indicated that he was not overly excited about the location, but was supportive of the addition of a park.

Seveland provided her assessment. She summarized what she has heard as three themes that seem to center around the issues of concerns and wants. The three themes she indicated were a desire for a gathering place, concerns related to the natural area and privacy. She indicated that she is supportive of a gathering place and the addition of the park. She requested that native plants and species be added on both the east and west sides of the property to increase privacy for the adjacent neighbors. She also indicated that, if approved, staff look at the equipment being considered to determine if play equipment for all ages is warranted, or could all containers be combined into one area. Related to the natural areas of the site, Seveland indicated that she agreed with Kvam's assessment that cleaning up the site of invasive species could be beneficial to the natural area and wildlife.

Raarup added that she agrees with the need to add plantings for increased privacy, however would not want that to go too far to the point of it not being visible from the street. She felt that if the area was too secluded it could encourage undesired behavior. She indicated that at this point she was not supportive of the location for a park primarily due to its location on a cul-de-sac.

While she did not feel it was ideal, she encouraged residents interested in the addition of a park to add equipment to their yards if possible and, to utilize social media outlets to arrange neighborhood outings. She noted that she does support pocket parks in general.

Vetter provided a summary of next steps noting that if the park board votes against the proposal, consideration would be completed at the park board level however, those interested could still make a request to the city council. He also added that staff could bring the item to the council with a staff recommendation, however because this was a neighborhood driven request and not a staff driven request he felt that was unlikely. He also indicated that a decision by the park board would be on this specific proposal and any decision can't bind future city councils or park boards, meaning that voting this proposal down does not prevent the parcel from being looked at again in the future. Vetter noted that if the project is recommended by the park board, it will be included in the park boards recommended projects to the city council and then considered at a future council meeting. He reiterated that the park board is advisory to the city council who then makes the ultimate decision.

Gabler moved and Kist seconded a motion that the park board direct staff to include the plan in the 2017 – 2021 Capital Improvement Plan. Evenrud, Kist, Kvam, Gabler, Puspoki and Seveland voted "Yes", Raarup voted "No", Acomb abstained. Motion carried on a 6-1 vote.

B. Consideration of projects for the 2017 – 2021 Capital Improvements Program (CIP)

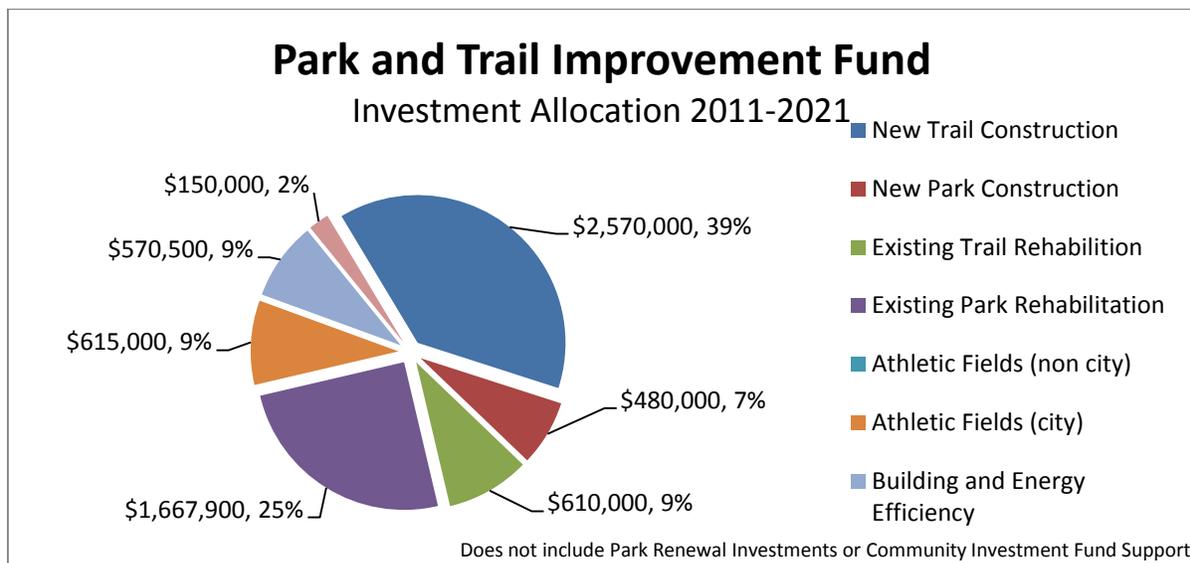
Vetter provided an overview of the discussion by providing background related to how recommendations for park related projects are developed and prioritized by staff. He noted that annually, the park board is asked to review and recommend the park and trail related items that are included in the Park and Trail Improvement Fund (PTF) portion of the Capital Improvement Program (CIP) to the city council. Vetter noted that the CIP is the city's five-year plan to provide and maintain public facilities for the citizens and businesses of Minnetonka, balanced against constraint of available resources, and noted that projects included are ranked to determine their funding priority as follows:

- 1. Projects necessary for public health and safety, or to meet legal mandates.*
- 2. Projects which help maintain or make existing systems more efficient. Cost benefits and coordination with related projects will be considered.*
- 3. Projects expanding existing systems, providing new services, or for general community betterment.*

Vetter noted that traditionally staff has proposed funding for the expansion of trail segments over rehabilitation; and the renewal of parks over the construction of new related amenities. Looking at the previous five years' worth of projects, current 2016 projects and the upcoming five year proposed projects, the capital investment for new trails (39%) and new park amenities (7%) compared to the rehabilitation of existing infrastructure has been very close to evenly allocated, slightly favoring new construction. Investment in trail segments, both new construction and rehabilitation of existing has been the largest area of focus during this timeframe at 48% of all expenses. Investments in athletic fields, while less than 10% of investments over this time period, has increased with the planned CIP projects.

Vetter noted that these are allocated amounts out of the PTF and do not include other sources such as the Community Investment Fund, Park Renewal Bonds or external grant/partnership funds.

Vetter presented the following assessment of park and trail improvement projects included in the Park & Trail Improvement Fund from 2011 – 2021:



Vetter reported that in addition to the three priority rankings established by the city council, staff has established guidelines on prioritizing the scheduled and unscheduled projects included in the PTF in the following order:

1. All park board recommended and city council adopted agreements (city-owned and non-city owned) be funded as agreed upon.
2. Rehabilitation of existing trails in order to maintain a preventative and proactive maintenance system.

3. *Park and Trail Investment Plan projects based upon a 30-year asset inventory are completed to prevent deferred, emergency, or corrective repairs. This category would include city athletic fields.*
4. *Building and structure related projects are completed to protect the investment of each respective facility.*
5. *Expansion of the trail system by selecting highly rated segments from the Trail Improvement Plan.*
6. *Planning and system studies that would provide the research and planning materials to benefit the public, staff, park board and city council on matters pertaining to the park, trails, open space and recreational needs of the city.*
7. *Expansion of the trail system by the construction of miscellaneous trail links not identified through the Trail Improvement Plan, but petitioned to the city.*
8. *Non city owned athletic field improvements and expansion.*
9. *Non city owned park and trail amenities petitioned to the park board and city council.*

Vetter noted that it is staff's goal that these priorities remain flexible in order to adapt in the event that specific or prospective projects become available. By establishing guidelines, and not a specific policy, Vetter indicated that there remains the opportunity to take advantage of available grants, external partnerships, or acquisitions that otherwise would be limited by a defined policy.

Vetter informed the board that the 2017-2021 CIP is being proposed for review and comment by the park board. He stated that the planning for proposed projects is somewhat unique this year as it is early in the planning calendar for submissions, also adding that the status of certain projects are yet unknown at this time and require further deliberation and discussion. He noted some examples of unknown projects such as the new request from Bennett Family Park, the possibility of park acquisition, and a revised trail plan process.

Vetter closed his overview by noting that due to these unknowns, staff recommends formulating priorities during the March meeting and direct staff to bring a final draft of the CIP back in April for review and recommendation to the city council. He noted that the city council will review tentatively in April and adopt in May.

Vetter proceeded to provide a summary of projects recommended by staff in the different project areas that include New Investments, Existing Rehabilitation

Investments, Athletic Field Improvements and Building Maintenance and Energy Efficiency.

Related to the New Investment category, Vetter reviewed:

The Trail Improvement Plan:

That includes a backlog of unscheduled and unfunded trail segments totaling approximately 50 miles of new or missing link trails with cost estimates exceeding \$10 million. He noted that staff has proposed a five-year trail investment plan that would construct approximately 6 additional segments totaling over 4 miles that provide access to the park system and comprehensive guide plan village centers, and support the complete street concept of incorporating pedestrian/bicycle traffic into road reconstruction. The city council has authorized alternate ways of funding the investment plan of unscheduled and/or unfunded trail segments. Vetter noted that those alternatives are the continued utilization of the PTF, the Community Investment Fund and other alternate sources such as grant and match funding by others. As part of the park board's strategic plan, staff has included funding to improve the trail signage and wayfinding aspect of the trail system to address the need to improve awareness of the entire park system.

Purgatory Park Improvements:

Vetter reminded the board that during the 2013 joint meeting with the city council and park board, the public input process to identify improvements to the Penaz property and site upgrades was discussed. He noted that this process will begin prior to the allocated funding set aside in 2018 and will include a variety of input options. Vetter noted that staff has moved this project from 2017 to 2018 to allow the city's new Facilities Manager to provide needed input.

Robinwood Park Feasibility Study

As recommended in the previous discussion of the evening, Vetter noted that a project page will be developed for the park board's recommendation to add a mini-park in the Robinwood neighborhood.

Related to the Existing Rehabilitation Investment category, Vetter provided the following detail:

Park and Trail Investment Plan:

Vetter informed the board that the next major component of the PTF is the park and trail investment plan that looks forward 30 years and projects the lifecycle of existing amenities in the park system. This plan was established as a result of a previous park board goal to develop a funding mechanism for future capital needs to avoid a referendum in the future. This schedule tracks all infrastructure installed in the park system and projects a future cost and replacement schedule. Those costs are then combined and scheduled during the five year CIP window.

It is important to note that some park renewal projects were constructed almost 14 years ago and will be 19 years old at the end of this year's CIP window.

Trail Rehabilitation

Vetter noted that part of the investment program is the rehabilitation of existing trails sections. This schedule is based upon a post inspection rating scale modeled to mirror the street rehabilitation schedule and indicate high, medium and low priority segments of the system. Staff anticipates that high priority segments would be contracted out for improvements while a majority of the medium and low priority will be done internally utilizing city staff as they are available. Staff will also be evaluating for surface treatments such as crack filling, sealing and other pavement management similar to street maintenance. Larger rehabilitation projects, such as the most recent fix to the Saddlewood Trail, will also be programmed in this section.

Shady Oak Beach

Vetter noted that the joint agreement between the city of Minnetonka and city of Hopkins provides for the sharing of the operating and capital expenses of Shady Oak Beach. These expenses are split 67% city of Minnetonka and 33% city of Hopkins.

He added that the beach has had two floating docks and the permanent high-dive dock in the swimming area for many years. While the docks are popular, integrating new amenities such as water play inflatables will continue to provide a variety of fun, quality experiences for beachgoers. Proposed projects include an entrance monument sign, water play amenities, and upgrades to the lifeguard building and improvements to the grounds.

Meadow Park Pickleball

He noted past park board reviews of pickleball requests from Minnetonka pickleball enthusiast who have requested city consideration to add permanent courts within the park system. The latest request has been to remove tennis from the existing court at Meadow Park and make it a dedicated space for pickleball. Vetter noted that the project is requested in 2018 as part of the Park Investment Plan.

Park Acquisition

Vetter provided an update to the board regarding Pioneer Park which was developed in collaboration with Faith Presbyterian Church in 2002. The land is owned by the church and the equipment by the city. The original 15 year agreement will expire at the end of 2016. Staff is currently in discussions with the church on possible future next steps and will report back when additional information is collected.

Vetter reviewed projects included under the Athletic Field Improvements category including:

City Owned Fields

Vetter reported on a variety of improvements scheduled over the next five years to city owned athletic fields. These upgrades include major turf playing surface maintenance, expansion in the number of light fields to extend play and safety improvements to Big Willow Park. Vetter added that these improvements were discussed as part of the Athletic Field Needs Study and agenda items presented to the board in 2012, noting that in 2016 staff will review the opportunity to add lighting to the Civic Center soccer fields. A newly identified project includes the upgrading of Big Willow Park baseball field into a multipurpose turf field with other community minded enhancements. He noted that this project is being proposed as unfunded in the CIF and would rely on matching grants.

Non-city Owned Fields

Vetter noted that at the February 3, 2016 park board meeting, Alan Lanners, President of the Bennett Family Park (BFP) organization presented an informational overview about their organization and then informed the board that a capital funding request would be forthcoming. BFP and the city had a previous capital improvement agreement in place from 1996 - 2000. He added that that five year agreement totaled approximately \$200,000 of infrastructure improvements for fields and as part of the agreement, the Recreation Services Department was given free field use for programming needs outside of the baseball season. Vetter invited Lanners, who was in attendance, to address the park board.

Citing his affiliation as a Board Member with BFP, Park Board Member Gabler recused himself from the discussion and left the room.

Alan Lanners thanked the board for the opportunity to speak, noting that he was in his second year as President of the Board. Lanners reported that BFP serves Minnetonka residents and residents of the Minnetonka School District and is acknowledged for being a premier facility for youth softball and baseball. Lanners thanked the city for past support and indicated that he had been working with staff on a new 5-year plan after not coming to the city for assistance for the past 20 years. Lanners added that BFP does not look to the City of Minnetonka as the only answer to the parks financial challenges, noting that he plans to make requests to other area cities that benefit from the programs and services BFP provides.

Lanners reviewed a project request for funding from 2018 – 2022 totaling \$261,000.

Vetter noted that BFP provides programs and services on property not owned by the city, however the programs provided would require the city to operate them if BFP did not. He noted that several other organizations provide the same types of programming however are doing so on park property owned and maintained by the city.

Johnson noted that the types of improvements being requested are consistent with those approved by the park board and city council in 1998 with the exception of equipment that is being requested. He noted that the previous agreement was intended to improve infrastructure and capital needs and not equipment. Johnson agreed with Vetter's assessment that BFP provides valuable services that other organizations are fortunate enough to be able to provide in city parks.

Puspoki asked if the request being made to the city would be reduced if BFP is successful in getting other cities to contribute. Lanners responded that there are several other projects listed and prefer that those projects be added to the list if additional funds are secured.

Gabler returned to the meeting.

Vetter then reviewed proposed projects related to Building Maintenance and Energy Efficiency, noting that these maintenance projects are necessary to protect the investment of the city's infrastructure.

Burwell House

Vetter reported that scheduled improvements include a roof repair/replacement study, replacement of the HVAC system in 2016, new irrigation in 2017, replacement of the building automation in 2018 and new windows in 2020. He added that staff continually pursues external grants to assist in covering costs related to this historic structure.

Energy Efficiency Projects

Vetter noted that as part of the entire CIP various energy efficiency projects are being undertaken across the city. Those detailed projects list improvements efficiency upgrades to the Big Willow soccer field lighting in 2018 (\$15,000) and the park restroom facilities in 2019 (\$15,000). Smaller projects like this are undertaken when a return on investment is less than five years in duration.

Vetter asked for park board member comments and questions.

Kvam asked about the Purgatory Park project and whether it was appropriate or not to use the Community Investment Fund (CIF) for these improvements. Vetter indicated it was, adding that use of the CIF might delay the project further due to existing demands on the fund for other projects.

Raarup requested that the addition of any pickleball amenities be moved up from 2018 to 2017 if possible.

Raarup opened the floor to anyone in the audience who had questions or comments about projects being proposed.

Annette Bertelsen, 13513 Larken Drive, was interested in the Ridgedale part of the plan noting that she also had questions related to park dedication fees (PDF). She noticed that the comp plan indicated that the park board annually reviews PDF and was not sure if that had been done yet this year. She is concerned that the Ridgedale area improvements are pushed out so far given that projects are underway and PDF have been established and should be allocated to these improvements. Also sidewalk and trail improvements have also been pushed back and she was concerned that without these people from the Essex neighborhood would not have safe access to the area. She requested that these improvements be moved up. She also asked if funding could be set aside for park design. Bertelsen further noted that a document she had stated that PDF in 2016 were forecasted to be \$70,000 but are now budgeted to be \$870,000, meaning there is an additional \$800,000 and more coming due to development projects in the Ridgedale area. In conclusion she felt that the new amenities in the Ridgedale area should be moved up, noting that State law does not allow for PDF revenue to be spent on maintenance items and improvements in other areas of the budget.

Vetter noted that the park board's involvement in PDF is to review the actual per unit fees charged to developers to ensure that Minnetonka is consistent with other comparable communities. Any recommendations of the park board are forwarded to the planning commission then on to the city council. Johnson added that the process staff has used is to complete a survey of other comparable cities to determine if Minnetonka's PDF are consistent. If not, staff then brings the item back to the park board for further review. He noted that the last time this happened was about 4 years ago, however staff completes the survey every two years on the average.

Bertelsen responded that because the reference to the park board was related to strategic planning, she assumed it meant the park board reviewed fees collected and the process used to determine that. As a resident she asked that the park board consider taking on the responsibility of reviewing where PDF are coming in and how they are being spent.

Raarup asked if PDF are distributed geographically. Vetter responded that the city negotiates fees or a combination of fees & property and once the fees are collected they can be used at the city's discretion to provide recreational improvements to meet the new population, add new parks or trails, or to improve access to parks in general. He concurred with Bertelsen that these fees can't be used for ongoing operational maintenance.

Raarup asked when staff references Ridgedale park improvements, what area are you referring to. Vetter noted that it is actually two areas, one parcel is east of the library and between Redstone Grille, and the second property, previously reviewed by the park board, is adjacent to Crane Lake.

Kvam asked for some clarifications regarding the trail improvement plan page. Her first question was related to Wayzata Boulevard in 2017 and wondered if this was the north or south frontage road, indicating that she would recommend north due to the existing park and ride. Vetter indicated it was the north. Also for 2018, Kvam noted the cost was nothing for the Woodhill Road to Hwy 7 trail project, Vetter indicated that the road construction project will cover the cost for that improvement. Lastly, Kvam asked about 2019 could we delay due to the unknown status of light rail. Vetter agreed that the project will need to be scheduled around the light rail project.

Raarup expressed her excitement about progress being made on the unfunded trail segments. She asked if it would be possible to move up the Ridgedale area park improvements one year to 2018 and 2019. Vetter indicated that he could not provide an answer without looking at the entire funding schedule, however he indicated that staff would look into it and report back in April.

Raarup also asked about the scheduling of the Royzelle Park discussed earlier in the evening. Vetter responded that this is the type of direction staff is looking for from the park board this evening. Vetter cautioned that it is safe to assume that everything can't be funded, so knowing the park board's priority for all projects, especially if it is different than staff is recommending, would be helpful to staff.

Raarup asked for park board member feedback.

Puspoki indicated that he felt the Royzelle Lane/Robinwood park project could be delayed. Gabler agreed and recommended 2020 or 2021.

Puspoki asked about the Park Investment page and, using Ford Park as an example, asked if the equipment is in good shape, could that project be delayed. Ellingson indicated that it could, however the timeline is indicating that the work will need to be completed.

Puspoki asked about the status of athletic field improvements and if the Civic Center lighting project will be funded. Vetter noted that the Civic Center field lighting project was delayed a year for neighborhood meetings to be held and a grant request to Hennepin County could be made. Vetter indicated that the same process would be used for Lone Lake. Johnson added that the lighting projects are staggered in the schedule so that grants can be applied for without competing with our own multiple projects in a single year. Vetter noted that there are different funding levels for Hennepin County Youth Sports grants such as the \$10,000 equipment grant applied for by the city for Bennett Park.

Puspoki asked if the moving up of Big Willow safety improvements pushed all field lighting plans back one year. Vetter indicated it did not, the switch was made only to move the safety improvements to 2016, and the Civic Center lighting to 2017.

Raarup asked for any other Royzelle feedback. Kist asked what project page Royzelle Park would fall under. Vetter indicated that the project would receive its own page similar to other new park requests in the past.

Vetter summarized input from park board members as far as priorities to move up pickleball, Ridgedale area park improvements, and an emphasis on new trail improvements. He summarized the Robinwood park project to be moved back to 2020 or 2021, and was still unclear about direction for BFP.

Puspoki, commenting on Johnson's summary of previous funding for BFP and the emphasis on physical improvements, asked if the city provided equipment to other youth associations. Vetter responded that the agreements in place call for the city to provide the concession building, and the associations the actual equipment. Puspoki asked if the different associations were comparable in what they charge to participate. Johnson responded that the city regularly distributes surveys to the associations to gain knowledge on participation, however fee information is not part of the survey due to the variables related to type of sport, games played, travel costs, etc. He added that his impression and knowledge of the different organizations leads him to believe that they are all fairly consistent.

Raarup asked for further input on the BFP request. Johnson requested that Gabler again recuse himself from the meeting.

Vetter indicated that he was looking for the level of support the park board had for BFP funding. Raarup indicated she was supportive of seeing a page come back to the park board in April with the funding levels Lanners has requested. The rest of the park board concurred.

Kist asked about the upper Minnehaha Creek Corridor and more specifically a community play area. Vetter indicated that this has been in the plan for some time and added that some of the property has not yet been acquired by the city. He added that one potential area is the property acquired and was studied for the joint facility with the MCWD a few years ago.

Puspoki asked about Emerald Ash Borer (EAB) and the status for preparing for it. Schwartz responded that it is coming and just a matter of time. He noted that once it is discovered, it will have already been here for a period of time. Vetter noted that funding for EAB is in a separate forestry fund.

Raarup asked if staff had the direction they needed, Vetter indicated he did.

5. Park Board Member Reports

Seveland invited others to an upcoming Urban Waters Forum on April 23 and added that she would bring flyers to the next meeting.

6. Information Items

Johnson noted that there were no additional information items to add other than the recreation services registration information included in the packet.

7. Upcoming Park Board Agenda Items

The upcoming 6-month schedule included in the meeting packet was reviewed. No changes to meeting dates or times were made. Johnson reminded board member of the May tour and asked them to forward him any requested locations they would like to visit.

8. Adjournment

Gabler moved and Puspoki seconded a motion to adjourn the meeting at 9:47p.m. All voted "Yes". Motion carried.

**Minnetonka Park Board Item 4A
Meeting of April 6, 2016**

Subject:	Recommendation of projects for the 2017 – 2021 Capital Improvement Program
Park Board related goal:	Enhance long-term Park Board development
Park Board related objective:	Define CIP Projects for 2017-2021
Brief Description:	Review, discuss and recommend proposed 2017-2021 Park and Trail Improvement Fund Projects

Background

Annually, the park board is asked to review and recommend the park and trail related items that are included in the Park and Trail Improvement Fund (PTF) portion of the Capital Improvement Program (CIP) to the city council. The CIP is the city’s five-year plan to provide and maintain public facilities for the citizens and businesses of Minnetonka, balanced against constraint of available resources. During the March park board meeting, staff presented a draft of the proposed projects and received feedback from the park board and residents.

The 2017-2021 CIP is being proposed for review and comment by the park board. Pages have been updated and new projects added based on the feedback received. Staff will present in detail at the April meeting and will request the board to make a final recommendation to the city council for consideration. The city council will review tentatively in April and adopt in late May or early June.

Discussion Points

Staff recommends that the park board establish a clearly, prioritized list of capital projects to be used by the city council in finalizing its CIP tax levies. As the council considers different levels of funding, project priorities will have been established under different funding scenarios.

- Does the park board wish to add any projects to the proposed CIP (funded or unfunded)?
- If funding is not available for the proposed projects, in what order should the projects be delayed or moved to unfunded?
- Does the park board wish to delete any projects in the proposed CIP?

Recommended Park Board Action: Review and discuss the proposed 2017-2021 CIP, establish a prioritization list of recommended projects for review by the City Council.

Attachments

1. 2017-2021 Proposed CIP Park and Trail Improvement Fund

Project Category: Recreational Facilities

Project Title: Shady Oak Beach Improvements

Total Estimated Cost: \$107,200 (city cost)
\$160,000 (total cost)

Funding Priority:

Account Number: 4701.XXXX.S17112

Description:

Shady Oak Beach is jointly operated by the cities of Hopkins and Minnetonka. The facility is open from June – August each summer with the revenues generated from season pass sales and daily admissions. Seasonal attendance ranges from 30,000 – 40,000 annually. The facility was most recently renovated in 1998.

Source of Project Funding	2017	2018	2019	2020	2021
Park and Trail Improvement Fund	\$33,500	\$16,800	\$23,400	\$33,500	
City of Hopkins	\$16,500	\$8,200	\$11,600	\$16,500	

Justification:

The joint agreement between the city of Minnetonka and city of Hopkins provides for the sharing of the operating and capital expenses of Shady Oak Beach. These expenses are split 67% city of Minnetonka and 33% city of Hopkins.

The beach has had two floating docks and the permanent high-dive dock in the swimming area for many years. While the docks are popular, integrating new amenities such as water play inflatables will continue to provide a variety of fun, quality experiences for beachgoers.

Scheduling and Project Status:

2016: Landscape improvements, patio tables and chairs

2017: Entrance monument sign (\$50,000)

2018: Water play inflatable amenities (\$25,000)

2019: Replacement of lifeguard building cabinets (\$5,000), windows/screens (\$10,000), exterior and interior lighting (\$15,000), irrigation improvements (\$5,000)

2020: Water play inflatable amenities (\$50,000)

Relationship to General Plan and Other Projects:

These improvements are in keeping with the efforts to maintain a quality facility.

Effect on Annual Operations Costs:

Maintenance costs tend to rise as facilities age. A consistent replacement schedule of older items will allow operating costs to be maintained. These capital projects will not have an effect on the facility's annual operating costs or revenues long-term.

Examples of possible inflatables



Project Category: Recreational Facilities
Project Title: Glen Lake Activity Center Facility
Total Estimated Cost: \$10,000,000 Unfunded
Funding Priority: 2
Account Number: NA

Description:
Phase II of the feasibility study will be completed in 2016 with the goal of developing recommendations for replacement or renovation of the Glen Lake Activity Center consistent with the council's direction of providing a smaller facility that proposed in Phase I replaces and slightly enhances the amount of space currently provided.

Source of Project Funding	2017	2018	2019	2020	2021
Community Investment Fund – Unfunded		\$10,000,000			

<p>Justification:</p> <p>Shortages in recreational programming space are evident by the impacts facilities such as the Williston Center and Community Center are facing when trying to accommodate current demands. In addition, increased rental costs and increased demand on school district facilities has resulted in reduced availability for city programming.</p> <p>Due to its location, the GLAC is attractive to community programming needs. However the facility, initially constructed as a satellite fire station, is aging and in need of increasing maintenance, upkeep and capital improvements.</p> <p>In December of 2015, the city council reviewed a park board recommendation to provide extensive programming space at the current GLAC location. The Council directed staff and the park board to look for alternative locations to provide gymnasium space and to look at a new facility at the current GLAC location that would continue to provide limited meeting and activity space.</p> <p>Scheduling and Project Status:</p> <p>2015: Contracted with an outside consultant to complete a feasibility study to determine if the current GLAC site could support a community recreational facility. Council reviewed the study and requested that an alternative building with reduced programming and activity space be examined for the existing location.</p> <p>2018: Purchase private property, demolish existing GLAC and construct new facility on site including revised parking and traffic flow plan. (\$10,000,000)</p>	<p>Relationship to General Plan and Other Projects:</p> <p>Construction of a facility that would include limited programming and activity space would provide an alternative to the heavily used Minnetonka Community Center and continue to provide space for Minnetonka resident and non-profit groups primarily in the Glen Lake area.</p> <p>Effect on Annual Operations Costs:</p> <p>Completion of this study would not have any impacts on annual operating budgets; however the feasibility study would help determine what future operational and capital costs would be if such a facility were to be constructed.</p> <p>Use of the facility will be similar to the Minnetonka Community Center with the exception of banquet facilities and used primarily by Minnetonka residents groups, Minnetonka based non-profit organizations, and limited city programming. A net operations budget is expected to be approximately \$220,000 annually (\$250,000 in expenses and \$30,000 in rental revenue).</p>
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Project Category: Parks, Trails and Open Space
Project Title: Emerald Ash Borer Program
Total Estimated Cost: \$794,000
Funding Priority: 3
Account Number: 4510.XXXX.S17209

Description:
 This program funds asset-related costs associated with the arrival of the Emerald ash borer (EAB) insect.

Source of Project Funding	2017	2018	2019	2020	2021
Forestry Fund	\$154,000	\$160,000	\$160,000	\$160,000	\$160,000

<p>Justification:</p> <p>The emerald ash borer is an insect now present in the metropolitan area that will eventually kill all native ash trees. As a result, the city is pro-actively designing a management program that deals with the anticipated costs of the infestation. These costs include tree removal, stump grinding, reforestation and chemical treatments.</p> <p>Scheduling and Project Status:</p> <p>In 2014, the city initiated a program that will begin to deal with the anticipated effects of infestation. Additional staff will be hired to assist with the development of work plans for both public and private trees. 2015 will be the first full year of the program, and the annual amounts indicated for the remaining years through 2021 are projected costs assuming infestation has not yet been detected.</p>	<p>Relationship to General Plan and Other Projects:</p> <p>This program is being coordinated with other forestry programs.</p> <p>Effect on Annual Operations Costs:</p> <p>The costs above reflect only the capital budget portion of the program. The program will also increase operating costs of the city. The first full year of operating costs for the program are estimated to be approximately \$200,000 annually beginning 2015.</p>
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Project Category: Parks, Trails and Open Space
Project Title: Park and Open Space Purchase
Total Estimated Cost: \$600,000 - Unfunded
Funding Priority: 4
Account Number: NA

Description:
 The city's open space preservation implementation strategy calls for the preservation of open space that meets certain criteria. In addition, the Park Board has identified certain parcels that would expand existing parkland.

Source of Project Funding	2017	2018	2019	2020	2021
Community Investment Fund – Unfunded			\$300,000	\$300,000	

<p>Justification:</p> <p>The Minnetonka Park Board developed a property acquisition list that identifies desirable parcels for purchase by the City. The list is updated on a regular basis and includes properties within the Minnehaha Creek Preserve and properties that are adjacent to existing City park land to serve in expanding the City's parks. This funding provides resources to purchase land identified by the Park Board.</p> <p>In addition, in 2001 Minnetonka voters approved a \$15,000,000 bond referendum for parks renewal and open space preservation. About half of these funds were used for open space preservation.</p> <p>Scheduling and Project Status:</p> <p>As parcels from the prioritization list become available, they will be acquired or preserved by other means (e.g., conservation easements) based on funding availability and City Council approval. Parcels classified as urgent and high priority for open space preservation will be actively pursued.</p>	<p>Relationship to General Plan and Other Projects:</p> <p>This project is consistent with the Council Policy on an Open Space Preservation Program and the Management of Natural Resources.</p> <p>Effect on Annual Operations Costs:</p> <p>Costs related to additional land stewardship are expected to increase dependent upon the size and environmental features of parcels acquired.</p>
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Project Category: Parks, Trails & Open Space
Project Title: Athletic Field Improvements
Total Estimated Cost: \$640,000 Total Cost
 \$425,000 City Cost
 \$75,000 Grant Funding
 \$140,000 Unfunded
Funding Priority: 2
Account Number: 4701.XXXX.S17207

Description:

The park board's 2012 update of the city's Athletic Field Needs Study continues to indicate a moderate need for increased game quality athletic fields for the sports of soccer, lacrosse and football; and increased access to quality practice fields for youth softball and baseball through partnerships.

Source of Project Funding	2017	2018	2019	2020	2021
Park and Trail fund- City Facilities	\$95,000	\$20,000	\$270,000	\$20,000	\$20,000
Hennepin Youth Sports Grant Funding	75,000				
Unfunded – Park & Trail Fund		140,000			

Justification:

With a lack of available city property for athletic field expansion, lighting of existing fields, along with partnerships with local school districts, provides the best opportunities to expand access to community fields. This program also funds major upgrades to dedicated city owned athletic fields to maintain acceptable playing standards.

Scheduling and Project Status:

2017: \$75,000 is allocated to light the existing Civic Center fields. An additional \$75,000 would be funded from a Hennepin County Youth Sports Grant. \$20,000 is allocated for field renovations at city owned athletic fields.
2018: \$20,000 is allocated for field improvements at city owned athletic fields. \$140,000 is included as an unfunded request for the lighting of the two existing fields at Lone Lake Park.
2019: \$270,000 is allocated to replace the lighting on the softball fields at Big Willow Park.
2020 and 2021: \$20,000 is allocated for field improvements at city owned athletic fields each year.

Relationship to General Plan and Other Projects:

The city of Minnetonka has a history of partnerships with the Minnetonka and Hopkins School Districts to provide quality community facilities, most notably, the Lindbergh Center, Arts Center on 7 and athletic improvements at Hopkins West Junior High.

1998: The city provided \$100,000 for the redevelopment of fields at Hopkins West Junior High with the Hopkins School District.
2008 – 2010: The city provided \$250,000 towards the \$3.5 Million construction of Minnetonka School Districts Veterans Field (baseball/football fields).
2009: The city provided \$95,000 towards the \$1.2 Million construction of Legacy Fields (four youth softball fields) with Minnetonka School District.
2010: The city provided \$50,000 towards a \$250,000 upgrade of an existing multi-purpose field at Bennett Family Park.
2014: \$20,000 is allocated for field renovations at city owned athletic fields and \$65,000 for Phase I safety improvements (foul ball netting) at Big Willow Park.
2016: \$85,000 is allocated for Phase II safety improvements (spectator and bleacher protection) at Big Willow Park. Hennepin County Youth Sports grant application will be submitted for the 2017 cycle.

Effect on Annual Operations Costs:

Under the terms of the partnership agreements in place for previous improvements completed on school district property, the school districts are responsible for all operational and capital replacement costs. Increased energy costs due to field lighting will be recouped through field use fees.

Project Category: Parks, Trails & Open Space
Project Title: Burwell House
Total Estimated Cost: \$235,000
Funding Priority: 1
Account Number: 4732.XXXX.S17202

Description:
 This project provides for maintenance and improvements to the Burwell House.

Source of Project Funding	2017	2018	2019	2020	2021
Park and Trail Improvement Fund	\$65,000	\$35,000	\$15,000	\$105,000	\$15,000

Justification:
 Major maintenance projects are necessary at the Burwell House and other properties to keep the city's investment in good repair.

Scheduling and Project Status:
 Staff will pursue grant opportunities to assist with improvements that will be needed in the future.

2017: \$50,000 is allocated for irrigation for the gardens and lawn are planned. The large investment in plants warrants this investment after losing many mature Elm trees to disease.
2018: \$20,000 is allocated for the upgrade of the building automation software that controls the HVAC system. The allocated portions covering the Burwell House are listed with the city-wide Building Automation project.
2020: \$90,000 is allocated for scheduled window replacement.

Relationship to General Plan and Other Projects:
 These projects are necessary to ensure these facilities and houses meet the standards for public health and protect the investment of the city for the long term. Painting of the Burwell House and a roofing condition study was completed in 2012, for replacement in 2016.

Effect on Annual Operations Costs:
 None.

Project Category: Parks, Trails & Open Space
Project Title: Upper Minnehaha Creek Corridor
Total Estimated Cost: \$150,000
Funding Priority: 3
Account Number: 4200.XXXX.S17208

Description:
 Development of the visioning plan for Minnehaha Creek is underway. The goals of the plan are to establish the Upper Minnehaha Creek Corridor as the focal point of the Minnetonka community and to enhance the creek's value as a truly unique community asset.

Source of Project Funding	2017	2018	2019	2020	2021
Community Investment Fund	\$150,000				

Justification:

A creek visioning plan developed in 2006 focused on the integration of the creek's environmental, recreational, historic and economic resources. Conceptual ideas were generated for the corridor and discussed by the city council.

Over the last several years, the city has partnered with the Minnehaha Creek Watershed District (MCWD), Three Rivers Park District, Hennepin County, Minneapolis Park Board and the cities of Hopkins, Edina and St. Louis Park, to discuss creek projects of joint interest.

In 2010, the city and MCWD formed a steering committee to explore the potential for a joint facility to include public amenities and the district's headquarters on city-owned property. Discussions ended in 2012 when the study determined it was not feasible.

Other projects included improvements to the canoe landings along the creek and development of the Minnetonka Mills Park (west of the Burwell House). Constructed in 2011 and 2012, the park project includes trails and boardwalks, bridges across the creek, park entrance features, and a botanical garden west of the historic house site and along the creek.

Potential future projects include:

- land acquisition in the corridor
- construction of additional trails and boardwalks throughout the corridor

- I494/Minnetonka Boulevard gateway improvements
- addition of a community play lot in the recreation core

Scheduling and Project Status:

The required public hearings on use of the Community Investment Fund for creek corridor projects were held in 2009, and the city council subsequently approved these expenditures. In addition to the funds above, \$200,000 for the remainder of this project is budgeted in 2015.

Relationship to General Plan and Other Projects:

The visioning plan complements the city's Parks, Open Space and Trails (POST) plan, Natural Resources Restoration and Management Plan, Comprehensive Guide Plan and City Council Policy on Open Space Preservation and Management of Natural Resources.

Effect on Annual Operations Costs:

Costs related to additional land stewardship are expected to increase dependent upon the size and environmental features of parcels acquired. Operating expenses associated with an expanded trail and park use have been incorporated into annual operating budgets and the 30-year improvement schedule.

Project Category: Parks, Trails and Open Space
Project Title: Park Investment Plan
Total Estimated Cost: \$605,000
Funding Priority: 2
Account Number: 4701.62XX-63XX.S17203

Description:
 This item provides for the scheduled improvements to amenities within the park system on a 30 year schedule.

Source of Project Funding	2017	2018	2019	2020	2021
Park and Trail Improvement Fund	\$160,000		\$145,000	\$175,000	\$125,000

<p>Justification:</p> <p>An implementation schedule was created for the park and trail system on a 30 year basis. Improvements will be made upon final evaluation of the listed amenity in order to maintain the park and trail infrastructure. As we move toward 2020, five playgrounds replaced as part of park renewal will reach 17 years old.</p> <p>Scheduling and Project Status: Staff has created a 30-year schedule guideline.</p> <p>2017</p> <ul style="list-style-type: none"> • Arbor Gazebo Painting – Meadow, Gro Tonka, Woodgate • Hard Court Resurface – Glen Moor, Knollway • Site Amenities • Hockey Board replacement at McKenzie Park <p>2019</p> <ul style="list-style-type: none"> • Install card access at the 9 park buildings with bathrooms and warming houses • Replace the upper bathroom building at Big Willow Park <p>2020</p> <ul style="list-style-type: none"> • Playground equipment and surfacing replacement – Meadow and Pioneer 	<p>2021</p> <ul style="list-style-type: none"> • Playground equipment and safety surfacing replacement – Ford and Mini-Tonka <p>2022-2024 – Future \$450,000</p> <ul style="list-style-type: none"> • Playground equipment and safety surfacing replacement – Linner and Sunrise Ridge. • Playground Equipment Replacement – Orchard, Covington, Glen-Moor, Gro-Tonka, McKenzie and Woodgate Parks • Tot Lot Safety Surface Improvements <p>Relationship to General Plan and Other Projects:</p> <p>The Park Board has adopted a goal of renewing and maintaining the parks and trails. This plan will meet the objective to implement the long-term capital funding plan for ensuring the long-term vitality of parks. This project is in keeping with the City’s policy of maintaining its infrastructure in a quality condition.</p> <p>Effect on Annual Operations Costs:</p> <p>This rehabilitation will not increase annual maintenance costs.</p>
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Project Category: Parks, Trails & Open Space
Project Title: Pickleball
Total Estimated Cost: \$215,000
Funding Priority:
Account Number: NA

Description:
 In an effort to meet the growing demands of one of the fastest growing sports both locally and nationally activities, resident pickleball players have requested the park board to consider the addition of dedicated pickleball courts in the city's park system.

Source of Project Funding	2017	2018	2019	2020	2021
Park and Trail Improvement Fund		\$215,000			

<p>Justification:</p> <p>Pickleball is one of the fastest growing sports both locally and nationally. Since 2012, our park system has provided four non-dedicated pickleball courts which overlap the two existing tennis courts at Meadow Park. In addition, four practice quality courts were added to one of the two existing paved hockey rinks at Meadow Park.</p> <p>This project proposes the addition of up to six permanent courts in the park system by way of adding a new amenity or converting existing tennis courts for dedicated pickleball use. The city currently maintains 27 tennis courts at 12 different park locations. An additional 26 tennis courts are provided on school district properties within the city.</p> <p>Due to the high demand for pickleball, it is recommended that any expansion of the sport be planned in a Community Park or through a partnership using school district property where adequate parking and support amenities exist.</p>	<p>Scheduling and Project Status:</p> <p>2012: Markings for four pickleball courts were added to the two existing tennis courts at Meadow Park. 2014: Four pickleball court lines added to one of the two paved outdoor ice rinks at meadow Park 2016 - 2017: Park Board conducts community meetings to develop a plan for the addition of permanent courts. 2018: Permanent courts added or converted from tennis courts.</p> <p>Relationship to General Plan and Other Projects:</p> <p>These improvements are in keeping with the park board's goals to provide and maintain quality recreational amenities, and to respond to needs not previously identified.</p> <p>Effect on Annual Operations Costs:</p> <p>New courts would require annual maintenance costs of approximately \$1,000 and future capital costs to address maintenance needs as a result of extensive use and aging infrastructure.</p>
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Project Category: Parks, Trails and Open Space

Project Title: Trail Improvement Plan

Total Estimated Cost: \$2,125,000 Total Cost
 \$ 725,000 City Cost
 \$1,400,000 Unfunded

Funding Priority: 3

Account Number: 4701.XXXX.S17206

Description:

The Trail Improvement Plan is a multi-year plan created to maintain and enhance the City's trail and sidewalk system within the city. New trails and walks added to the system provide connections between existing trails, parks, schools and village center points of interest.

Source of Project Funding	2017	2018	2019	2020	2021
Park and Trail Improvement Fund (PTF)	\$300,000	\$25,000	\$150,000	\$150,000	\$100,000
Hennepin County Funds (HC)*					
Community Investment Fund (Unfunded)					\$1,400,000
Annual Trail Funding	\$300,000	\$25,000	\$150,000	\$150,000	\$100,000

Description	Funding	Length in Miles	Estimated PTF Cost	Estimated Cost
2017 Plymouth Rd – Wayzata Blvd to Sherwood Pl Crosby Rd – Portico to Wayzata city limits Trail wayfinding and navigation signage	PTF Strt Improv PTF	1.1 0.5 na	\$275,000 \$0 \$25,000	\$275,000 TBD \$25,000
2018 Woodhill Road – Atrium Way to Hwy 7 Trail wayfinding and navigation signage	Strt Improv PTF	1.1 na	\$0 \$25,000	TBD \$25,000
2019 Smetana Rd - Westbrooke Way to Sanibel Dr	PTF	0.9	\$150,000	\$150,000
2020 Parkers Lake Rd - Twelve Oaks Dr to Plymouth limits	PTF	0.5	\$150,000	TBD
2021 To Be Determined	PTF	TBD	\$100,000	\$100,000
Scheduled/Unfunded Segments	Funding	Length in Miles	Estimated City Cost	Estimated Cost
CR 60 – CR5 to CR3 (with Three Rivers/HC)	CIF	1.7	\$600,000	\$2,000,000
CR 60 – CR62 to CR3 (with Three Rivers/HC)	CIF	1.9	\$800,000	\$3,000,000

<p>Justification: There is strong community support for the Minnetonka Trail System as evidenced by the heavy use of the completed trail segments and inquiries received about opportunities for extensions. When completed, these trails and walkways will connect five community parks, adjacent communities, and allow users to travel throughout the city on trails physically separated from motorized vehicles.</p> <p>Scheduling and Project Status: <i>The Opus Area Improvements page additionally designates \$250,000 from the Park and Trail Fund to construct trail connections to the new Light Rail Transit platform.</i></p> <p>Staff conducted an educational and community dialogue for missing trail links to assist the Park Board and City Council in recommending projects to be constructed. The avenues for information were the Minnetonka Memo, Summer Festival and Open House.</p>	<p>Relationship to General Plan and Other Projects: This is an integral part of the Parks, Open Space and Trail System and the Comprehensive Guide Plans to construct the Minnetonka Trail for walkers, joggers and bicyclists.</p> <p>The vision for trail segments uses a feasibility score updated in 2016 made up of Community Access (40%), Nature of Use (40%), Cost Effectiveness (10%) and Degree of Construction Difficulty (10%).</p> <p>Effect on Annual Operations Costs: Maintenance costs will increase by approximately \$1,500/mile.</p>
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Project Category: Parks, Trails and Open Space-
Unfunded

Project Title: Trail Segments - Unscheduled

Total Estimated Cost: \$18,250,000 - \$65,000,000

Funding Priority: 3

Account Number: N/A

Description:

This project involves the construction of the trails described in the table on the following page. A map of potential trail locations is included for reference.

Source of Project Funding					
Park and Trail Improvement Fund – Unfunded	\$18,250,000 to \$65,000,000				

<p>Justification:</p> <p>There is strong community support for the Minnetonka Trail System as evidenced by the heavy use of the completed trail segments and inquiries received about opportunities for extensions. Cost projections are based on trail construction at the time of a road project (low range) to construction independent of a road construction project (high range).</p> <p>Scheduling and Project Status:</p> <p>These projects are currently unscheduled. Some trail segments may qualify for funding from outside sources. Staff conducted an educational and community dialogue for missing trail links to assist the Park Board and City Council in recommending projects to be constructed. The avenues for information were the Minnetonka Memo, Summer Festival and Open House.</p>	<p>Relationship to General Plan and Other Projects:</p> <p>This is an integral part of the Parks, Open Space and Trail System and Comprehensive Guide Plans to construct the Minnetonka Trail System for walkers, joggers, and bicyclists. When completed, these trails and walkways will connect five community parks, adjacent communities, and allow users to travel throughout the City on trails and walkways physically separated from motorized vehicles.</p> <p>Trails are evaluated by using a feasibility score updated in 2016 made up of Community Access (40%), Cost Effectiveness (10%), Degree of Difficulty (10%) and Nature of Use (40%).</p> <p>Effect on Annual Operations Costs:</p> <p>Although this project is currently unfunded, proposed funding source and timetable data are provided. Maintenance costs will increase by approximately \$1,500/mile.</p>
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Priority Rank	Priority Score (10=High 1=Low)	Unscheduled and Unfunded Trail Segments (all costs 2017 dollars)	Length (miles)	Est Cost w Road Project (by LF)	w Road Project Cumulative Cost	Est Cost Independently (by LF)	Independent Cumulative Cost
			47.6				
1	7.5	CR 3 - Pioneer to Nelson/CR 61 - N	1.0	\$351,989	\$351,989	\$1,257,105	\$1,257,105
2	7.5	CR 3 - Glen View to Caribou (IHM)	0.6	\$239,189	\$591,179	\$854,248	\$2,111,353
3	7.1	CR 61 - CR 5 to Hilloway Rd	1.4	\$511,921	\$1,103,100	\$1,828,291	\$3,939,644
4	7.0	CR 60 - CR 3 to CR 62	1.7	\$624,387	\$1,727,487	\$2,229,953	\$6,169,597
5	7.0	CR 60 - CR 3 to CR 5	1.7	\$622,604	\$2,350,091	\$2,223,584	\$8,393,181
6	6.5	Ridgedale Dr - White Birch Rd to Target	0.6	\$227,721	\$2,577,812	\$813,289	\$9,206,470
7	6.2	CR 5 - The Marsh to Fairchild Lane	0.8	\$300,663	\$2,878,474	\$1,073,796	\$10,280,265
8	6.1	CR 73 - Cedar Lake Rd to Wayzata Blvd	1.0	\$381,608	\$3,260,082	\$1,362,885	\$11,643,150
9	5.9	CR 3 - Woodland Rd to Clear Springs Rd/101 Library	1.0	\$354,336	\$3,614,418	\$1,265,484	\$12,908,634
10	5.9	CR 3 - Glen Oak St to Woodland Rd	0.7	\$273,494	\$3,887,912	\$976,765	\$13,885,400
11	5.6	Hwy 7 Cr 101 to Seven Hi La	0.1	\$679,000	\$4,566,912	\$2,425,000	\$16,310,400
12	5.5	CR 73 - CR 5 to Minnetonka Mills Rd	0.6	\$237,797	\$4,804,709	\$849,274	\$17,159,674
13	5.4	CR 5 - Fairchild Ave to Woodlawn Ave	0.5	\$182,057	\$4,986,766	\$650,205	\$17,809,879
14	5.3	CR 16 - CR 101 to Crosby Rd (partly in Wayzata)	0.6	\$212,546	\$5,199,313	\$759,094	\$18,568,974
15	5.1	Delton Ave - Vine Hill Rd to Old Excelsior Blvd	0.7	\$258,536	\$5,457,849	\$923,344	\$19,492,318
16	5.0	Vine Hill Rd - Delton Ave to Covington Rd (Kingswood Ter)	0.9	\$319,581	\$5,777,430	\$1,141,362	\$20,633,680
17	4.9	Essex Rd - Ridgedale Dr to Oakland Rd	0.7	\$272,548	\$6,049,978	\$973,385	\$21,607,065
18	4.9	Hwy 7 Underpass west of CR 101*	0.0	\$10,786	\$6,060,764	\$38,521	\$21,645,586
19	4.9	Minnetonka Mills Rd - CR 61 to CR 73	0.6	\$207,138	\$6,267,902	\$739,778	\$22,385,364
20	4.8	TH 7 - Cattle Pass to CR 101 on north side	0.4	\$148,086	\$6,415,988	\$528,880	\$22,914,244
21	4.7	Hillside La - CR 73 to Tanglen School	0.1	\$50,426	\$6,466,414	\$180,092	\$23,094,336
22	4.7	Meadow Park to Ridgedale	0.4	\$131,250	\$6,597,664	\$468,749	\$23,563,085
23	4.6	Old Excelsior Blvd - Vine Hill Rd to CR 101 N side of Hwy 7)	0.8	\$301,706	\$6,899,370	\$1,077,522	\$24,640,607
24	4.6	Williston Rd - CR 5 to Hwy 7	1.0	\$355,149	\$7,254,519	\$1,268,388	\$25,908,995
25	4.5	Wayzata Blvd N - Hampton Inn to Shelard Pkwy	0.3	\$111,517	\$7,366,036	\$398,275	\$26,307,270
26	4.5	Ridgedale Connections	1.1	\$406,003	\$7,772,039	\$1,450,011	\$27,757,281
27	4.3	CR 16 - Crosby Rd to existing trail on west side of I-494	1.3	\$476,151	\$8,248,190	\$1,700,541	\$29,457,822
28	4.2	Rowland Rd/Bren Rd - Lone Lake Park to Opus trail system	1.1	\$405,570	\$8,653,760	\$1,448,465	\$30,906,287
29	4.1	Rowland Rd - CR 60 to SWLRT Trail	0.1	\$53,336	\$8,707,097	\$190,487	\$31,096,774
30	4.0	Porter/Delton Ave- Hutchins Dr to Cr 101	0.2	\$91,726	\$8,798,823	\$327,592	\$31,424,366

31	3.9	Tonkawood Road - CR 5 to Hwy 7	1.5	\$543,556	\$9,342,378	\$1,941,271	\$33,365,637
32	3.8	Woodland Rd - Townline Rd to Hwy 7	2.0	\$751,559	\$10,093,937	\$2,684,139	\$36,049,776
33	3.7	Orchard Rd/Westmark Dr - Minnetonka Dr	1.3	\$469,712	\$10,563,650	\$1,677,544	\$37,727,321
34	3.7	Pioneer Rd - Carlton Rd to CR 61	0.6	\$224,597	\$10,788,247	\$802,133	\$38,529,453
35	3.7	CR 61 - CR 5 to Hwy 7	1.1	\$391,492	\$11,179,739	\$1,398,187	\$39,927,640
36	3.6	Minnetonka Blvd - CR 101 west to Deephaven city limits	0.2	\$70,678	\$11,250,417	\$252,421	\$40,180,060
37	3.4	Sunset Dr and Marion Lane West segments	0.3	\$104,987	\$11,355,403	\$374,952	\$40,555,012
38	3.3	Minnehaha Creek Trail - Headwaters to Jidana Park	0.9	\$321,244	\$11,676,647	\$1,147,299	\$41,702,311
39	3.2	McGinty Rd E - CR 5 to Surry La	0.5	\$184,973	\$11,861,620	\$660,618	\$42,362,929
40	3.1	Wayzata Blvd - Claredon Dr to Wayzata city limits	0.2	\$90,755	\$11,952,375	\$324,124	\$42,687,053
41	2.9	Stone Rd - Saddlebrooke Cir to Sheffield Cur	0.1	\$47,113	\$11,999,488	\$168,262	\$42,855,315
42	2.9	Orchard Rd/Huntingdon Dr - CR 60 to CR 61	0.7	\$241,729	\$12,241,218	\$863,320	\$43,718,634
43	2.9	North Lone Lake Park - along RR tracks to Dominick Rd	0.3	\$120,315	\$12,361,532	\$429,696	\$44,148,330
44	2.9	Knollway Park to Wayzata Blvd/Horn Dr	0.2	\$69,556	\$12,431,088	\$248,414	\$44,396,744
45	2.9	Knollway Park to CR 61	0.3	\$113,894	\$12,544,982	\$406,764	\$44,803,509
46	2.8	NTC - Meeting St to existing trail on west side of I-494	0.1	\$41,559	\$12,586,541	\$148,424	\$44,951,932
47	2.8	Clear Spring Rd - connect trail to Hwy 7	0.2	\$79,212	\$12,665,753	\$282,899	\$45,234,831
48	2.8	58th St W - Mahoney Ave into Purgatory Park	0.2	\$91,944	\$12,757,697	\$328,371	\$45,563,203
49	2.7	Victoria Evergreen to McKenzie Park	1.0	\$355,401	\$13,113,097	\$1,269,288	\$46,832,490
50	2.7	Lake St Ext - CR 60 to CR 61	0.9	\$346,650	\$13,459,748	\$1,238,037	\$48,070,527
51	2.6	Stone Rd/Meeting St - RR tracks to Linner Rd	0.6	\$220,907	\$13,680,654	\$788,952	\$48,859,479
52	2.6	Orchard Rd - Wyola Rd to Cr 60	0.1	\$53,870	\$13,734,524	\$192,393	\$49,051,872
53	2.5	CR 3 - Pioneer to Nelson/CR 61 - S	0.9	\$346,552	\$14,081,076	\$1,237,686	\$50,289,559
54	2.4	Lake St Ext - Williston Rd to Spring Lake Rd	0.7	\$257,505	\$14,338,582	\$919,662	\$51,209,221
55	2.3	Covington Park east side connection to CR 101	0.2	\$72,933	\$14,411,514	\$260,473	\$51,469,694
56	2.3	NTC - Maywood La from I-494 crossing to CR 3	0.2	\$61,266	\$14,472,780	\$218,807	\$51,688,501
57	2.2	Covington Rd - Vine Hill Rd to Mahoney Ave	0.9	\$331,028	\$14,803,808	\$1,182,242	\$52,870,744
58	2.1	Hilloway Park to YMCA La	0.5	\$174,453	\$14,978,261	\$623,046	\$53,493,790
59	2.1	East side of I-494 - CR 5 to Wentworth Tr	0.4	\$145,648	\$15,123,909	\$520,170	\$54,013,959
60	2.0	Ford Rd - All	1.2	\$432,664	\$15,556,573	\$1,545,230	\$55,559,189
61	1.9	Woodland Rd to Williston Rd - Through Woodgate Park	0.7	\$262,540	\$15,819,113	\$937,644	\$56,496,832
62	1.9	Westmill Rd - Spring Hill Park to Clear Spring Rd	0.3	\$94,519	\$15,913,632	\$337,569	\$56,834,401
63	1.9	Oberlin Park along Park Ave to Ridgemount Ave	0.2	\$78,201	\$15,991,833	\$279,289	\$57,113,691
64	1.9	Holiday Rd/Seymour Rd - Woodland Rd to Spring Hill Park	0.7	\$258,987	\$16,250,820	\$924,952	\$58,038,643
65	1.9	Highwood Dr - Williston Rd to Tonkawood Rd	0.8	\$289,021	\$16,539,841	\$1,032,216	\$59,070,860
66	1.9	Cedar Lake Rd - Big Willow to CR 73	0.6	\$221,310	\$16,761,151	\$790,394	\$59,861,254
67	1.8	Jane La - Baker Rd to County Trail (Dominick Dr)	0.6	\$231,280	\$16,992,431	\$826,000	\$60,687,253
68	1.5	South St - Mayview Rd to CR 60	0.2	\$77,268	\$17,069,699	\$275,958	\$60,963,212
69	1.5	Oak Ridge Rd - CR 5 to Hopkins city limits	0.4	\$155,257	\$17,224,956	\$554,488	\$61,517,700
70	1.5	Kinsel Rd/Mayview Rd - CR 3 to Glen Moor Park	0.4	\$147,432	\$17,372,388	\$526,544	\$62,044,243
71	1.5	Ford Park to Lindbergh Dr	0.4	\$139,418	\$17,511,807	\$497,923	\$62,542,166
72	1.3	Jidana La - CR 5 to Jidana Park	0.2	\$79,825	\$17,591,632	\$285,089	\$62,827,256
73	1.2	Stodola Rd - Purgatory Park to Scenic Heights Dr	0.2	\$83,593	\$17,675,225	\$298,548	\$63,125,803
74	1.0	Highland Rd - Excelsior Blvd to Hwy 7	1.5	\$555,069	\$18,230,293	\$1,982,388	\$65,108,191

Project Category: Parks, Trails and Open Spaces
Project Title: Trail Rehabilitation
Total Estimated Cost: \$275,000
Funding Priority: 1
Account Number: 4764.6560.S17204

Description:
 Rebuilding and resurfacing existing Minnetonka Trail System and neighborhood trail connections. Replace and expand trail signage and maps.

Source of Project Funding	2017	2018	2019	2020	2021
Park and Trail Improvement Fund	\$50,000	\$50,000	\$50,000	\$50,000	\$75,000

Justification:
 There is strong community support for the Minnetonka Trail System as evidenced by the heavy use of the completed trail segments. Some of the trail sections are approaching 20 years old and have reached a condition beyond what regular maintenance can address.

Scheduling and Project Status:
 This project is to replace and rebuild existing trail segments. A rating system will be used to determine which segments will be addressed each year. Signage on the trail system will be continually updated and revised maps will be produced.

2016 – Dominick to Shady Oak Beach/Beachside II
 2017 – Pavement Management Updates - crack filling, culvert inspection/replacement and asphalt surface sealing
 2018 – Pedestrian Ramps and ADA Upgrades
 2019 – Ridgedale Area Sidewalks
 2020 – Stone Road – Wellington to Oakland Rd
 2021 – Fence rehabilitation along CR 62, Overlay 494 trail from Stone Road to Oakland Rd

Relationship to General Plan and Other Projects:
 This is an integral part of the plan to maintain the Trail System for walkers, joggers and bicyclists. The trails and walkways connect five community parks, adjacent communities and allow users to travel throughout the city on trails separated from motorized vehicles.

Effect on Annual Operations Costs:
 Maintenance costs have already been taken into consideration for existing trails.

Project Category: Parks, Trails and Open Space
Project Title: Trail Connections - Miscellaneous
Total Estimated Cost: \$75,000
Funding Priority: 3
Account Number: 4750.XXXX.S17201

Description:
 Funding is allocated annually as a resource for responding to unanticipated opportunities and challenges that arise throughout the year in the development of the city's trail system.

Source of Project Funding	2017	2018	2019	2020	2021
Park and Trail Improvement Fund	\$25,000		\$25,000		\$25,000

Justification:
 It is common for unanticipated opportunities to occasionally arise for the development of new trails or "missing links" when commercial or residential redevelopments are proposed. Additionally, residents or neighborhoods sometimes petition the city to add a safe connection to the Minnetonka Trail System or other community amenities. This item will provide the resources for a timely response to each situation and to accommodate unforeseen challenges in the construction of trails scheduled under the adopted improvement plan.

Scheduling and Project Status:
 Individual projects are scheduled in response to unanticipated opportunities and challenges that arise throughout a given year related to improvement of the city's trail system.

Relationship to General Plan and Other Projects:
 Decisions regarding the use of this funding will be based upon a set of criteria developed by staff during 2011. The criteria includes the level of participation by other parties such as the donation of rights-of-way by private commercial or residential property owners, as well support from other government entities and acceptable design standards for construction.

Effect on Annual Operations Costs:
 Maintenance of additional trails increases operating costs by approximately \$1,500 per mile.

Project Category: Parks, Trails & Open Space
Project Title: Purgatory Park Improvements
Total Estimated Cost: \$250,000
Funding Priority: 3
Account Number: NA

Description:
 In January of 2013 staff completed the purchase of the Penaz property adjacent to Purgatory Park. This project includes the rehabilitation and incorporation of the barn as a park amenity for the 158 acre Community Preserve.

Recommended and Scheduled for Five Years

Source of Project Funding	2017	2018	2019	2020	2021
Park and Trail Improvement Fund		\$250,000			

Justification:
 The park board and city council toured 17301 Excelsior Boulevard, a single family residence with a barn in 2012. The property was then acquired for Open Space and Park purposes in 2013. A structural review of the barn has been completed and renovation scenarios for a variety of recreational uses were discussed during the 2014 joint City Council and Park Board meeting. Those discussions will help formulate a public input process to be conducted in 2017. In addition to the open space value early ideas for the site are passive uses, such as picnics and outdoor programmed recreational space.

Scheduling and Project Status:
 In 2015 funding was set aside to correct structural deficiencies in the barn and secure the location. The parcel will be used primarily as open space until 2018 when funds to renovate the structures are allocated.

Relationship to General Plan and Other Projects:
 These improvements are in keeping with efforts to provide and maintain quality recreational amenities and to respond to needs not previously identified. This 1.23 acre highly visible property is adjacent to and would function as part of Purgatory Park, a 158 acre Community Preserve. Staff has presented options to the City Council, which include selling surplus property adjacent to the park to further fund these improvements.

Effect on Annual Operations Costs:
 Annual operating costs will be known when a final programming concept is approved. During the interim the parcel will be maintained as part of Purgatory Park.

Project Category: Parks, Trails & Open Space
Project Title: Big Willow Park Enhancements
Total Estimated Cost: \$2,200,000 Total Cost
Grant-Unfunded
\$1,800,000 Unfunded
Funding Priority: 2
Account Number: NA

Description:
This project proposes to enhance the use of the Big Willow Baseball Field from essentially a four month use for baseball, to a year around use. This would be accomplished by adding artificial turf which would allow for use by youth soccer in the fall and recreational skating on a refrigerated ice sheet during the winter months. Improved spectator seating would be constructed; as well as spaces for concessions, skate rental and a warming house/community room.

Source of Project Funding	2017	2018	2019	2020	2021
Community Investment Fund – Unfunded		\$1,000,000	\$800,000		
Hennepin County Grants – Unfunded		200,000	200,000		

<p>Justification:</p> <p>The existing baseball field at Big Willow Park has served as the premier community baseball field in the area since the 1980's. Maintaining this field at a high level requires that the field be “rested” annually from September – April. Adding artificial turf would allow for extended fall use to meet the needs of youth soccer, a need identified in the 2012 Athletic Field Needs Study Update and better position the city for future programming needs. In addition, the new surface creates the ability to maintain refrigerated ice from late fall to early spring.</p> <p>Scheduling and Project Status:</p> <p>2016: Feasibility study and pre-engineering 2017: Apply for 2018 Hennepin County Youth Sports (HCYS) Grant for turf installation 2018: Replace current playing surface with new drainage system, ice rink sub-floor and artificial turf. Apply for 2019 HCYS grant for refrigeration plant 2019: Construct public areas including bleachers, concessions and warming house/community room space; and purchase ice rink dasher boards, refrigeration equipment and resurfacing equipment.</p>	<p>Relationship to General Plan and Other Projects:</p> <p>The ability to extend the use of the field for fall soccer and potentially April baseball helps to address needs indicated in the 2012 Athletic Field Needs Study.</p> <p>Effect on Annual Operations Costs:</p> <p>Cost savings for maintaining the surface, including mowing, dragging, and striping the baseball field would save an estimated \$6,000 annually. In addition field rentals for extended baseball and soccer use would generate an estimated \$3,000 annually.</p> <p>The annual operating budget would be increased an estimated \$20,000 annually for maintenance and supervision of the ice skating rink, with revenues of \$5,000-7,000 anticipated to offset the maintenance costs.</p> <p>The installation of a refrigerated ice surface would coincide with an overall park system plan developed by the park board for outdoor ice maintenance.</p>
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Project Category: Parks, Trails & Open Space

Project Title: Ridgedale Area Park Improvements

Total Estimated Cost: \$500,000 Unfunded

Funding Priority: 3

Account Number: NA

Description:
 In October 2012, the city completed the Ridgedale Village Center study. The study identified two park improvements: improvements to Crane Lake open space, and a new park, public square, and green space on the south side of the mall.

Recommended and Scheduled for Five Years

Source of Project Funding	2017	2018	2019	2020	2021
Park and Trail Improvement Fund – Unfunded			\$250,000	\$250,000	

Justification:

The Ridgedale area is a major commercial and economic center in Minnetonka. The city’s comprehensive plan anticipates significant private development to occur in the Ridgedale area. In anticipation of development, the city completed a village center study for the Ridgedale area in 2012.

The elements of the vision plan include transforming the retail center into a mixed use community and enhancing the district’s natural features. Developing a park area on the south side of the mall would be a community gathering space which would be surrounded by an expansion to the mall and high density housing on the south side of Ridgedale Drive. Additional improvements are identified on the properties on the east side of Ridgedale Drive to enhance the natural area and open space surrounding Crane Lake.

Scheduling and Project Status:

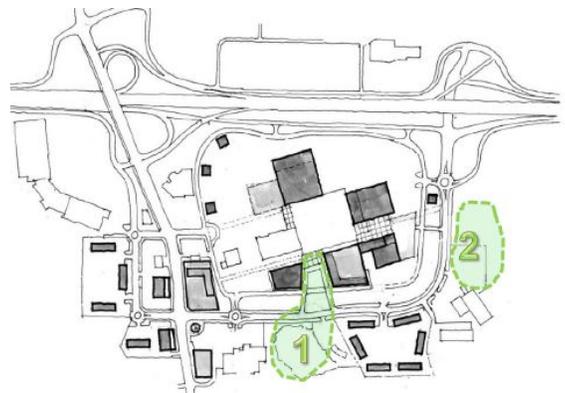
Currently, the land on the south side of the mall is privately owned and the city owns the existing open space property on the southeast corner of Ridgedale Drive and Wayzata Blvd. An off-leash dog area, previously approved adjacent to Crane Lake, would be reconsidered as part of an overall review of park amenities in the area. Park improvements are anticipated to be constructed in conjunction with the improvements to Ridgedale Drive and the mall property, including pedestrian and bike amenities as appropriate.

Relationship to General Plan and Other Projects:

The project is consistent with the city’s 2030 Comprehensive Plan and the Ridgedale Village Center study and will be coordinated with the 2019 improvements to Ridgedale Drive and upon successful negotiations with private property owners.

Effect on Annual Operations Costs:

Annual operating costs will be known when a final programming concept is approved.



Project Category: Parks, Trails & Open Space

Project Title: Opus Area Park Investments

Total Estimated Cost: \$1,000,000 Unfunded

Funding Priority: 3

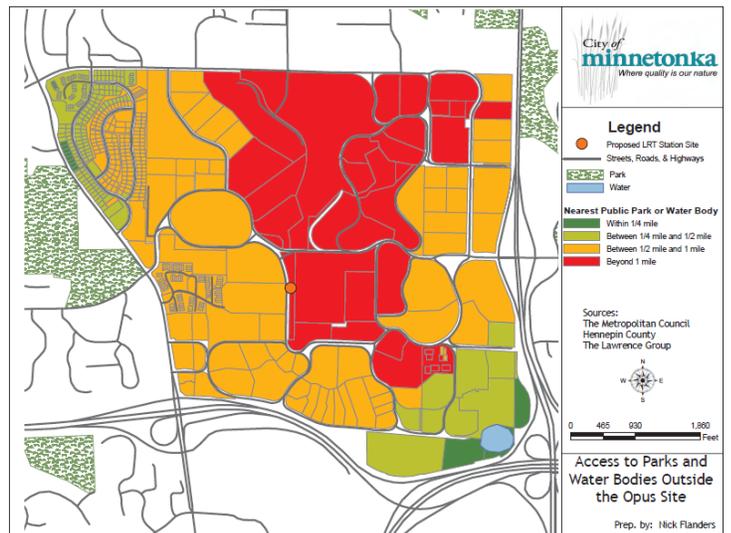
Account Number: NA

Description:
 The Opus business center is the largest employment center in Minnetonka. With the addition of proposed light rail the area will see increased opportunities for a mixture of further business and housing, necessitating the need for additional park and greenspaces.

Recommended and Scheduled for Five Years

Source of Project Funding					
Park and Trail Improvement Fund – Unfunded			\$500,000	\$500,000	

<p>Justification:</p> <p>The Opus area is expected to undergo a transformation in upcoming and future years and the potential for light rail transit will compound that impact. This project begins the framework for investments to provide recreational and park uses for new business and residential uses anticipated in the area.</p> <p>Scheduling and Project Status:</p> <p>Currently, staff is studying available land use concepts that would provide for a green corridor and logical park use in the Opus area.</p>	<p>Relationship to General Plan and Other Projects:</p> <p>The project is consistent with the development of a park allowing for better access to a Neighborhood Park Service Area that is currently deficient of park and recreational uses. The creation of a gathering place for park use will also compliment the vast trail network currently in place.</p> <p>Effect on Annual Operations Costs:</p> <p>Annual operating costs will be known when a final programming concept is approved.</p>
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Project Category: Parks, Trails & Open Space
Project Title: Robinwood Park Development
Total Estimated Cost: \$105,000 Unfunded
Funding Priority: 3
Account Number: NA

Description:
 Construction of a mini-park on Royzelle Lane in the Robinwood Neighborhood.

Recommended and Scheduled for Five Years

Source of Project Funding					
Park and Trail Improvement Fund – Unfunded					\$105,000

<p>Justification:</p> <p>In 2015 the Park Board received a petition to construct a park on a city owned vacant lot at the end of a cul-de-sac on Royzelle Lane. The Park Board held two neighborhood meetings and requested staff prepare a feasibility study. On March 2, 2016 the board voted to recommend the plan be approved by the city council and be included in the 2017-2021 CIP as funding allows.</p> <p>Scheduling and Project Status:</p> <p>The park board recommended the mini-park improvements as funding allows. The park would include two play structures, swings, seating areas, site amenities and landscaping improvements. The council has not yet reviewed the project for consideration.</p>	<p>Relationship to General Plan and Other Projects:</p> <p>This neighborhood is currently deficient of park access. The development of a park allows for better access in Neighborhood Park Service Area #13.</p> <p>Effect on Annual Operations Costs:</p> <p>Capital funding is only for infrastructure investment and operating costs would increase to maintain the parcel from an out-lot to a mini-park when it is developed.</p>
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Project Category: Parks, Trails & Open Space

Project Title: Bennett Family Park Improvements

Total Estimated Cost: \$206,000 Unfunded

Funding Priority: 3

Account Number: NA

Description:
 Improvements for Bennett Family Park are part of a five-year plan to provide capital funding to the Park starting in 2018.

Recommended and Scheduled for Five Years

Source of Project Funding	2017	2018	2019	2020	2021
Park and Trail Improvement Fund – Unfunded		\$55,000	\$58,000	\$38,000	\$55,000

<p>Justification:</p> <p>Privately owned and operated Bennett Family Park provides softball, baseball and Miracle Field programs to residents of Minnetonka throughout the spring, summer and fall. This service is similar to other local organizations which provide programs on city owned property, such as Big Willow Baseball, Glen Lake Mighty Mites and GAL softball.</p> <p>Scheduling and Project Status:</p> <p>Bennett Family Park approached the city and requested financial assistance for various improvements. The park board recommended the project for council consideration as part of the 2017-2021 CIP review. Upon council review and approval, a cooperative agreement would be developed including a five-year plan, with one-year terms to be approved annually by the City Council, beginning in 2018 and ending in 2022.</p>	<p>Relationship to General Plan and Other Projects:</p> <p>A similar agreement with Bennett Family Park was developed for capital improvements from 1995-2000. Bennett Family Park has also requested \$55,000 in 2022 for a five year total of \$261,000.</p> <p>Effect on Annual Operations Costs:</p> <p>Capital funding is only for infrastructure investment and should not affect (although possibly lowering) the operating costs which are funded by Bennett Family Park.</p>
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**Minnetonka Park Board Item 5
Meeting of April 6, 2016**

Subject:	Park Board Member Reports
Park Board related goal:	N/A
Park Board related objective:	N/A
Brief Description:	Park Board members will report on any park, recreation or natural resources items that have come to their attention since the last board meeting.

**Minnetonka Park Board Item 6
Meeting of April 6, 2016**

Subject:	Information Items
Park Board related goal:	N/A
Park Board related objective:	N/A
Brief Description:	The following are informational items and developments that have occurred since the last park board meeting.

Annual Park Board Tour

The park board will conduct their annual tour of parks, trails and natural resource related projects on May 11. This tour takes the place of the regularly scheduled meeting, however it has been moved back to the second Wednesday of May to hopefully allow for better weather conditions. Below is a list of stops staff is accumulating for this year's tour:

- Pioneer Park (Purchase agreement discussions)
- Lone Lake Park (Pickleball, natural resources & cemetery property)
- Bennett Family Park
- Civic Center Park (Athletic field lighting)
- Shady Oak Park (monument signage)
- Big Willow Park (Field #4 turf project and Phase II safety improvements)

Open Water Forum

At the April meeting, park board member Seveland noted there will be an Open Waters Forum on Saturday, April 23, from 8:30 a.m. – 12:30 p.m. at the Minnesota Landscape Arboretum in Chaska. Any members wishing to attend should contact Dave Johnson and the city will pay for your registration. A flyer with additional information is attached.

Pickleball – May Minnetonka Memo

As directed by the park board at the February meeting, the May edition of the Minnetonka Memo will include a review of possibilities for providing pickleball in the park system. The information included the option for residents to provide their input; and also will provide an on line forum for residents to view updated plans, project updates and future meeting schedules.

Update on Natural Resource March Happenings

Grow Fruit from Shrubby Plants in Your Own Backyard

March 9th, 6:30 – 8:30 p.m.

Minnetonka Community Center, Shady Oak Room

Learn about growing fruit in your yard, including some Minnesota hardy selections beyond apples and blueberries.

Thirty-one residents attended this workshop.

Buckthorn Workshop #1

March 10th, 6:30 – 8:30 p.m.

Minnetonka Community Center, Community Room

Learn ecologically sound techniques to control invasive woody plants--and save time and money along the way. Learn best practices for woody invasive species control: how to avoid the most common errors made during buckthorn removal; measures to save and protect high-value remnant native plants; how to reduce erosion on slopes; and re-planting using native species indigenous to the Twin Cities.

Sixteen enthusiastic residents attended this workshop.

Buckthorn Cutting at Kelly Park

Sunday, March 13th, 2:00 – 4:30 p.m.

See the city's largest known bur oak on park property and help control buckthorn. Volunteers will cut second-growth buckthorn with loppers, hand saws or bow saws; bag black berries with seeds; de-limb branches and more. *Eleven volunteers worked for 2 ½ hours to cut buckthorn around the 53.5-inch bur oak tree.*

Pet Waste Pick-Up Event

Saturday, March 19th, 10 a.m. - noon

Big Willow Park

Pet waste is a significant source of water pollution in urban areas. Join Natural Resources staff to pick up the poop in Big Willow Park. Bring boots, plastic bags, a scooper, a sense of humor--and your pooch! Snacks and warm drinks will be provided.

Ten volunteers picked up two pounds of pet waste. Staff attributes recent snowfall with the light turn out and a hindrance in finding pet waste.



Minnesota Landscape
ARBORETUM



PROTECT

*volunteers collecting samples
photo courtesy Dr. Dennis Yockers*

URBAN WATERS FORUM

Taking Action to Protect Our Lakes and Streams

Saturday, April 23, 2016, 8:30 a.m.—12:30 p.m.

Minnesota Landscape Arboretum | Chaska, MN

\$15 Arboretum members and partner organization affiliates / \$20 Non-members

Fee includes free Arboretum admission and light breakfast

WHAT IS YOUR CONNECTION TO YOUR LOCAL LAKE OR STREAM? You can play an important role in keeping that lake or stream clean! At the 2016 Urban Waters Forum, learn from local experts as they share their knowledge and success stories, as well as concrete actions you can take on the water, on your property, and in your community to protect the health of your local lake or stream. You will leave inspired to take a more active role in the health of your community's water assets.

WHO SHOULD ATTEND: Residents on or near lakes, ponds, wetlands and streams, lake and neighborhood association members, local decision-makers, educators, concerned citizens, and others.

Developed in partnership with Carver County Water Management Organization, City of Eden Prairie, City of Minnetonka, Freshwater Society, Minnehaha Creek Watershed District, Nine Mile Creek Watershed District, Riley Purgatory Bluff Creek Watershed District, and University of Minnesota Extension - Stormwater U.

612-301-1210 • www.arboretum.umn.edu/2016UrbanWaters.aspx

UNIVERSITY OF MINNESOTA

**Minnetonka Park Board Item 7
Meeting of April 6, 2016**

Upcoming 6-Month Meeting Schedule				
Day	Date	Meeting Type	Agenda Business Items	Special Notes
Wed	5/11/16	Regular	<ul style="list-style-type: none"> Annual tour of parks and projects 	Note date change to 2nd Wednesday of the month
Wed	6/1/16	Regular	<ul style="list-style-type: none"> 	
Wed	7/6/16	Regular	<ul style="list-style-type: none"> 	Meeting date tentative
Wed	8/3/16	Regular	<ul style="list-style-type: none"> Civic Center neighborhood meeting Pickleball status report 	
Wed	9/7/16	Regular	<ul style="list-style-type: none"> 	
Wed	10/5/16	Regular	<ul style="list-style-type: none"> 	

Other meetings and activities to note:

Day	Date	Description	Special Notes
Sat	4/23/16	Open Waters Forum	8:30 – 12:30 MN Landscape Arboretum
Wed	4/27/16	Boards and Commissions event	Community Center Time TBD

Items to be scheduled:

- Meeting with Minnetonka Historical Society regarding Burwell House & Mills Park