

# Agenda Minnetonka Parks & Recreation Board

Wednesday, December 5, 2018

7 p.m.

Minnetonka Community Center – Council Chambers

## **P**arks & Recreation

### **Board Vision**

A city with outstanding parks and recreational opportunities within a valued natural environment.

### **Board Mission**

The mission of the Minnetonka Parks & Recreation Board is to proactively advise the City Council, in ways that will:

- » **Protect & enhance** Minnetonka's natural environment
- » **Promote quality** recreation opportunities and facilities
- » **Provide a forum** for citizens interested in our parks, trails, athletic fields and open space

1. **Call to Order**
2. **Roll Call**
  - \_\_\_ James Durbin
  - \_\_\_ Chair Nelson Evenrud
  - \_\_\_ Cynthia Kist
  - \_\_\_ Peggy Kvam
  - \_\_\_ Chris Gabler
  - \_\_\_ Madeline Seveland
  - \_\_\_ Chris Walick
3. **Approval of Minutes**
  - A) October 3, 2018
4. **Citizens wishing to discuss items not on the agenda**
5. **Business Items**
  - A) Review of 2018 Farmers Market operations and staff recommendations for 2019
  - B) Appointment of Chair and Vice Chair
6. **Park Board Member Reports**
7. **Information Items**
8. **Upcoming Park Board Agenda Items**
9. **Adjournment**

## **Minutes of the Minnetonka Park Board Meeting of October 3, 2018**

---

### **1. Roll Call**

Park Board members in attendance included Nelson Evenrud, Chris Gabler, Cindy Kist, Peggy Kvam, Madeline Seveland and Christopher Walick. Excused members included James Durbin. Staff members in attendance included Ann Davy, Kathy Kline, Kelly O'Dea, Perry Vetter and Sara Woeste.

Chair Evenrud called the meeting to order at 7 p.m.

### **2. Approval of Minutes**

Gabler moved, Walick seconded a motion to approve the meeting Minutes of September 5, 2018 as submitted. All voted "yes." Motion carried.

### **3. Citizens Wishing to Discuss Items Not on the Agenda**

None.

### **4. Business Items**

#### **A. Shady Oak Beach Operations Report**

Ann Davy, Recreation Superintendent gave an overview of the season. The beach opened on June 8 and closed on Aug. 19. In previous years, the beach season was extended a week because staff was available to work; however that was not possible this year.

Some highlights from the year:

1. Kayak, canoe and paddleboard rentals were great. There was a large increase in the number of rentals.
2. Sunset beach yoga and stand-up paddleboard yoga continues to be really popular. There were 111 people that participated in sunset beach yoga.
3. The inflatables were an exciting addition at Shady Oak Beach. They were open three days a week; on Wednesdays, Fridays and Sundays. Those days were chosen because St. Louis Park's aquatic facility have inflatables available on the opposite days. There were a lot of people in attendance when the weather was nice and there were huge lines for the inflatables.
4. A storage shed for kayaks and paddleboards was added to Shady Oak Beach. KB Sculpt teaches the stand-up paddleboard classes and they store their equipment there so they do not have to transport it back and forth. The inflatables will be stored there this winter.
5. Overall, the revenues were up and expenses were down. Season pass sales were lower than the previous year, however, there was an increase in daily passes.

Kvam commented that prior to the inflatables, they were wondering how inflating and deflating them would work and whether or not the geese would defecate on them. Kvam asked how that all worked out.

Davy responded that staff took the inflatables in and out every day they were open. They are heavy so it took a lot to get them in and out each day. It worked well and no birds defecated on them. O'Dea commented that three or four pieces were able to stay inflated and locked in a storage area so that saved a lot of time.

Walick asked if there were any major injuries with the inflatables. Davy replied that no injuries were reported.

Evenrud questioned whether the inflatables were rented or if the city owns them. Davy responded that they were purchased this year for about \$25,000. O'Dea added that staff looked at renting them and that was not an option. In 2020, there is some additional funding for more inflatables to make it a longer course if desired.

Seveland requested staff to talk more about why the beach closed on Aug. 19 and why so early. Davy said it is because beach staff are college students so they go back to school. This year, there were only a handful of lifeguards that were going to be able to work. City staff felt like that would not adequately staff the beach.

Seveland noted that she heard through her neighbors that a lot of the times the inflatables timeline did not match what was listed on the website. For example, the time listed on the website would say it is open until 5:30 p.m. and they would show up at 5 p.m. and it was closed. So one recommendation for next year would be to make sure the opening and closing time is consistent.

## **5. Park Board Member Reports**

Evenrud thanked staff for having Jack Acomb, previous student park board representative come back before the meeting. The park board enjoyed hearing about what he is doing now and how he is continuing to volunteer within recreation.

Vetter commented that the city is currently advertising for all of our boards and commissions for next year. The student representative is one of those so if you know anyone that is interested, they can be referred to Kelly O'Dea or Perry Vetter. The application is on [eminnetonka.com](http://eminnetonka.com). Evenrud asked if the student representative has to be at least 16 years old. Vetter said he believes they have to be a junior in high school.

## **6. Information Items**

Pickleball - O'Dea stated that due to the weather it does not look like the courts will be open this fall and are anticipated to be available next spring. With the colder temperatures and rain it is predicted that staff will be unable to get the lines down. About \$1,800 was collected from some Minnetonka players in the Southwest Metro Pickleball Association. That money will be used to get some benches and a sun shade.

Environmental Assessment Worksheet (EAW) at Lone Lake Park - On Aug. 6, the council decided not to move forward with an EAW as there was a petition to the city council. There

is a citizen group that has appealed that decision of the city council. There is not any updated information at this time but when there is, it will be listed like other project updates.

Recreation office is moving - City Hall is scheduled to have a renovation in 2018 and 2019. Starting on Nov. 1, the recreation office is moving to the Glen Lake Activity Center and will be fully operating on Friday, Nov. 2. Phone numbers, emails and online registration will remain the same information. The hope is to be back sometime in mid-2019 but that is contingent on construction. There are three phases of construction and recreation is at the Glen Lake Activity Center for all of them.

Summer program recap - Davy gave a recap from the year. Recreation programs are up about 1,000 participants in our programs this summer.

Some highlights are:

1. We contracted with a company called RevSports for a lot of our sports camps this year and those were quite popular.
2. We were up over 140 kids in our youth camps this year.
3. The youth soccer league was up 50 registrations.
4. For teens there were new bike rides called Bike Scream rides. Kids started biking from the Minnetonka Community Center and biked to an ice cream shop and back.
5. Ziplining was a teen trip offered for the first time and it filled up on the first day.
6. Our adult program manager tried sand volleyball for the first time this year and 22 teams registered. There were three nights of sand volleyballs in Hopkins so that was very successful.
7. Softball numbers were down this year but still strong. There are four nights of play a week so there is good participation.
8. The senior classes keep growing. It seems like whatever they offer, people register for it.

Kvam is an active steering committee member of the bike club for seniors and she said they had new software this year. The bike club's membership grew about 50 percent. The new software worked out really well and they were happy that purchasing it was approved.

Seveland noticed that the kayaking was at the Kinnickinnic and she asked where it is. Davy replied that it is in River Falls, WI. Seveland asked if they could do a kayak trip down the Minnehaha Creek and wondered what barriers there might be. Davy said they have canoed on the creek in the past and it is very unpredictable. It gets pretty narrow so they have had some scary situations with tipping and chasing after the canoe. Davy said that the Kinnickinnic is really fun and if the city had more kayaks, more kids could come. Kayak rentals are available but for cost savings we use the ones from Shady Oak Beach. Seveland asked if we have thought about log rolling and said it has been very popular in Carver County. O'Dea said they did a demonstration at the Williston Fitness Center so we do have information on log rolling and we have not made decisions about it. Davy said she tried offering it once through Three Rivers Park District and nobody registered for it. Evenrud said that it happens in Minneapolis down at Lake Harriet and some other lakes. Seveland said in Carver County they use it as a drop-in at Minnewashta Beach rather than a program. They might set up log rolling one Saturday at Minnewashta Beach so people can try it and all they have to do is sign a waiver.

O'Dea thanked Davy and her staff. About a year and a half ago there was a turnover in the programming division. Two program managers were hired and they have been very creative. Having sand volleyball be a new program and coming in with 22 new teams is pretty impressive and fly fishing filled in the first week.

Evenrud mentioned that watching it grow over the past couple of years with new staff is fun to see. It is great to look at all the age groups, variety of activities and participation numbers. Teens is always going to be a challenge to program for and that is the same everywhere. Evenrud asked where sand volleyball is played. Davy responded at Valley Park in Hopkins.

#### **7. Upcoming Park Board Agenda Items**

Kvam asked to clarify where the joint meeting will be held. O'Dea said it will be held in the Community Room.

Evenrud mentioned that there will be an annual breakdown of what the park board has done and it will be presented to the city council. His hope is that there could be a quick breakdown on the mountain bike trail since it has gone to the city council.

O'Dea says it depends on where we are at in the process.

Vetter clarified that it has not gone to the council yet.

#### **8. Adjournment**

Gabler motioned to adjourn, seconded by Walick. Evenrud adjourned the meeting at 7:22 p.m.

## Minnetonka Park Board Item 5A Meeting of December 5, 2018

<b>Subject:</b>	Review of 2018 Farmers Market Operations and staff recommendations for 2019 operations
<b>Park Board related goal:</b>	To provide quality athletic and recreational facilities and programs
<b>Park Board related objective:</b>	Offer a full range of programs for people of all ages and ability levels
<b>Brief Description:</b>	Park Board will review the 2018 Farmers Market operations and review staff's recommendations for 2019

### Background

The Minnetonka Farmers Market began in the summer of 2009 and was managed by the city's Administration Department from 2009 to 2015. Recreation Services took over management of the market beginning in 2016. Bonnie Hanna-Powers was hired in early 2018, and managed the market for the 2018 summer season.

### Summary

2018 Farmers Market season:

- 15 weeks
- Tuesdays, 3-7p.m.
- June 12<sup>th</sup> – Sept 25<sup>th</sup>, 2018
- Market Location: Civic Center Campus, Ice Arena B parking lot

Vendors:

- 52 rotating vendors
  - 45 booths (11 new)
  - 7 food trucks (4 new)
  - Average market day: 25-30 vendors



- Products: fresh fruits and vegetables, baked goods, preserved foods (pickles, jams, etc.), meats, eggs, crafts and more.

Community Booths:

- The Minnetonka Farmers Market hosted a total of 12 local community groups: all non-profits or city departments, including the city's police and fire departments and the Hennepin County Library.

**Attendance:**

The Farmers Market continued to draw more attendees in 2018, with total attendance up 325 over the 2017 season.

<b>Year</b>	<b>Attendance</b>	<b>Weekly Average</b>	<b>Best Day</b>
<b>2018</b>	<b>7,215</b>	<b>481/market (15 markets)</b>	<b>724 attended 7/17/2018</b>
2017	6,890	510/market (13.5 markets)	631 attended 8/15/2017
2016	4,225	338/market (12.5 markets)	

**Customer & Vendor Feedback**

Both vendors and customers of the market were surveyed electronically at the conclusion of the 2018 season. The vendor survey results indicate that 71% of the returning vendors reported that their sales were the same or better than in 2017. The customer survey results show that the majority of customers attend the market to support local growers as well as for its convenience, selection of products and sense of community.

55% of market customer respondents would like the option to visit the market on another day and/or time of day. The majority of customers would also like to see a larger market, with greater variety of vendors and products.

Bonnie Hanna-Powers will provide a detailed summary of the successes and challenges of the 2018 market, review new programs and activities that were added, and present staff recommendations for the 2019 market.

**Recommended Park Board Action:** Review the 2018 Farmers Market summary of operations and recommendations for 2019 and provide input as needed.

**Attachment:**

Minnetonka Farmers Market 2018 End of Season Report







# Minnetonka Farmers Market

## 2018 End of Season Report

### Site Information



The Minnetonka farmers market is held at the civic center campus, at 14600 Minnetonka Blvd.

Signs point attendees along the drive leading from Williston Road to the market site at the rear of the campus, held in the parking lot of Ice Arena B.



### Information Booth

#### Market Tokens

At the Info Booth, we have the ability to charge debit cards, credit cards and EBT/SNAP cards. If customers don't have enough cash available, customers may purchase market tokens with these cards to spend with market vendors. In addition, EBT/SNAP (food stamp) customers receive up to an additional \$10 worth of matching market bucks to spend with vendors.

- In 2018 the farmers market updated its token handling procedures, including:
  - a. the addition of a market laptop to replace paper records
  - b. training all market staff on how to complete a transaction
  - c. cashier duties are now covered by the market manager and assistant

#### General Information

- Market staff were available to answer questions, direct customers, and supply market materials. In 2018, we offered the Minnesota Grown catalog, Recreation Services catalog, and a list of outdoor events offered by the city throughout the summer.
- Each week market staff set out a sandwich board list of vendors attending, and which stall they could be found in.

#### Additional Services

- Power of Produce Club check-in – free \$2 produce voucher for kids ages 4-12
- Loyalty Punch cards – supplied and punched. To complete the punch card, visitors attended the market 5 times. Each week, starting week 5, we drew 1 completed loyalty punch card. The winners received \$20 each in market tokens to spend at the market.



# Minnetonka Farmers Market

## 2018 End of Season Report

### Programming & Community Groups

#### Power of Produce Club, P.O.P. Club



The Power of Produce Club was launched at the Minnetonka Farmers Market in 2017. This program is available to kids ages 4 to 12. Families sign up at the market info booth, and receive a \$2 voucher good for fruits or vegetables at the market, each week they attend.

In 2018 we registered 446 kids, and distributed a total of 1,259 vouchers throughout the season, compared to a total of 490 vouchers reimbursed in 2017. Each child also received a reusable shopping bag to carry their produce home.

This program is funded through private sponsorship. In 2017 and 2018 our POP Club sponsor was South Lake Pediatrics. They provided \$1000 in sponsorship in 2017, and \$3000 in 2018. Volunteers staffed the POP Club booth, helping kids check-in each week.



#### Face painting



The market offered free facepainting most weeks, with our face painter volunteer, Sue. Sue set up next to our POP Club volunteers in the Information booth.



# Minnetonka Farmers Market

## 2018 End of Season Report

### Live Music



Each week the market hosted a rotating selection of local musicians.



### Community Groups

The farmers market offers local community groups space at market dates, free of charge. A tent, tables and chairs are available for them to use. Community booth spaces are for local non-profits, local government and other appropriate groups to offer free programming and information to the public.

In 2018 we hosted 9 community groups and 3 city departments at the market.

Community Groups	City Departments
Hennepin County Library	Minnetonka Fire
Extension Master Gardeners	Minnetonka Police
Little Growers	The Landing Shop
Music Association of Minnetonka	
Minnetonka Climate Initiative	
Mtka Garden Club	
Reach for Resources	
South Lake Pediatrics	
League of Women Voters	

### Hennepin County Library:

The library was a popular booth for families, attending all but the July 3<sup>rd</sup> market, and the last 4 markets of the season. They offered a mobile library, with books geared toward a mix of adults and kids. Customers could return or check out books at the booth. They also offered rotating activities, such as market-wide scavenger hunts, and toys to play with.





# Minnetonka Farmers Market

## 2018 End of Season Report

### Extension Master Gardeners:

U of MN Extension Master Gardeners volunteered throughout the farmers market season. They offered information to the public on gardening, including: plant ID, plant health, garden pests and more.



### Little Growers Kid's Programming – U of MN Extension *New in 2018*

Master Gardeners offered additional programming 4 times throughout the season, geared towards younger kids. Activities included: seed planting, soil structure with earthworms and seed masks.

### Minnetonka Garden Club

The Minnetonka Garden Club hosted their annual plant sale at the Minnetonka Farmers Market on July 10<sup>th</sup> and 17<sup>th</sup> in 2018. Club members organized and staffed their booths, supplying plants from their own gardens.





# Minnetonka Farmers Market

## 2018 End of Season Report

### Minnetonka Police & Fire

The police and fire departments attended the market throughout the season, featuring various squads, like the bike patrol, traffic and the reserves. The Fire dept. offered safety tips and activities for kids. Both Police and Fire were available to answer questions from the public.

#### Customer comments:

“I very much enjoy seeing the police officers at the market. I think it really shows them as the people they really are. Not just ‘looking for bad guys’, but available to all of us.”

“Police, fire, gardeners available for questions was nice. This is such a nice venue to be able to have meet and greets. I am proud of all the employees at the city. Thank them for being there.”



### The Landing Shop

The Landing Shop is a city-run gift shop that carries handcrafted goods, made by Minnetonka residents, age 55 or older. They attended about every other market date, and offered a rotating variety of crafts to market customers.





# Minnetonka Farmers Market

## 2018 End of Season Report

### 2018 Vendors

- 52 rotating vendors
  - 45 booths (11 new)
  - 7 food trucks (4 new)
  - Average market day: 25-30 vendors



Many of our vendors for the 2018 season returned from previous years. Our new vendors were:

• Atacama Catering	Sweet & savory Latin fusion cuisine
• Brave Bows	Hair accessories
• Chocolate San Jose – Minneapolis	Single plantation chocolate
• Citizen Salmon Alaska	Alaskan salmon CSA
• The Diffused Mamas	Natural self-care products, locally made
• Forest Prairie Meats	Pasture-raised heritage pork products
• Grainless Goodies	Gluten free baked goods
• Knitteapolis	Fiber artist
• North Naturals LLC	Natural self-care products, locally made
• Pop Co.	Cake pops
• Sweet Lulu's	Cakes & party décor



Vendors were able to choose from a full season, half season, quarter season, or any individual dates they chose. Each week there was some change in the mix of vendors.

Customers were able to check our website each week for the vendor schedule, and check our sign boards when they arrived at the market.



# Minnetonka Farmers Market

## 2018 End of Season Report

### Food Trucks/Ready-to-Eat Options



7-31-2018, MedBox Grill & Fro Yo Soul

Based on the recommendations for 2018, made by previous market manager Amy Weiss, more food trucks were recruited for the 2018 market. In order to be able to come to the market on a weeknight, families with young children needed a reliable dinner option for the family. Each week the market hosted 1-3 trucks, some serving savory foods and some sweet. An effort was made to include the food trucks in our weekly emails to customers, and were posted on our website each week. 4 new food trucks were added in 2018, and we had a total of 7 different food trucks serve at the farmers market.

In addition, we recruited Atacama Catering, who consistently offered ready-to-eat savory options such as chicken or beef empanadas served with fresh salsa. Aki's BreadHaus serves large soft pretzels, a family favorite for snacking at the market.

### Customer Attendance:

#### Participation

Year	Attendance*	Weekly Average	Best Day	# of Vendors	# of Community Groups
2018	7215	481/market (15 markets)	724 attended 7/17/2018	52	12
2017	6,890	510/market (13.5 markets)	631 attended 8/15/2017	40	10
2016	4,225	338/market (12.5 markets)		35	10

\*Total customers were counted every half hour from opening to closing, giving the approximate total attendance for the day.



# Minnetonka Farmers Market

## 2018 End of Season Report

### Winter Farmers Market

The first winter farmers markets were scheduled for December 16<sup>th</sup>, 2017 and February 10<sup>th</sup>, 2018. Based on positive feedback from customers and vendors, 2 winter markets have been scheduled for the 2018-2019 winter season.

Upcoming Winter Farmers Markets:  
 Saturdays: December 15<sup>th</sup> & February 9<sup>th</sup>, 9am-1pm.

### Farmers Market Recommendations for 2019

Based on customer feedback, vendor feedback, and staff observations throughout the season, we recommend the following for the 2019 farmers market season.

Feedback	Recommendations
Tuesday evenings are and have been difficult to attend for some customers.	Explore opportunities for pop-up farmers markets on other days and times of day.
Customers would like more Organic/chemical-free options at the market.	Recruit more certified Organic vendors and work with current chemical-free vendors to improve labeling.
Customers would like a bigger and more varied selection of products at each market day.	<ul style="list-style-type: none"> <li>a. 2019: Explore expansion onto fields next to Ice Arena B parking lot, allowing for a larger market with more vendors.</li> <li>b. 2020 season: Work with parks staff to facilitate moving the farmers market to the new Park at Ridgedale, when the park is completed.</li> </ul>
Customers enjoyed the Power of Produce Club, which continued to expand through the end of the season.	Attract additional sponsors for our Power of Produce Club in 2019, to support expanding the program to include more kids.



**Minnetonka Park Board Item 5B  
Meeting of December 5, 2018**

<b>Subject:</b>	Appointment of Chair and Vice-Chair positions
<b>Park Board related goal:</b>	Enhance long-term park board development
<b>Park Board related objective:</b>	N/A
<b>Brief Description:</b>	By ordinance, the park board is required to select a Chair and Vice-Chair to serve beginning with the February meeting.

**Background**

By ordinance, the park board is required to select a Chair and Vice-Chair to serve beginning with the February 2019 meeting. The current terms of Chair Nelson Evenrud and Vice-Chair Cynthia Kist will expire on January 31, 2019. New appointments will serve a term from February 1, 2019 through January 31, 2020.

**Recommended Park Board Action:** Recommend appointments for the Chair and Vice-Chair positions for a term beginning February 1, 2019 through January 31, 2020.

**Minnetonka Park Board Item 7  
Meeting of December 5, 2018**

<b>Subject:</b>	Information Items
<b>Park Board related goal:</b>	N/A
<b>Park Board related objective:</b>	N/A
<b>Brief Description:</b>	The following are informational items and developments that have occurred since the last park board meeting.

**Placemaking grant for Opus 2**

City staff applied for and received a \$50,000 corridor planning grant from Hennepin County for placemaking in Opus 2. This will supplement already identified funds in the CIP for park investment placemaking in Opus. Placemaking efforts at Opus will seek to provide a green corridor and logical park use, reflect the areas agricultural and business park history and serve as a catalyst for future redevelopment opportunities. Specifically, this effort will seek to connect park and open space to planned and future redevelopment efforts throughout the trail network in Opus. Staff is developing an RFP for this effort and intends to begin work in 2019.

**Winter-Spring Brochure**

The winter-spring brochure is now posted online at <https://eminnetonka.com/recreationbrochure>. Registration begins Tuesday, December 4 at 8 a.m. for the general public. Priority registration was given to current tennis and aquatics participants. Staff will give an update regarding registration numbers.

**Outdoor Rinks Update**

Recreation Services annually manages 13 warming houses (7 in Minnetonka, 6 in Hopkins) with outdoor ice rinks. Weather permitting, staff plans to open the rinks on December 15. Below is a list of the Minnetonka parks and hours of operation:

Rink Locations	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Boulder Creek	Noon-7pm	4:30-9pm	4:30-9pm	4:30-9pm	4:30-9pm	4:30-9:45pm	Noon-9:45 pm
Covington	Noon-7pm	4:30-9pm	4:30-9pm	4:30-9pm	4:30-9pm	4:30-9:45pm	Noon-9:45 pm
Glen Lake	Noon-7pm	4:30-9pm	4:30-9pm	4:30-9pm	4:30-9pm	4:30-9:45pm	Noon-9:45 pm
Gro Tonka	Noon-7pm	4:30-9pm	4:30-9pm	4:30-9pm	4:30-9pm	4:30-9:45pm	Noon-9:45 pm
McKenzie	Noon-7pm	4:30-9pm	4:30-9pm	4:30-9pm	4:30-9pm	4:30-9:45pm	Noon-9:45 pm
Meadow	Noon-7pm	4:30-9pm	4:30-9pm	4:30-9pm	4:30-9pm	4:30-9:45pm	Noon-9:45 pm
Spring Hill	Noon-7pm	4:30-9pm	4:30-9pm	4:30-9pm	4:30-9pm	4:30-9:45pm	Noon-9:45 pm

**Trail and sidewalk snow removal**

In an effort to improve snow removal on trails and sidewalks, four snow blowers will be dispatched on the first day of snow removal instead of three that was the standard in the past. This will allow more trails and sidewalks to be cleared near the business centers and schools in the First Priority snow removal

areas. These areas include the Ridgedale Mall area and north and south I-394 frontage roads; Cedar Lake Rd, Greenbrier Rd, Minnetonka Blvd, and Hopkins Crossroad from the Civic Center campus to Hopkins High School; the Glen Lake business area including Williston Rd, Woodhill Rd, and Woodridge Rd and Eden Prairie Rd near the elementary schools; and County Rd 101 from Minnetonka Blvd to County Rd 62 including Old Excelsior Blvd going to Minnetonka High School. Pickups and skid steers will continue to be used on recreational trails, including the two Three Rivers trails, Meadow Park, 494 Trail, Purgatory Park, Saddlewood Trail, Tamarack Trail, and Big Willow Park which are all First Priority trails. Third Priority trails will remain the Opus area and the County Rd 62 trail. All other trails and sidewalks are designated as Second Priority which are too numerous to list.

Public Works staff maintains 81 miles of trails and sidewalks in the winter, which is divided into three priority areas. Snow removal is accomplished with a variety of equipment: toolcats with snow blowers, skid steer loaders with plows and/or snow blowers, a tractor with snow blower, pickups with plows, wings on plow trucks, and in times of very heavy snowfall payloaders with large snow blowers. All available Parks personnel are used to clear snow on trails and sidewalks on the first day of snow removal. On the second day some personnel are moved to start snow removal on ice rinks so they can be opened for use as quickly as possible.

**Minnetonka Park Board Item 8  
Meeting of December 5, 2018**

<b>Upcoming 6-Month Meeting Schedule</b>				
<b>Day</b>	<b>Date</b>	<b>Meeting Type</b>	<b>Agenda Business Items</b>	<b>Special Notes</b>
<b>Wed</b>	1/2/19	Regular	<ul style="list-style-type: none"> <li>No meeting</li> </ul>	Holiday
<b>Wed</b>	2/6/19	Regular	<ul style="list-style-type: none"> <li>Consideration of 2019 Park Board Strategic Plan</li> </ul>	
<b>Wed</b>	3/6/19	Regular	<ul style="list-style-type: none"> <li>Consideration of projects for the 2020-2024 Capital Improvement Program</li> </ul>	
<b>Wed</b>	4/3/19	Regular	<ul style="list-style-type: none"> <li>Review the Natural Resources Division's 2019 Education &amp; Outreach Plan</li> </ul>	
<b>Wed</b>	5/8/19	Tour	<ul style="list-style-type: none"> <li>Park Board Tour</li> </ul>	
<b>Wed</b>	6/5/19	Regular	<ul style="list-style-type: none"> <li></li> </ul>	

**Other meetings and activities to note:**

<b>Day</b>	<b>Date</b>	<b>Description</b>	<b>Special Notes</b>
<b>Sat</b>	12/8/18	Breakfast with Santa	Minnetonka Community Center
<b>Sat</b>	12/15/18	Winter Farmers Market	Minnetonka Community Center
<b>Sat</b>	2/9/19	Winter Farmers Market	Minnetonka Community Center
<b>Sun</b>	2/10/19	Kid's Festival	Minnetonka Community Center

**Items to be scheduled:**