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## **Planning Commission Agenda**

**February 18, 2016—6:30 P.M.**

**City Council Chambers—Minnetonka Community Center**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes: February 4, 2016**
- 5. Report from Staff**
- 6. Report from Planning Commission Members**
- 7. Public Hearings: Consent Agenda**

None

- 8. Public Hearings: Non-Consent Agenda Items**

- A. Items concerning Williston Woods West, a five-lot subdivision at 5431 and 5436 Williston Road:

Recommendation: Recommend the city council adopt the ordinance (4 votes)

- Recommendation to City Council (Tentative Date: March 14, 2016)
- Project Planner: Susan Thomas

- 9. Other Business**

- A. Concept plan review for a 350-unit apartment building at 10101 Bren Road East:

Recommendation: No formal action. Discuss project and provide feedback.

- Recommendation to City Council (Tentative Date: March 14, 2016)
- Project Planner: Susan Thomas

**10. Adjournment**

### Notices

1. Please call the planning division at (952) 939-8274 to confirm meeting dates as they are tentative and subject to change.
2. Applications and items scheduled for the March 3, 2016 Planning Commission meeting:

Project Description: The applicant is proposing to construct a second story addition over a portion of the existing house at 2513 Bantas Point Rd. The proposed addition would not encroach further into the required setbacks than the existing home. The proposal requires an expansion permit to allow the expansion of a non-conforming structure.

Project No.: 05029.16a

Staff: Ashley Cauley

Ward/Council Member: 3—Brad Wiersum

Section: 8

Project Description: The property owners are proposing exterior changes to the existing garage at 16560 Grays Bay Boulevard. The proposal includes the removal of the lean-to on the east side of the garage and replacement of the exterior stairs, siding and roof. The proposal requires an expansion permit to increase the roof pitch on a non-conforming structure.

Project No.: 05056.16a

Staff: Ashley Cauley

Ward/Council Member: 3—Brad Wiersum

Section: 08

Glen Lake Study

Staff: Julie Wischnack

Planning Commission Training

## WELCOME TO THE MINNETONKA PLANNING COMMISSION MEETING

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.
2. Staff presents their report on the item.
3. The Commission will then ask City staff questions about the proposal.
4. The chairperson will then ask if the applicant wishes to comment.
5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.
6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.
7. At larger public hearings, the chair will encourage speakers, including the applicant, to limit their time at the podium to about 8 minutes so everyone has time to speak at least once. Neighborhood representatives will be given more time. Once everyone has spoken, the chair may allow speakers to return for additional comments.
8. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.
9. The Commission will then discuss the proposal. No further public comments are allowed.
10. The Commission will then make its recommendation or decision.
11. Final decisions by the Planning Commission may be appealed to the City Council. Appeals must be written and filed with the Planning Department within 10 days of the Planning Commission meeting.

It is possible that a quorum of members of the City Council may be present. However, no meeting of the City Council will be convened and no action will be taken by the City Council.