



Planning Commission Agenda

March 3, 2016—6:30 P.M.

City Council Chambers—Minnetonka Community Center

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes: February 18, 2016
5. Report from Staff
6. Report from Planning Commission Members
7. Public Hearings: Consent Agenda

None

8. Public Hearings: Non-Consent Agenda Items

- A. Expansion permit to increase the height of a detached, nonconforming garage at 16560 Grays Bay Boulevard

Recommendation: Adopt the resolution approving expansion permit (4 votes)

- Final Decision Subject to Appeal
- Project Planner: Ashley Cauley

- B. Variances to allow construction of a second story addition to the house at 2513 Bantas Point Lane

Recommendation: Adopt the resolution approving expansion permit (5 votes)

- Final Decision Subject to Appeal
- Project Planner: Ashley Cauley

9. Elections

- Election of Commission Chair
- Election of Commission Vice Chair

10. Planning Commission Bylaws and Policies

11. Adjournment

Notices

1. Please call the planning division at (952) 939-8274 to confirm meeting dates as they are tentative and subject to change.
2. Applications and items scheduled for the March 17, 2016 Planning Commission meeting:

Project Description: The applicant is proposing site and building plan for a parking lot expansion at 14001 Ridgedale Drive.

Project No.: 07041.16

Staff: Ashley Cauley

Ward/Council Member: 2—Tony Wagner

Section: 3

Project Description: The applicant is proposing to expand parking at 5900 Clearwater Drive. As proposed, a new parking area would “link” to existing lots and requires: (1) a minor amendment to the existing master development plan; and (2) site plan review.

Project No.: 91038.16a

Staff: Susan Thomas

Ward/Council Member: 1—Bob Ellingson

Section: 35

Project Description: The applicant is proposing changes to both the site and building at 14900 State Highway 7. As proposed, the interior and exterior of existing building would be significantly remodeled and new parking areas and driveways constructed. The primary tenant of the building would be a specialty medical clinic. The proposal requires: (1) preliminary and final plats; (2) a major amendment to the existing master development plan; (3) site and building plan review; and (4) a conditional use permit.

Project No.: 86091.16a

Staff: Susan Thomas

Ward/Council Member: 3—Brad Wiersum

Section: 21

Glen Lake Study

Staff: Julie Wischnack

Planning Commission Training

WELCOME TO THE MINNETONKA PLANNING COMMISSION MEETING

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.
2. Staff presents their report on the item.
3. The Commission will then ask City staff questions about the proposal.
4. The chairperson will then ask if the applicant wishes to comment.
5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.
6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.
7. At larger public hearings, the chair will encourage speakers, including the applicant, to limit their time at the podium to about 8 minutes so everyone has time to speak at least once. Neighborhood representatives will be given more time. Once everyone has spoken, the chair may allow speakers to return for additional comments.
8. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.
9. The Commission will then discuss the proposal. No further public comments are allowed.
10. The Commission will then make its recommendation or decision.
11. Final decisions by the Planning Commission may be appealed to the City Council. Appeals must be written and filed with the Planning Department within 10 days of the Planning Commission meeting.

It is possible that a quorum of members of the City Council may be present. However, no meeting of the City Council will be convened and no action will be taken by the City Council.