



---

## **Planning Commission Agenda**

**April 14, 2016—6:30 P.M.**

**City Council Chambers—Minnetonka Community Center**

**1. Call to Order**

**2. Roll Call**

**3. Approval of Agenda**

**4. Approval of Minutes: March 17, 2016**

**5. Report from Staff**

**6. Report from Planning Commission Members**

**7. Public Hearings: Consent Agenda**

A. Conditional use permit for Field Day Ridgedale, LLC, at 12259 Wayzata Boulevard.

Recommendation: Recommend the city council adopt the resolution (4 votes)

- Recommendation to City Council (Tentative Date: April 25, 2016)
- Project Planner: Ashley Cauley

B. Side yard setback variance for a garage and living space addition at 14524 Idylwood Road.

Recommendation: Adopt the resolution approving the request (5 votes)

- Final Decision Subject to Appeal
- Project Planner: Susan Thomas

## **8. Public Hearings: Non-Consent Agenda Items**

A. Site plan review for a parking lot expansion at 5900 Clearwater Drive.

Recommendation: Adopt the resolution approving the request (5 votes)

- Final Decision Subject to Appeal
- Project Planner: Susan Thomas

B. Items concerning a parking lot expansion at 14001 Ridgedale Drive.

Recommendation: Adopt the resolution denying the requests (4 votes)

- Final Decision Subject to Appeal
- Project Planner: Susan Thomas

C. Items concerning a licensed day care facility at 14730 Excelsior Boulevard.

Recommendation: Recommend the city council adopt the resolution (4 votes)

- Recommendation to City Council (Tentative Date: April 25, 2016)
- Project Planner: Ashley Cauley

## **9. Adjournment**

### Notices

1. Please call the planning division at (952) 939-8274 to confirm meeting dates as they are tentative and subject to change.
2. Applications and items scheduled for the May 5, 2016 Planning Commission meeting:

Project Description: The applicant is proposing changes to both the site and building at 14900 State Highway 7. As proposed, the interior and exterior of existing building would be significantly remodeled and new parking areas and driveways constructed. The primary tenant of the building would be a specialty medical clinic. The proposal requires: (1) preliminary and final plats; (2) a major amendment to the existing master development plan; (3) site and building plan review; and (4) a conditional use permit.

Project No.: 86091.16a

Staff: Susan Thomas

Ward/Council Member: 3—Brad Wiersum

Section: 21

Project Description: Minnetonka Schools ISD #276 is proposing changes to existing parking lots and construction of two new parking areas on the Minnetonka High School Campus. The parking changes, which were conceptually reviewed in 2015 during formal review of the Pagel Center Expansion, require: (1) amendment to the school's existing conditional use permit; and (2) site plan review.

Project No.: 97001.16b

Staff: Susan Thomas

Ward/Council Member: 4—Tim Bergstedt

Section: 30

Project Description: Ordinance amending city code pertaining to signs.

Staff: Loren Gordon

Project Description: Glen Lake Study  
Gordon

Staff: Julie Wischnack/Loren

## **WELCOME TO THE MINNETONKA PLANNING COMMISSION MEETING**

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.
2. Staff presents their report on the item.
3. The Commission will then ask City staff questions about the proposal.
4. The chairperson will then ask if the applicant wishes to comment.
5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.
6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.
7. At larger public hearings, the chair will encourage speakers, including the applicant, to limit their time at the podium to about 8 minutes so everyone has time to speak at least once. Neighborhood representatives will be given more time. Once everyone has spoken, the chair may allow speakers to return for additional comments.
8. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.
9. The Commission will then discuss the proposal. No further public comments are allowed.
10. The Commission will then make its recommendation or decision.
11. Final decisions by the Planning Commission may be appealed to the City Council. Appeals must be written and filed with the Planning Department within 10 days of the Planning Commission meeting.

It is possible that a quorum of members of the City Council may be present. However, no meeting of the City Council will be convened and no action will be taken by the City Council.