



Planning Commission Agenda

January 5, 2017—6:30 P.M.

City Council Chambers—Minnetonka Community Center

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes: December 15, 2016**
- 5. Report from Staff**
- 6. Report from Planning Commission Members**
- 7. Public Hearings: Consent Agenda**
 - A. Front yard and wetland setback variances for dormer additions at 2600 Crosby Road.

Recommendation: Adopt the resolution approving the variances (5 votes)
 - Recommendation to City Council (Tentative Date: January 9, 2017)
 - Project Planner: Ashley Cauley
- 8. Public Hearings: Non-Consent Agenda Items**
 - A. Preliminary and final plat for TONY'S ADDITION, 9597 Sandra Lane.

Recommendation: Recommend the council approve the request (4 votes)
 - Recommendation to City Council (Tentative Date: January 23, 2017)
 - Project Planner: Drew Ingvalson

- B. Preliminary plat and final plats for a five lot subdivision at 5325 County Road 101, 5311 Tracy Lynn Terrace, and 5320 Spring Lane.

Recommendation: Recommend the council approve the request (4 votes)

- Recommendation to City Council (Tentative Date: January 23, 2017)
- Project Planner: Susan Thomas

9. Adjournment

Notices

1. Please call the planning division at (952) 939-8274 to confirm meeting dates as they are tentative and subject to change.
2. Applications and items scheduled for the January 19, 2017 Planning Commission meeting:

Project Description: A property owner has submitted a preliminary plat application to subdivide the properties at 4316 and 4328 Wilson Street into three single-family residential lots.

Project No.: 16035.16a

Staff: Ashley Cauley

Ward/Council Member: 3—Brad Wiersum

Section: 21

Project Description: The applicant is proposing to divide the property at 3900 Cottage Lane into two, single-family lots. The proposal requires approval of both preliminary and final plats.

Project No.: 16037.16a

Staff: Susan Thomas

Ward/Council Member: 1—Bob Ellingson

Section: 23

Project Description: The applicant is requesting an amendment to the existing Minnetonka Corporate Center sign plan at 6000 Clearwater Dr. The amendment would allow for installation of two wall signs, each including a logo of 5 feet in height. The current sign plan allows for one wall sign and a maximum 3-foot logo.

Project No.: 95010.16a

Staff: Susan Thomas

Ward/Council Member: 1—Bob Ellingson

Section: 34

Project Description: The applicant is proposing to convert the existing three season porch into a full living space for the property at 3649 Woody Lane. The home addition would require a variance.

Project No.: 16038.16a

Staff: Drew Ingvalson

Ward/Council Member: 1—Bob Ellingson

Section: 14

Project Description: The applicant is proposing to add a second story addition to the property at 3153 Lake Shore Blvd.

Project No.: 97042.16a

Staff: Drew Ingvalson

Ward/Council Member: 3—Brad Wiersum

Section: 17

Project Description: The applicant is proposing to convert the screen porch into full living space at 5952 Woodland Circle.

Project No.: 96062.16a

Ward/Council Member: 4—Tim Bergstedt

Staff: Ashley Cauley

Section: 32

Project Description: The applicant is requesting setback variances and an expansion permit (side yard, aggregate side yard, and shoreland) to construct two additions on a single family home at 17008 Grays Bay Blvd.

Project No.: 16031.16a

Ward/Council Member: 3—Brad Wiersum

Staff: Drew Ingvalson

Section: 17

Project Description: The City of Minnetonka is proposing to construct a storage building on the Public Works property at 11522 Minnetonka Boulevard. The proposal requires approval of: (1) a conditional use permit; and (2) site and building plan review.

Project No.: 01056.16a

Ward/Council Member: 2—Tony Wagner

Staff: Loren Gordon

Section: 14

WELCOME TO THE MINNETONKA PLANNING COMMISSION MEETING

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.
2. Staff presents their report on the item.
3. The Commission will then ask City staff questions about the proposal.
4. The chairperson will then ask if the applicant wishes to comment.
5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.
6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.
7. At larger public hearings, the chair will encourage speakers, including the applicant, to limit their time at the podium to about 8 minutes so everyone has time to speak at least once. Neighborhood representatives will be given more time. Once everyone has spoken, the chair may allow speakers to return for additional comments.
8. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.
9. The Commission will then discuss the proposal. No further public comments are allowed.
10. The Commission will then make its recommendation or decision.
11. Final decisions by the Planning Commission may be appealed to the City Council. Appeals must be written and filed with the Planning Department within 10 days of the Planning Commission meeting.

It is possible that a quorum of members of the City Council may be present. However, no meeting of the City Council will be convened and no action will be taken by the City Council.