



Planning Commission Agenda

January 19, 2017—6:30 P.M.

City Council Chambers—Minnetonka Community Center

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes: January 5, 2017**
- 5. Report from Staff**
- 6. Report from Planning Commission Members**
- 7. Public Hearings: Consent Agenda**
 - A. Front yard setback variance to remodel a 3-season porch into a master bedroom at 3649 Woody Lane.

Recommendation: Adopt the resolution approving the variances (5 votes)
 - Final Decision Subject to Appeal
 - Project Planner: Drew Ingvalson

 - B. Front yard setback variance to convert an existing deck and 3-season porch into living space at 5952 Woodland Circle.

Recommendation: Adopt the resolution approving the variances (5 votes)
 - Final Decision Subject to Appeal
 - Project Planner: Ashley Cauley

- C. Amendment to the Minnetonka Corporate Center sign plan as it pertains to the property at 6000 Clearwater Drive.

Recommendation: Adopt the resolution approving the amendment (5 votes)

- Final Decision Subject to Appeal
- Project Planner: Susan Thomas

8. Public Hearings: Non-Consent Agenda Items

- A. Conditional Use Permit to allow construction of a 10,000 square-foot storage building on the Minnetonka Public Works Facility property located at 11522 Minnetonka Boulevard.

Recommendation: Recommend the council approve the request (4 votes)

- Recommendation to City Council (Tentative Date: February 6, 2017)
- Project Planner: Loren Gordon

- B. Aggregate side yard, shoreland, and wetland setback variance to construct a second story addition 3153 Lake Shore Boulevard.

Recommendation: Adopt the resolution approving the variance (5 votes)

- Final Decision Subject to Appeal
- Project Planner: Drew Ingvalson

- C. Variances to allow construction of three home additions at 17008 Grays Bay Blvd.

Recommendation: Adopt the resolution approving a portion of the request (5 votes)

- Final Decision Subject to Appeal
- Project Planner: Drew Ingvalson

- D. Preliminary plat for WILSON RIDGE 6TH ADDITION, a 3-lot subdivision of existing properties at 4316 and 4328 Wilson Street.

Recommendation: Recommend the council approve the request (4 votes)

- Recommendation to City Council (Tentative Date: February 6, 2017)
- Project Planner: Ashley Cauley

9. Adjournment

Notices

1. Please call the planning division at (952) 939-8274 to confirm meeting dates as they are tentative and subject to change.
2. Applications and items scheduled for the February 2, 2017 Planning Commission meeting:

Project Description: The applicant is proposing to divide the property at 3900 Cottage Lane into two, single-family lots. The proposal requires approval of both preliminary and final plats.

Project No.: 16037.16a

Ward/Council Member: 1—Bob Ellingson

Staff: Susan Thomas

Section: 23

Project Description: The applicant is proposing to increase the medical clinic space at 10653 Wayzata Boulevard. This proposal requires an amendment to the existing conditional use permit.

Project No.: 98054.17b

Ward/Council Member: 2—Tony Wagner

Staff: Drew Ingvalson

Section: 01

Project Description: The applicant is proposing to install a second sign on the north side of the building at 10653 Wayzata Blvd. The proposal requires a variance.

Project No.: 98054.17a

Ward/Council Member: 2—Tony Wagner

Staff: Drew Ingvalson

Section: 01

WELCOME TO THE MINNETONKA PLANNING COMMISSION MEETING

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.
2. Staff presents their report on the item.
3. The Commission will then ask City staff questions about the proposal.
4. The chairperson will then ask if the applicant wishes to comment.
5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.
6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.
7. At larger public hearings, the chair will encourage speakers, including the applicant, to limit their time at the podium to about 8 minutes so everyone has time to speak at least once. Neighborhood representatives will be given more time. Once everyone has spoken, the chair may allow speakers to return for additional comments.
8. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.
9. The Commission will then discuss the proposal. No further public comments are allowed.
10. The Commission will then make its recommendation or decision.
11. Final decisions by the Planning Commission may be appealed to the City Council. Appeals must be written and filed with the Planning Department within 10 days of the Planning Commission meeting.

It is possible that a quorum of members of the City Council may be present. However, no meeting of the City Council will be convened and no action will be taken by the City Council.