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## **Planning Commission Agenda**

**February 16, 2017—6:30 P.M.**

**City Council Chambers—Minnetonka Community Center**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes: February 2, 2017**
- 5. Report from Staff**
- 6. Report from Planning Commission Members**
- 7. Public Hearings: Consent Agenda**

No Items

**8. Public Hearings: Non-Consent Agenda Items**

- A. Conditional use permit for accessory structures exceeding 1,000 square feet and 12 feet in height, and a variance to add a second curb cut, at 4124 Avondale Street.

Recommendation: Recommend the council approve the request (4 votes)

- Recommendation to City Council (Tentative Date: March 6, 2017)
- Project Planner: Drew Ingvalson

## **9. Other Business**

- A. Concept plan review for Newport Midwest at 10400, 10500 and 10550 Bren Road East.

Recommendation: Discussion only. No formal action required.

- Recommendation to City Council (Tentative Date: March 6, 2017)
- Project Planner: Loren Gordon

- B. Concept plan review for the Shady Oak Redevelopment located at 4312 Shady Oak Road.

Recommendation: Discussion only. No formal action required.

- Recommendation to City Council (Tentative Date: March 6, 2017)
- Project Planner: Loren Gordon

## **10. Adjournment**

### Notices

1. Please call the planning division at (952) 939-8274 to confirm meeting dates as they are tentative and subject to change.
2. Applications and items scheduled for the March 2, 2017 Planning Commission meeting:

Project Description: The applicant is proposing to divide the two existing lots at 1911 and 1935 Linner Road into a total of four lots, meeting all minimum R-1 standards. The proposal requires approval of preliminary and final plats.

Project No.: 16030.17a

Staff: Susan Thomas

Ward/Council Member: 3—Brad Wiersum

Section: 04

Project Description: The property owner is requesting site and building plan approval to construct a 6,000 square foot addition onto the south side of the existing building. To accommodate the building expansion, the applicant is proposing formalized parking and stormwater management onsite.

Project No.: 89061.17a

Staff: Ashley Cauley

Ward/Council Member: 1—Bob Ellingson

Section: 26

Project Description: The applicant is proposing a significant interior and exterior remodel of the existing home at 3250 Fairchild Avenue. As part of the remodel, a front porch and second story, generally located over the existing garage, would be added to the home. The proposed additions require front yard, side yard, and shoreland setback variances.

Project No.: 17003.17a

Staff: Susan Thomas

Ward/Council Member: 3—Brad Wiersum

Section: 17

Project Description: The applicant is requesting an expansion permit for a front yard setback to construct a new single-family home.

Project No.: 17002.17a

Staff: Drew Ingvalson

Ward/Council Member: 3—Brad Wiersum

Section: 20

## WELCOME TO THE MINNETONKA PLANNING COMMISSION MEETING

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.
2. Staff presents their report on the item.
3. The Commission will then ask City staff questions about the proposal.
4. The chairperson will then ask if the applicant wishes to comment.
5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.
6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.
7. At larger public hearings, the chair will encourage speakers, including the applicant, to limit their time at the podium to about 8 minutes so everyone has time to speak at least once. Neighborhood representatives will be given more time. Once everyone has spoken, the chair may allow speakers to return for additional comments.
8. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.
9. The Commission will then discuss the proposal. No further public comments are allowed.
10. The Commission will then make its recommendation or decision.
11. Final decisions by the Planning Commission may be appealed to the City Council. Appeals must be written and filed with the Planning Department within 10 days of the Planning Commission meeting.

It is possible that a quorum of members of the City Council may be present. However, no meeting of the City Council will be convened and no action will be taken by the City Council.