

**Minnetonka Planning Commission
Minutes**

July 6, 2017

1. Call to Order

Chair Kirk called the meeting to order at 6:30 p.m.

2. Roll Call

Commissioners Schack, Sewall, Calvert, Knight, and Kirk were present. Powers and O'Connell were absent.

Staff members present: City Planner Loren Gordon and Planner Drew Ingvalson.

3. Approval of Agenda: The agenda was approved as submitted.

4. Approval of Minutes: June 22, 2017

Schack moved, second by Knight, to approve the June 22, 2017 meeting minutes as submitted with a correction of the date to reflect approval of the May 18, 2017 minutes.

Schack, Sewall, Calvert, Knight, and Kirk voted yes. Powers and O'Connell were absent. Motion carried.

5. Report from Staff

Gordon briefed the commission on land use applications considered by the city council at its meeting of June 26, 2017:

- Adopted a resolution approving an extension for items regarding Legacy Oaks Third Addition.
- Adopted a resolution approving the final plat for Homestead Place.
- Adopted a resolution approving a façade and sign plan amendment for Ridgedale Festival.

The next planning commission meeting will be held July 20, 2017.

6. Report from Planning Commission Members: None

7. Public Hearings: Consent Agenda: None

8. Public Hearings

A. Amendment to the Minnetonka Corporate Center sign plan as it pertains to the property at 6030 Clearwater Drive.

Chair Kirk introduced the proposal and called for the staff report.

Ingvalson reported. He recommended approval of the application based on the findings and subject to the conditions listed in the staff report.

Jay Joiner, representing Gardner School, the applicant, said that Ingvalson did a good job summarizing the proposal. The sign on the building would fit with the building's character and identify that the school is a separate use from its neighbor.

Knight stated that the building looks very nice. The applicant appreciated that. Calvert agreed. The signs are tasteful.

The public hearing was opened. No testimony was submitted and the hearing was closed.

Calvert moved, second by Sewall, to adopt the resolution approving an amendment of the Minnetonka Corporate Center sign plan as it pertains to the property at 6040 Clearwater Drive.

Schack, Sewall, Calvert, Knight, and Kirk voted yes. Powers and O'Connell were absent. Motion carried.

Chair Kirk stated that an appeal of the planning commission's decision must be made in writing to the planning division within 10 days.

9. Adjournment

Schack moved, second by Calvert, to adjourn the meeting at 6:42 p.m. Motion carried unanimously.

By: _____
Lois T. Mason
Planning Secretary