



Planning Commission Agenda

September 7, 2017—7:30 P.M.

City Council Chambers—Minnetonka Community Center

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes: August 24, 2017**
- 5. Report from Staff**
- 6. Report from Planning Commission Members**
- 7. Public Hearings: Consent Agenda**

(No Items)

8. Public Hearings: Non-Consent Agenda Items

- A. NightOwl Discovery, 1000 Parkers Lake Road, is requesting a variance to allow for copy on monument sign that is smaller than required by city code.

Recommendation: Adopt the resolution denying the request (5 votes)

- Final Decision Subject to Appeal
- Project Planner: Drew Ingvalson

- B. Items concerning construction of a house at 3136 County Road 101.

Recommendation: Recommend the city council approve the request (4 votes)

- Recommendation to City Council (Tentative Date: September 11, 2017)
- Project Planner: Susan Thomas

C. Items concerning Shady Oak Crossing at 4312 Shady Oak Road.

Recommendation: Recommend the city council approve the request (4 votes)

- Recommendation to City Council (Tentative Date: September 25, 2017)
- Project Planner: Loren Gordon

9. Adjournment

Notices

1. Please call the planning division at (952) 939-8274 to confirm meeting dates as they are tentative and subject to change.
2. Applications and items scheduled for the **Wednesday**, September 20, 2017 Planning Commission meeting:

Project Description: Mercy Hill Church has submitted a conditional use permit application to occupy space at 15414 Minnetonka Industrial Rd. The proposal requires: (1) conditional use permit.

Project No.: 17021.17a

Ward/Council Member: 3—Brad Wiersum

Staff: Ashley Cauley

Section: 16

WELCOME TO THE MINNETONKA PLANNING COMMISSION MEETING

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.
2. Staff presents their report on the item.
3. The Commission will then ask City staff questions about the proposal.
4. The chairperson will then ask if the applicant wishes to comment.
5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.
6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.
7. At larger public hearings, the chair will encourage speakers, including the applicant, to limit their time at the podium to about 8 minutes so everyone has time to speak at least once. Neighborhood representatives will be given more time. Once everyone has spoken, the chair may allow speakers to return for additional comments.
8. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.
9. The Commission will then discuss the proposal. No further public comments are allowed.
10. The Commission will then make its recommendation or decision.
11. Final decisions by the Planning Commission may be appealed to the City Council. Appeals must be written and filed with the Planning Department within 10 days of the Planning Commission meeting.

It is possible that a quorum of members of the City Council may be present. However, no meeting of the City Council will be convened and no action will be taken by the City Council.