



Planning Commission Agenda

November 16, 2017—6:30 P.M.

City Council Chambers—Minnetonka Community Center

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes: October 26, 2017**
- 5. Report from Staff**
- 6. Report from Planning Commission Members**
- 7. Public Hearings: Consent Agenda**
 - A. Side and rear yard setback variance for a vertical expansion of an accessory structure at 3841 Baker Road.

Recommendation: Adopt the resolution approving the variance (5 votes)
 - Final Decision Subject to Appeal
 - Project Planner: Drew Ingvalson
- 8. Public Hearings: Non-Consent Agenda Items**
 - A. Site and building plan review, with a setback variance, for gymnasium and office, storage and classroom additions at Clear Spring Elementary at 5701 Co Rd 101.

Recommendation: Adopt the resolution approving the requests (5 votes)
 - Final Decision Subject to Appeal
 - Project Planner: Ashley Cauley

9. Other Business

A. Concept plan review for Dominion at 11001 Bren Road East.

Recommendation: Discussion only. No formal action required

- Recommendation to City Council (Tentative Date: December 4, 2017)
- Project Planner: Loren Gordon

10. Adjournment

Notices

1. Please call the planning division at (952) 939-8274 to confirm meeting dates as they are tentative and subject to change.
2. Applications and items scheduled for the November 30, 2017 Planning Commission meeting:

Project Description: The applicant is requesting a conditional use permit to allow a licensed care facility, serving 7 to 12 persons, at 5022 Baker Road.

Project No.: 99066.17a

Staff: Drew Ingvalson

Ward/Council Member: 1—Bob Ellingson

Section: 27

Project Description: The property owner at 14819 Margaret Place is proposing to divide the existing property into two, single-family lots. The existing home would remain. However, the existing garage would be removed and a new garage constructed on the west side of the home. A new home would be constructed east of the existing home. The proposal requires approval of preliminary and final plats.

Project No.: 17026.17a

Staff: Susan Thomas

Ward/Council Member: 3—Brad Wiersum

Section: 21

WELCOME TO THE MINNETONKA PLANNING COMMISSION MEETING

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.
2. Staff presents their report on the item.
3. The Commission will then ask City staff questions about the proposal.
4. The chairperson will then ask if the applicant wishes to comment.
5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.
6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.
7. At larger public hearings, the chair will encourage speakers, including the applicant, to limit their time at the podium to about 8 minutes so everyone has time to speak at least once. Neighborhood representatives will be given more time. Once everyone has spoken, the chair may allow speakers to return for additional comments.
8. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.
9. The Commission will then discuss the proposal. No further public comments are allowed.
10. The Commission will then make its recommendation or decision.
11. Final decisions by the Planning Commission may be appealed to the City Council. Appeals must be written and filed with the Planning Department within 10 days of the Planning Commission meeting.

It is possible that a quorum of members of the City Council may be present. However, no meeting of the City Council will be convened and no action will be taken by the City Council.