



**Planning Commission Agenda**

**Jan. 3, 2019 – 6:30 P.M.**

**City Council Chambers – Minnetonka Community Center**

**1. Call to Order**

**2. Roll Call**

**3. Approval of Agenda**

**4. Approval of Minutes: Dec. 6, 2018**

**5. Report from Staff**

**6. Report from Planning Commission Members**

**7. Public Hearings: Consent Agenda**

None

**8. Public Hearings: Non-Consent Agenda Items**

A. Resolution denying a front yard setback variance for a porch addition at 16324 Highwood Dr.

Recommendation: Adopt the resolution (4 votes)

- Final approval subject to appeal
- Project Planner: Drew Ingvalson

**9. Adjournment**

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**Notices**

1. Please call the planning division at (952) 939-8290 to confirm meeting dates as they are tentative and subject to change.
2. Applications and items scheduled for the Jan. 17, 2019 planning commission meeting:

<b>Project Description</b>	Williston Heights, a four-lot subdivision
<b>Project Address</b>	4716/4724 Williston Rd
<b>Project No.</b>	18034.18a
<b>Assigned Staff</b>	Drew Ingvalson
<b>Ward Councilmember</b>	Tom Bergstedt, Ward 4

<b>Project Description</b>	Inverness Estates, a two-lot subdivision
<b>Project Address</b>	13321 Inverness Road
<b>Project No.</b>	18040.18a
<b>Assigned Staff</b>	Susan Thomas
<b>Ward Councilmember</b>	Bob Ellingson, Ward 1

<b>Project Description</b>	Oakland Estates, a four-lot subdivision
<b>Project Address</b>	1922 Oakland Rd
<b>Project No.</b>	18041.18a
<b>Assigned Staff</b>	Ashley Cauley
<b>Ward Councilmember</b>	Rebecca Schack, Ward 2

<b>Project Description</b>	Niemoeller Residence, a shoreland setback variance
<b>Project Address</b>	5414 Highland Road
<b>Project No.</b>	14010.18a
<b>Assigned Staff</b>	Susan Thomas
<b>Ward Councilmember</b>	Tim Bergstedt, Ward 4

<b>Project Description</b>	Public Safety Facility
<b>Project Address</b>	14500/14600 Minnetonka Blvd
<b>Project No.</b>	18036.18a
<b>Assigned Staff</b>	Loren Gordon
<b>Ward Councilmember</b>	Mike Happe, 3

<b>Project Description</b>	Housekeeping Ordinance
<b>Project Address</b>	city-wide
<b>Project No.</b>	N/A
<b>Assigned Staff</b>	Ashley Cauley
<b>Ward Councilmember</b>	city-wide

## **WELCOME TO THE MINNETONKA PLANNING COMMISSION MEETING**

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.
2. Staff presents their report on the item.
3. The commission will then ask city staff questions about the proposal.
4. The chairperson will then ask if the applicant wishes to comment.
5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.
6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.
7. At larger public hearings, the chair will encourage speakers, including the applicant, to limit their time at the podium to about 8 minutes so everyone has time to speak at least once. Neighborhood representatives will be given more time. Once everyone has spoken, the chair may allow speakers to return for additional comments.
8. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.
9. The commission will then discuss the proposal. No further public comments are allowed.
10. The commission will then make its recommendation or decision.
11. Final decisions by the planning commission may be appealed to the city council. Appeals must be written and filed with the planning department within 10 days of the planning commission meeting.

It is possible that a quorum of members of the city council may be present. However, no meeting of the city council will be convened and no action will be taken by the city council.