

**Mnnetonka Economic Development Advisory Commission  
Meeting Minutes**

**Sept. 12, 2019  
6 p.m.**

**1. Call to Order**

Chair Yunker called the meeting to order at 6 p.m.

**2. Roll Call**

EDAC commissioners present: Jay Hromatka, Lee Jacobsohn, Jacob Johnson, Jerry Knickerbocker, and Charlie Yunker were present. Ann Duginski-Cibulka and Melissa Johnston were absent.

Staff present: Economic Development and Housing Manager Alisha Gray and Economic Development Coordinator Rob Hanson.

**3. Approval of May 8, 2019 and July 25, 2019 Minutes**

Hromatka motioned, Knickerbocker seconded the motion to approve the July 25, 2019 meeting minutes. Hromatka, Jacobsohn, Johnson, Knickerbocker, and Yunker voted yes. Cibulka and Johnston were absent. Motion passed.

Approval of the May 8, 2019 EDAC minutes was tabled until the next meeting due to the lack of a quorum of those present at that meeting.

**4. Preliminary Budget 2020**

Gray reported.

Jacobsohn asked if the \$400,000 could be utilized to fund the housing loan programs. Gray explained that there are income restrictions set by the Metropolitan Council.

Gray reported on the Development Fund.

Hromatka motioned, Knickerbocker seconded the motion to recommend that the city council approve the 2020 Preliminary Budget as submitted with \$225,000 in the HRA Levy and \$115,000 in the Development Fund. Hromatka, Jacobsohn, Johnson, Knickerbocker, and Yunker voted yes. Cibulka and Johnston were absent. Motion passed.

**5. Staff Report**

Gray and Wischnack gave the staff report:

- The Green Line Extension (SWLRT) is working on field surveying, fencing, relocating utilities and tree removal. The demolition of a building at Feltl Road and Smetana Road has been completed.

- Staff met with Metro Transit. Routh 614 has been eliminated. Transit Link is available to those riders who are affected by the change. Transit Link on weekdays after 7 p.m. and on Saturdays will be eliminated starting September 2019 due to low ridership.
- A concept plan for an 11-unit villa project on Woodhill Road has been submitted.
- An application for a conditional use permit to expand an existing clinic on Whitewater Drive has been received.
- An application for a sign plan amendment for Children's on Clearwater Drive has been submitted.
- An application for multiple items for a medical examiner's office on Co. Rd. 62 will be reviewed by the planning commission Sept. 19, 2019.
- A preliminary plat for a 13-lot subdivision on Oakland Road has been approved.
- Avidor, formerly known as Ridgedale Active Adult Apartments, is completely framed.
- Solbekken Villas are currently adding landscaping.
- Altitude, formerly Minnetonka Hills Apartments, are now open and being rented.
- Two phases of RiZe at Opus are now being rented.
- The Opus area place-making and design guidelines are underway.
- Staff has applied for a grant from the U.S. Environmental Protection Agency to perform an alternative urban area-wide review of the Opus Business Park.
- The city has begun to analyze future development of the city-owned property at 5937 Co. Rd. 101.
- The summer 2019 edition of *Thrive Minnetonka* was sent to 1,200 businesses addresses and 337 online subscribers.
- The Welcome to Minnetonka and Minnetonka Home Enhancement Programs are now administered through the Center for Energy and Environment. There are currently nine loans in process and five loans closed Sept. 1, 2019.
- Two loans have been approved and two applications are in the process with more than 80 residents on a waitlist to receive CDBG funds administered by Hennepin County. The allocation for 2019 is \$120,000 which is the same as it was in 2018. Jacobsohn thought it would be helpful to find out how many applications for CDBG funds had been reviewed and found not to qualify and how many new applications are being received. Hanson added that the process for reviewing an application takes a long time that includes an inspection of the site for lead paint. Gray stated that she would request more details from Hennepin County.

## 6. Other Business

SLUC will host an event entitled Priced Out: Cities' Response to Affordability at Brookview in Golden Valley at 7:30 a.m.

The Urban Land Institute is scheduled to host a conference entitled Navigating Your Competitive Future on Sept. 24, 2019.

The next EDAC meeting is scheduled for Oct. 10, 2019 at 6 p.m.

## 7. Adjournment

Hromatka moved, Knickerbocker seconded a motion to adjourn the meeting at 6:45 p.m. Motion passed unanimously.