

**Minutes
City of Minnetonka
City Council Study Session
Monday, Jan. 13, 2020**

Council Present: Susan Carter, Bradley Schaeppi, Brian Kirk, Kissy Coakley, Deb Calvert, Rebecca Schack and Mayor Brad Wiersum.

Staff: Geralyn Barone, Mike Funk, Corrine Heine, Julie Wischnack and Kyle Salage

Mayor Brad Wiersum called the meeting to order at 6:30 p.m.

1. Report from the City Manager

Geralyn Barone provided an update on the public safety facilities improvement project. She noted council will be presented with an item on a future agenda regarding bonds for funding the project. The relocation of staff and meeting room conversion is scheduled to begin on Jan. 14, and the project itself is scheduled to begin on March 1. As part of this transition, both fire and police will be donating some equipment that is not needed.

Barone reported on upcoming city programs and events.

Barone noted she is working with Mike Funk to schedule a strategic planning meeting with a consultant. Once possible dates are determined, they will be sent out to council for feedback.

Council was encouraged to attend the League of Minnesota Cities' Elected Leaders Institute in Plymouth, scheduled to take place on January 24 and 25.

Wiersum commended the No Hate/No Fear event held at Temple Israel on Jan. 7.

2. Boards and Commissions Interviews

Council discussed the boards and commission appointment process and suggested potential changes, including reaching out more to communities presently less represented on the boards/commissions; researching how other cities are involving more community members in these groups; re-examining the selection process; and taking into account other skill sets when considering which applicants to appoint. Barone indicated council could provide additional guidance during the strategic planning process.

Council then interviewed ten candidates for vacancies on the Economic Development Advisory Commission, Park Board, and Planning Commission.

3. Update regarding Partners in Energy Program

Wischnack provided an update on the city's participation in Xcel Energy's Partners in Energy program. She gave an overview of the membership of the Energy Action Plan Team and gave highlights of the information covered in their first two meetings. She noted Xcel has commended the Energy Action Plan Team for being energetic and involved.

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Barone added the Capital Improvement Plan will be presented in April, and directors were asked to place a focus on sustainability. She suggested council should be added to the notification list for the posting of Energy Action Plan Team agendas.

4. Adjournment

Staff adjourned at 9:20 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kyle Salage", with a stylized flourish at the end.

Kyle Salage
Elections Specialist