

Agenda

City of Minnetonka

Emergency Meeting

Monday, Mar. 16, 2020

6:30 p.m.

Council Chambers

1. Roll Call: Carter-Calvert-Schaeppi-Coakley-Kirk-Schack-Wiersum
2. Briefing on COVID-19 response efforts
3. Resolution consenting to mayor's declaration of local emergency
3. Adjournment

City Council Emergency Meeting Item #2
Meeting of March 16, 2020

Brief Description: Briefing on COVID-19 response efforts

Background

Related to COVID-19, staff will brief the city council on the city's emergency preparedness plan and specifically, the city's pandemic preparedness plan. Each department director will provide a status report of current measures and future considerations, including fire, police, recreation services, community development, public works, finance, legal and administrative services.

Originated by:
Geraldyn Barone, City Manager

**City Council Emergency Meeting Item #3
Meeting of March 16, 2020**

Brief Description: Resolution consenting to mayor's declaration of local emergency

Recommended Action: Adopt the resolution

Background

Earlier today, Mayor Brad Wiersum signed Declaration of Emergency and Emergency Order No. 2020-01, which proclaims a local emergency related to COVID-19. It invokes the city's emergency operations plan and pandemic response plan and addresses public meetings.

The city council has three days in which to consent to the declaration and extend it. Attached is a resolution for council consideration which includes consenting to and extending the declaration.

The city attorney will provide an overview of these two documents and will be prepared to respond to council questions.

Recommended Action

The city council is requested to adopt the resolution consenting to mayor's declaration of local emergency.

Originated by:

Geralyn Barone, City Manager

City of Minnetonka

Declaration of Emergency and Emergency Order No. 2020-01

The mayor of the City of Minnetonka, Minnesota, makes the following declaration and order, pursuant to the authority given by Minnesota Statutes, Section 12.29 and Section 2.07 of the Minnetonka City Charter:

Section 1. Background.

- 1.01 The virus named "SARS-CoV-2," is a new strain of coronavirus that has not previously been identified in humans and can easily spread from person to person and which causes a disease named "coronavirus disease 2019," commonly known as "COVID-19," which is a respiratory disease that can result in serious injury or death; and
- 1.02. By Emergency Executive Order 20-01, Governor Tim Walz has declared a Peacetime State of Emergency to authorize any and all necessary resources to be used in support of the COVID-19 response, as of March 13, 2020; and
- 1.03 COVID-19 has been identified by the World Health Organization as a pandemic, and the United States Centers for Disease Control has provided guidance for individuals, healthcare professionals, and businesses to slow the spread of COVID-19, which include cancelling or postponing certain in-person events; and
- 1.04 The COVID-19 pandemic creates a threat to the safety and welfare of city residents and those who work in or travel through the City, including City employees; and
- 1.05 The city manager and emergency management director have advised that this situation will cause a significant impact on the ability of public safety personnel to address any immediate dangers to the public as a result of COVID-19, as well as the ability of other city employees to effectively perform their duties; and
- 1.06 The city manager and emergency management director have advised that traditional sources of financial aid, assistance and relief will not be able to compensate for the potential impact of COVID-19, and have determined that the necessary resources to respond to and recover from this pandemic are likely to exceed the resources available within the City of Minnetonka and additional resources will be needed from county, state and federal sources.

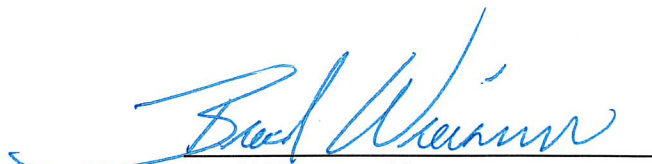
Section 2. Declaration and Order.

- 2.01 Under the authority given by Minnesota Statutes, Section 12.29, a local emergency exists within the City of Minnetonka, effective as of 2:30 p.m. on March 16, 2020, with all the powers and responsibilities attending thereto as provided by Minnesota Statutes, Chapter 12, and further proclaims that such emergency constitutes a declared emergency pursuant to Section 900.025 of the Minnetonka City Code.
- 2.02. An emergency meeting of the Minnetonka city council is called for 6:30 p.m. on March 16, 2020 in the council chambers of the Minnetonka Community Center, 14600 Minnetonka Boulevard, Minnetonka, Minnesota for purposes of receiving a briefing on the city's emergency response efforts and considering formal action to consent to this declaration and related actions.

Declaration of Emergency and Emergency Order No. 2020-01

- 2.03. This declaration of a local emergency invokes the City's Emergency Operations Plan and Pandemic Response Plan. The portions that are necessary for response to and recovery from the pandemic emergency are hereby authorized, including but not limited to all appropriate community containment and mitigation strategies. To the extent that state laws and city policies and procedures impede an efficient response or compliance with federal and state directives and recommendations, the city manager, emergency management director, and their designees are hereby authorized to suspend compliance with those laws, policies and procedures as authorized by Emergency Executive Order 20-01 and Minnesota Statutes, Section 12.32, and to take those actions necessary to protect the public health, safety, and welfare.
- 2.04. Pursuant to Minnesota Statutes, Section 13D.021, it is determined that in-person meetings of the city council, planning commission, and other commissions and boards of the City of Minnetonka are not practical or prudent due to the COVID-19 health pandemic, Emergency Executive Order 20-01 and recommendations of the United States Center for Disease Control. Commencing with the effective date of this declaration, all meetings of the city bodies governed by the Minnesota Statutes, Chapter 13D, including but not limited to meetings of the city council, economic development authority, and all other boards, commissions and committees of the City or the EDA, may be conducted by telephone or other electronic device, provided that such meetings are in compliance with Minnesota Statutes, Section 13D.021, until such time as it is no longer impractical or imprudent for those public bodies to resume in-person meetings.
- 2.05. This emergency declaration shall continue for a period of three (3) days from its effective date of March 16, 2020, unless further extended by or with the consent of the City Council pursuant to Minnesota Statutes, Section 12.29, subd. 1.
- 2.06. This declaration shall be given prompt and general publicity, and it shall be filed promptly by the city clerk.

Dated this 16th day of March, 2020


Brad Wiersum, Mayor

Resolution No. 2020-

Resolution consenting to mayor's declaration of local emergency; extending the period of the local emergency and authorizing certain actions

Be it resolved by the City Council of the City of Minnetonka, Minnesota as follows:

Section 1. Background.

- 1.01. By Emergency Executive Order 20-01, Governor Tim Walz has declared a Peacetime State of Emergency to authorize any and all necessary resources to be used in support of the COVID-19 response, as of March 13, 2020.
- 1.02. By Declaration of Emergency and Emergency Order 2020-01, Mayor Brad Wiersum has declared that a local emergency exists due to the COVID-19 health pandemic.
- 1.03. The city council of the City of Minnetonka agrees with the mayor's findings and finds that the emergency will last for more than three days.

Section 2. Council Action.

- 2.01. The city council consents to the declaration of a local emergency and declares that the local emergency will continue in effect until federal or state action declaring an end to the state of emergency for this locality or subsequent determination by the Minnetonka city council.
- 2.02. This resolution invokes the City's Emergency Operations Plan and Pandemic Response Plan for the duration of the emergency. The portions that are necessary for response to and recovery from the pandemic emergency are hereby authorized, including but not limited to all appropriate community containment and mitigation strategies. To the extent that state laws and city policies and procedures impede an efficient response or compliance with federal and state directives and recommendations, the city manager, emergency management director, and their designees are hereby authorized to suspend compliance with those laws, policies and procedures as authorized by Emergency Executive Order 20-01 and Minnesota Statutes, Section 12.32, and to take those actions necessary to protect the public health, safety, and welfare.
- 2.03. The council agrees with the mayor's determination that in-person meetings of the city council, planning commission, and other commissions and boards of the City of Minnetonka are not practical or prudent due to the COVID-19 health pandemic, Emergency Executive Order 2020-01 and recommendations of the United States Center for Disease Control. The council extends the authority of all city public bodies to conduct public meetings pursuant to and in compliance with Minnesota Statute, Section 13D.021 until such time as the presiding officer of each body determines, in consultation with the city manager, that it is no longer impractical or imprudent for the respective public body to resume in-person meetings.

Adopted by the City Council of the City of Minnetonka, Minnesota, on March 26, 2020.

Brad Wiersum, Mayor

Attest:

Becky Koosman, City Clerk

Action on this resolution:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Minnetonka, Minnesota, at an emergency meeting held on March 16, 2020.

Becky Koosman, City Clerk