

**Minutes
Minnetonka City Council
Monday, July 27, 2020**

1. Call to Order

Mayor Brad Wiersum called the meeting to order at 6:30 p.m. Due to the COVID-19 pandemic this meeting was held virtually.

2. Pledge of Allegiance

All joined in the Pledge of Allegiance.

3. Roll Call

Council Members Kissy Coakley, Brian Kirk, Rebecca Schack, Susan Carter, Deb Calvert and Brad Wiersum were present. Council Member Bradley Schaeppi was excused.

4. Approval of Agenda

Kirk moved, Calvert seconded a motion to accept the agenda with addenda to Item 8. All voted "yes." Motion carried.

5. Approval of Minutes:

A. June 22, 2020 regular council meeting

Schack moved, Calvert seconded a motion to accept the minutes, as presented. All voted "yes." Motion carried.

6. Special Matters:

A. Retirement recognition of Wayne Stang

Wiersum read a proclamation recognizing Wayne Stang for his dedicated service to the city of Minnetonka and wished him well in his retirement.

Wayne Stang thanked the Mayor and Council for the recognition. He explained it has been a pleasure working for the City of Minnetonka. He thanked all of his co-workers, Geralyn Barone, Brian Wagstrom, Jeff Dubay, and Pat Kehr for their strong leadership. He stated he enjoyed his time with the city and wished the Minnetonka City Council all the best.

City Manager GERALYN BARONE wished Mr. Stang all the best in his retirement and thanked him for his positive service to the community.

Recognized Wayne Stang.

7. Reports from City Manager & Council Members

City Administrator GERALYN BARONE reported on upcoming city events and council meetings. She commented on the city's mask ordinance noting it went into effect on Friday and then the governor's executive order regarding masks went into effect on Saturday. She discussed the ways in which Minnetonka residents could obtain masks if they were in need.

City Attorney CORRINE HEINE discussed the role of the charter commission and noted the members of the community that served on this commission. She reported charter commission members were appointed by a judge. She commented further on the city charter amendment the commission was reviewing regarding ranked choice voting (RCV). She explained the charter commission has requested a resolution to extend the time period and this resolution would be considered on Tuesday, July 28. This would mean the council could not act on the proposed amendment until the charter commission's review period is completed. She commented further on the 60-day deadline requirements.

SCHACK asked if the discussed deadlines were proposed by the city. HEINE explained the time period for review, the ability to extend for 90 days and the deadline for putting items on the ballot were all established by state law.

KIRK questioned if the rank choice voting supporters were to get enough signatures on a petition, could this item be placed on a ballot for a special election. HEINE explained there were four different ways to amend the city charter. She reported when the charter commission completes its work and the review period has ended the city council has the ability to put a question regarding rank choice voting on a general or special election ballot. She indicated special election dates were limited to five separate dates under state law. She explained a petition would not be required, but rather the council had the right to put the item to the voters. The council simply had to wait for the charter commission to finish their review period.

KIRK inquired if a petition was started, could this help in calling for a special election. HEINE stated voter petitions were governed by Chapter 410 and if this were circulated, a separate process would have to be followed. She reported the voters have the right to take this action, but a separate track would be followed.

CARTER thanked City Attorney HEINE for her thorough presentation on this matter. She asked how potential candidates for the charter commission were identified

and selected by a judge. She questioned if the mayor had any influence on these appointments. She also asked if it was a conflict of interest for the mayor to serve on the city council and charter commission. Heine stated the charter provides for one member of the city council to serve on the charter commission, which meant it was not a conflict of interest for the mayor to serve on the charter commission. She reported in all her time with the City of Minnetonka a sitting member of the city council has always served on the charter commission. She indicated state law also allows members of a city council to serve on a charter commission. She commented historically it was common for charter commission members to be councilmembers emeritus, or people who have had significant experience with the city. She stated she has not seen in the records that the council was making recommendations, but noted if the judge does not act within a certain amount of time, the city council can make recommendations.

Carter thanked City Attorney Heine for providing the council with this information. She understood the City of Minnetonka followed a similar process as other charter cities and was keeping in standard practices. Heine stated this was correct based on her experience.

Coakley inquired if the ordinance were rescinded, could the council continue with placing a question regarding rank choice voting on the ballot this November. Heine explained if the ordinance were rescinded this would end the charter amendment process and an entirely new process would have to begin, either by voter petition, an ordinance recommendation from the city council or by recommendation of the charter commission.

Wiersum thanked City Attorney Heine for her clarification.

Calvert reported she served on the Metro Cities Metro Agencies Committee. She noted this group met last week and discussed regional goals for local municipalities.

Calvert commented on the great work conducted by John Lewis and thanked Mr. Lewis for his dedicated service to civil rights through his lifetime. She explained it was her personal commitment to call out racism, bias and bullying when she witnesses this. She discussed a comment that was made at a recent charter commission where George Soros was referenced. She stated she objected to this reference in the strongest terms. She believed the community would not be able to overcome bias and racism unless it was called out. She indicated there may be people who were very well meaning and were not able to provide enough context within their statements. However, she did not support people making blanket statements that those who did not support rank choice voting were upholding a racist system. She feared the charter commission members were being labeled racists even if they had legitimate reasons for opposing rank

choice voting. She implored people to appeal to the better angels in their nature and to use very careful language and to be kind in their references.

Calvert thanked the charter commission for their hard work on behalf of the community and she understood this group has had a tremendous workload. She thanked City Attorney Heine for her dedicated service to the city as well. She commented on the discussion that was held at the last charter commission meeting and it was her understanding the charter commission was not in favor of RCV. Rather than recommending the ordinance not be accepted, the group was hanging onto the issue. She indicated the charter commission could send this matter back to the council for ballot consideration and still continue probing the issue. She discussed the concerns of the charter commission noting the budget was a staff and council concern. She reported 66% of residents support voting on rank choice voting. She explained she was very troubled by the fact the charter commission was holding onto this matter for an additional 90 days. She believed this was ill advised and suggested this group not adopt the ordinance and allow the council to vote on the matter as elected officials. She stated this was a very difficult time for the country and she was doing her best to hear the voices in the community.

Coakley thanked Calvert for her comments. She stated last Thursday she went to the rally at city hall in support of RCV. She explained as a new councilmember she was surprised to hear the charter commission would continue to study the matter. She commented Ms. Heine stated previously it would be unlikely the charter commission would extend the time. She indicated she was surprised to hear the charter commission would be holding onto the matter. She urged and encouraged the charter commission to make a decision to allow the council to move forward. She stated 66% of Minnetonka residents supported RCV and she would like to see this matter move forward on the November ballot. She explained she was getting a lot of calls and emails regarding this matter and she would like to see the city take action on behalf of these residents.

Carter reported she serves as a representative with Tonka Cares which was a consortium that helps youth in Minnetonka. She reported Tonka Cares was holding two virtual self-defense classes. She encouraged residents to consider taking one of the classes.

Carter congratulated the Minnetonka Class of 2020 and commended them for holding a socially distanced graduation.

Kirk stated he attended the Shady Oak preconstruction meeting. He explained he grew up next to this blighted building. While he would miss the old building, he was happy to see this site being redeveloped.

Kirk indicated he supported RCV moving forward in the City of Minnetonka. He reported he was not surprised to see the charter commission rejecting the idea, but he was surprised that the group wanted to extend their consideration. He commented on how a special election would cost the city more than if the matter was put on the ballot in November. He encouraged the charter commission to move this item forward at their next meeting.

Coakley reported a letter was sent to the city by a resident regarding land trust use on housing.

Coakley commented she and Jen Bouchard from the Hopkins School Board would begin holding community engagement events in early August.

8. Citizens Wishing to Discuss Matters not on the Agenda

Wiersum requested members of the public to be efficient with their comments.

Kari Lorence, 13555 Essex Place, stated she was against RCV. She commented on a recent email that was sent out by David Haeg with Fair Vote and asked if the charter commission was following Minnesota State Statute. She stated it was her understanding State Statute was being followed and noted all appointees to the charter commission were appointed by a judge. She questioned why the council believed 66% of Minnetonka residents supported RCV. She explained she has only recently learned of this matter.

David Dayhoff, 5525 Conifer Trail, thanked the council for their time. He explained he supported RCV being placed on the ballot this November given the high voter turnout that would occur this fall. He encouraged the charter commission to allow this item to be put on the ballot as this will allow voters to decide.

Dr. Tyrone Carter, 6101 Creek View Trail, stated he supported RCV. He encouraged the city council to stand up to the charter commission to ensure RCV was on the ballot this November.

Sally Macut, 3259 Eldorado Trail East, indicated she was for RCV. She stated she lived in Minneapolis prior and believed RCV worked well. She believed RCV was about democracy and the best way to move this issue forward was for RCV to be on the ballot in November.

David Haeg, 17045 Chilton Hills Road, reported he supported RCV. He commented on the charter commission process and understood there was some dislike for RCV among the charter commission members. He stated whether the group liked or disliked RCV, he would like to see this issue move forward as a ballot question this November. He understood the charter commission spent their

last meeting discussing the legitimacy of the community survey that was taken. He believed there was a loophole and the narrow task being asked of the charter commission was suppressing the rights of all Minnetonka voters. He understood a lot of people were upset about this. He stated minus the pandemic, the residents of Minnetonka could have easily pulled together a petition to have RCV on the ballot. He anticipated the residents would be forced to take this action and a special election would have to be held. He indicated the people have spoken and he would like to see this item moving forward.

Mary Pat Blake, 14800 Wychenwood Rd, explained she grew up in Minnetonka and she supported RCV. She indicated she was shocked by the overreach of the charter commission to take away the council's ability to take a timely meaningful vote on RCV. In addition, she was shocked by the fact the people in Minnetonka were being denied the chance to vote on RCV in November. She stated the majority of the people on the charter commission do not want RCV going forward. She recommended this group take a "no" vote and allow the city council to take action. She reported 66% of Minnetonka residents support RCV and she encouraged the city council to place RCV on the November 2020 ballot.

Jeanne Lutgen, 6085 Groveland Road, stated the majority of the city council and its residents see a problem with the present voting system in Minnetonka. She encouraged the city to work on a strategy to address this problem. She indicated the city appeared to not agree on the strategy but had the same values. She feared that if residents did not feel they were being heard they would stop being interested in city issues. She stated denying residents the right to choose RCV does not seem to be the council's right.

Kirk Johnson, 11905 Ridgemount Avenue West, commented he supported RCV. He stated the charter commission was using a procedural tactic to delay a process in order to keep RCV off the November ballot. He discussed the role the charter commission plays in this process and encouraged this group to make a recommendation to the city council in a timely manner and to not divert democracy.

Bill Kilian, 17910 Comstock Road, stated he was in favor of fast tracking a decision to go to RCV. He noted he served on the Richfield City Council from 2004 to 2008. He discussed how his seat was filled through a primary vote, where only 10-15% of voters made a decision on who would fill his seat.

Clarence Richard, 3908 Tonkawood Road, reported he supported RCV. He explained he volunteered 50 years ago to serve in the army and it was important to him to shore up democracy. He believed RCV would help a failing democracy. He indicated he was a successful process control engineer and he was capable of understanding the benefits and disadvantages of RCV. He understood the mayor's objected to RCV due to ballot exhaustion. He reminded the council that

66% of Minnetonka residents supported RCV. He discussed the benefits of RCV and anticipated voter turnout would improve. He stated he wanted the playing field leveled for all candidates. He explained he would like Minnetonka voters to vote on RCV this November.

Bruce Honnigford, 13705 Summit Lane, commented he was against RCV. He commented after conducting research on the issue he was concerned with the disadvantage candidates would have. He feared that with the global pandemic going on people would exploit the crisis in an attempt to grab political power. He stated this was disturbing. While he understood RCV was an important decision, he feared this issue was being pushed by well-funded special interest groups. He encouraged the city to be cautious when moving forward. He recommended that such an important change be delayed for further consideration. He stated now was not the time to push RCV forward.

Kim Gohman, 5348 Oak Drive, explained she supported RCV. She believed now was the exact time to move RCV forward. She feared the charter commission was dragging its feet purposefully in order to keep this item off the ballot in November. She discussed how their actions would force a special election, which would cost the city extra resources. She anticipated the election in November would have the highest voter turnout ever which was the perfect time for Minnetonka residents to decide on RCV.

Sandy Brandt, 15609 Randle Lane, stated she appreciated the efforts of the city council and charter commission with respect to RCV. However, she believed now was the time for the city to allow voters to make the final decision regarding RCV. She understood there were concerns with the mechanics of RCV but she encouraged the council to consider the philosophical changes RCV may bring. She anticipated RCV could bring about greater diversity and more interest in the voting process, which meant higher turnout at the polls. She stated as citizens, we need to be open to new voices and new ideas. She commented she was looking forward to reading the candidate platforms in the local newspaper. She was surprised the council seemed concern about putting this issue forward to voters in November was not the best way to make this decision. She urged the council to put RCV to a vote this November.

Drake Lorence, 13355 Essex Place, stated he would like to defend the actions of the charter commission members. He commented the flavor at the last meeting was that older residents in Minnetonka were unaware of the matter at hand. He explained he was a statistician and he would like to better understand the community survey results. He believed the people on the charter commission were listening to the concerns raised by the public. He indicated the charter commission believed it would be unjust to jam this issue through without properly communicating to the public regarding RCV. He stated this may not be a political issue but rather, the charter commission may be trying to respond to the people

worried about RCV. He did not believe there would be voter suppression if this item were not on the ballot this November.

Mary Kirchhof, 5919 Wingate Lane, stated she supported RCV being placed on the ballot this November. She explained she was a former election judge and it was imperative that this matter be decided by the highest number of voters. She reported John Lewis said, “the government has the duty to be reasonable and accommodating”. She believed the council was trying to do this by sending this issue to the charter commission. She encouraged the charter commission to make a decision on RCV in order to allow this item to move forward to the November ballot.

Paula Ramaley, 17306 County Rd 101, stated she was in favor of RCV.

Judy Melinat, 5211 Kimberly Road, indicated she supported RCV. She explained she appreciated the input from the city council this evening and requested RCV be placed on the ballot in November to allow voters to decide.

9. Bids and Purchases: None

Wiersum recessed the city council meeting.

Wiersum reconvened the city council meeting.

10. Consent Agenda – Items Requiring a Majority Vote:

A. Resolution approving final plat of SEMRUD HILLS, a three-lot subdivision at 4716 Williston Road

Kirk moved, Calvert seconded a motion to adopt Resolution 2020-055 approving the final plat. All voted “yes.” Motion carried.

11. Consent Agenda – Items requiring Five Votes:

A. Body-Worn and In-Car Video System Purchase

Calvert moved, Carter seconded a motion to amend the 2020 – 2024 Capital Improvement Plan. All voted “yes.” Motion carried.

B. Emergency ordinance relating to outdoor dining

Calvert moved, Carter seconded a motion to adopt Ordinance 2020-15. All voted “yes.” Motion carried.

C. Emergency ordinance relating to temporary housing

Calvert moved, Carter seconded a motion to adopt Ordinance 2020-16. All voted "yes." Motion carried.

12. Introduction of Ordinances: None

13. Public Hearings: None

14. Other Business:

A. Concept Plan for Lake Minnetonka Care Center at 16913 Highway 7

City Planner Loren Gordon gave the staff report.

Jeff Sprinkel, the applicant, thanked the council for their time. He noted he has been running the Lake Minnetonka Care Center for the past 33 years. He explained this facility was the smallest nursing home in the state of Minnesota. He reported he has gone through the moratorium exception process with the Minnesota Department of Health and he has been approved to build a new facility. He discussed the plans for his new building and noted his current building was over 100 years old. He indicated the site would work well for the proposed use and he would have minimal impact on the surrounding neighborhood. The facility features were discussed in further detail with the council. He reported if this request were approved this would be the only nursing home in the City of Minnetonka. He thanked the council for their time and consideration.

Dave TeBrake, builder for the applicant, explained it was important to Mr. Sprinkel to have the building be residential in nature. He discussed how the proposed facility would fit nicely onto this site and would have minimal impact on the surrounding neighborhood.

Wiersum asked if the site would accommodate emergency vehicles. Mr. TeBrake reported the site was designed to accommodate emergency vehicles, noting a surmountable curb was being considered for overflow parking.

Wiersum questioned what the staffing requirements would be if the facility had 20 or so residents. Mr. TeBrake explained Mr. Sprinkel was licensed for 21 beds. He discussed the staff that would be onsite to serve the 21 residents noting there would be six people during normal business hours and two people onsite overnight. He estimated the site would have 13 trips in and out per day.

Wiersum opened the meeting to public comments. There were no comments at this time.

Kirk requested further information on the requirements for these types of facilities in the residential zoning district. Gordon discussed the conditional use permit criteria for facilities of this type located within the residential zoning district.

Kirk asked if staff had any concerns regarding the 1.3 acre parcel between this facility and the adjacent townhomes and if there would be utility damage on this parcel. He inquired if the acceleration/deceleration lane was a concern for traffic coming out of the townhomes. Gordon explained the feasibility and access to the utilities has not yet been determined. He reported MnDOT would have jurisdiction over the traffic along Highway 7. He indicated the vacant parcel may develop in the future and noted there was only so many things that would be allowed on the site.

Schack commented she appreciated this project because it hits on a need in the community, because the city does not have a nursing home. She believed the small size would be appealing. She indicated she had some concerns regarding the traffic, but believed this would be flushed out through the approval process. She anticipated the utility issues would work themselves out at a staff level and the adjacent properties would not be burdened. She stated she would be excited to see this project come back as a formal request with more details flushed out.

Calvert explained she agreed with some of the concerns that have been raised. She stated she was pleased the nursing home facilitator was looking to improve their current conditions given the fact they were in a 100 year old building that was not up to modern standards. She believed the proposed building would better serve its residents. She commented she was proud of the fact this building was being constructed with private rooms that would better protect its residents during the pandemic. She appreciated the residential feel of the building and noted the exterior building materials were quite pleasing. She encouraged staff to address the landscaping and tree loss when formal plans are submitted.

Kirk stated he agreed with what has been said. He encouraged the developer to keep the buffer that was in place between the proposed building and the highway. He anticipated the walking path along the highway would be an asset to this facility. He stated he looked forward to reviewing the final plans for this facility in the future.

Wiersum commented when he questioned staff today regarding group homes, he asked if a CUP for a nursing home was something that could be converted to another type of treatment facility. He explained staff assured him this facility would remain a nursing home facility and could not morph into another use without receive a new CUP. He stated nursing homes were needed and he appreciated the fact that Minnetonka would have a new facility in the community.

Discussed concept plan with the applicant. No formal action required.

B. 2021 – 2025 Economic Improvement Program (EIP)

Community Development Director Julie Wischnack and Economic Development and Housing Manager Alisha Gray gave the staff report.

Schack thanked staff for the detailed summary. She asked how the CDBG cash balance could be utilized by the city. Gray explained the city has been pushing for an answer on how these dollars can be used. She reported continued rental assistance or foreclosure recovery assistance may be options. Wischnack indicated staff has had a hard time getting answers quickly.

Coakley inquired how the affordable housing trust fund would be allocated to renters. She questioned how low income homeowners could be helped. She stated she would also like to understand how the council's issues on the EIP would be addressed if the document were approved this evening. Wischnack commented staff was thinking about the next phase of issues which included mortgage concerns. She explained she was on a phone call Minnesota Home Ownership Center where she discussed how to address the issue of mortgage payments going forward. She believed there was a longer timeframe to resolve this issue. She anticipated the council would see more regarding this topic in the future. She reported there was no right answer regarding the issues the council may have with the EIP. She stated if the council did not support the EIP the document could be addressed at a future meeting when further discussion could be held regarding the budget. She explained another option would be for the council to adopt the EIP with changes.

Carter questioned when the council had to make a final determination on the 2021 budget. Wischnack stated this had to be done in December.

Carter commented it would be difficult for the council to make a determination on this matter given the fact there was cascading information that was just becoming available to the council regarding the CARES Act funding. While she did not want to delay the EIP, she believed the decisions made regarding the federal dollars would have a trickledown effect on how the city spends dollars.

City Manager Geralyn Barone encouraged the council to view the EIP as a planning document that would be used to guide budgetary decisions. She stated if there was something within the EIP that gave the council pause, staff would like to receive feedback on that item.

Carter questioned if the EIP document could be changed between now and December. Barone reported this would be allowed, noting the EIP should be viewed as a planning tool for the city.

Coakley stated she was concerned with Homes Within Reach. She wanted this program to meet the intended guidelines with respect to affordable housing. She explained she would like the council to discuss the Homes Within Reach program at a future council worksession meeting.

Carter agreed it would benefit the council to further discuss Homes Within Reach and to ensure there were accountability measures in place for this organization.

Barone reported it would be timely for the council to discuss this further in September. The council supported this recommendation.

Calvert noted she served on the EDAC as the council liaison. She explained this group has had some turnover and she believed the attitude toward Homes Within Reach has changed over the years. She indicated there was a tremendous enthusiasm to create homeownership opportunities to broaden the demographics in Minnetonka. She stated she would support the council further discussing the vision and mission of Homes Within Reach.

Schack supported the request to further discuss Homes Within Reach at a future worksession meeting. She stated the city needed to be nimble at this time while also meeting the ever changing needs of the community.

Wiersum noted the city did not have funds allocated to Homes Within Reach in 2020 and noted he looked forward to further discussing this organization at a worksession meeting in September. He understood this program wasn't bad, but just couldn't serve everyone. He looked forward to discussing how to make this program better. Wischnack stated Homes Within Reach was a separate non-profit and noted this was not a city organization.

Coakley commented it was her understanding that when the city invests funding in a program, then it has more say-so in the program. She stated this was the reason she wanted to further discuss Homes Within Reach.

Carter indicated this was an important moment of distinction. She explained a private non-profit or 501C3 has their own governance structure and board of directors. She stated this board may honor a funder but essentially a funder does not have undo input on programmatic mission or organizational values and vision. She reported the city gives money with the understanding the organization will execute their service model without city intervention. She indicated the city was a partner with Homes Within Reach and money does not equal control with this organization. She encouraged the council to keep in mind there was a multi-pronged approach to housing and not all eggs should go into a single basket. She stated Homes Within Reach was one tool and there were other tools available to the council, with respect to housing.

Coakley thanked Councilmember Carter for her comments.

Kirk reported the council did not have to continue funding Homes Within Reach. He understood it was important to get people into affordable homes in Minnetonka, but stated there may be other options available to the council. He explained the issue for Homes Within Reach at this time was that it was difficult to gain capital equity.

Wiersum commented he was the council representative on the Homes Within Reach board. He indicated this was a unique program because it supported home ownership. He stated this program started out as a Minnetonka program but has since become West Hennepin County Affordable Housing Land Trust and this organization served the western suburbs. He explained the city's share of influence on this organization was small because it was a broad organization. He understood it was good for the city to be affiliated with Homes Within Reach, but also believed the city needed other tools available to help Minnetonka residents that were in need of affordable housing. He also wanted to be assured that the organizations the city supported were meeting the city's standards.

Wiersum discussed how the pandemic was impacting local businesses. He questioned what the city could do to help start up businesses and minority owned businesses in the community. Wischnack commented on the Open to Business program that was in place and discussed the assistance this organization provided small businesses.

Calvert thanked staff for their tremendous efforts on the business chapter within the EIP. She understood businesses were being adversely impacted by the pandemic and she looked forward to how the city will assist them over the coming year.

Wiersum commented the recommendation before the council was to adopt a resolution that would approve the EIP. He thanked Wischnack and Gray for all of their hard work on the EIP. He stated this was a cutting edge document for the city to have in place.

Schack moved, Calvert seconded a motion to adopt Resolution 2020-056. All voted "yes." Motion carried.

Wiersum recessed the city council meeting.

Wiersum reconvened the city council meeting.

C. 2020 – 2024 Capital Improvement Plan amendment to account for CARES Act funding

Finance Director Darin Nelson gave the staff report.

Calvert thanked staff for the thorough presentation on the CARES Act dollars. She asked what the rules were for direct assistance to residents. Nelson stated this would be something the council could consider for CARES Act funding. He explained Hennepin County would also be applying for additional dollars to assist residents. He commented further on the benefit of having a signed contract in place for the HVAC work in order to meet the CARES Act requirements.

Schack questioned how CARES Act dollars will be reimbursed to the city. Nelson explained funding used for housing grants will be put back into the Housing Trust fund. He commented further on the flexibility for the use of these funds.

City Manager Geralyn Barone requested staff comment further on the proposed HVAC improvements. Public Works Director Will Manchester discussed the HVAC improvements noting if approved by the council staff would begin design work. He commented the new units would be much more efficient and could offer UV features.

Schack stated initially when she thought about how to use the CARES Act funding, she believed it should be given directly to the residents. However, after further consideration she understood it would benefit the residents of Minnetonka greatly if the city shored up its finances and covered personnel expenditures prior to going into 2021. She thanked staff for carefully considering the needs of the city. She indicated she supported the proposed HVAC improvements going forward.

Calvert commented she worked for another city that was also grappling with how to address the CARES Act funding. She indicated the guidelines for this funding was quite loose. She explained she appreciated the strong documentation city staff had for its expenditures. She agreed that one of the best things the city can do at this time would be to shore up its finances. She reported she supported the HVAC unit improvements as this will protect both staff and residents going forward.

Wiersum agreed the HVAC recommendations were a great solution for the city if police personnel expenses could not be covered by CARES Act dollars. He stated this was an efficiency that would benefit the city and would reduce the CIP going forward, which would reduce future tax pressure on residents. He explained that improved air filtration would benefit all employees and visitors to city buildings.

Kirk moved, Calvert seconded a motion to amend the CIP. All voted "yes." Motion carried.

15. Appointments and Reappointments: None

16. Adjournment

Calvert moved, Schack seconded a motion to adjourn the meeting at 10:30 p.m. All voted "yes." Motion carried.

Respectfully submitted,



Becky Koosman
City Clerk