

**Minutes
Minnetonka City Council
Monday, August 31, 2020**

1. Call to Order

Mayor Brad Wiersum called the meeting to order at 6:30 p.m.

2. Pledge of Allegiance

All joined in the Pledge of Allegiance.

3. Roll Call

Council Members Rebecca Schack, Susan Carter, Deb Calvert, Bradley Schaeppi, Kissy Coakley, Brian Kirk and Brad Wiersum were present.

4. Approval of Agenda

Calvert moved, Kirk seconded a motion to accept the agenda. All voted "yes."
Motion carried.

5. Approval of Minutes:

A. July 27, 2020 regular council meeting

Calvert moved, Carter seconded a motion to accept the minutes, as presented.
All voted "yes." Motion carried.

B. August 10, 2020 special meeting

Calvert moved, Carter seconded a motion to accept the minutes, as presented.
All voted "yes." Motion carried.

C. August 11, 2020 strategic planning session

Calvert moved, Carter seconded a motion to accept the minutes, as presented.
All voted "yes." Motion carried.

D. August 17, 2020 special meeting

Calvert moved, Carter seconded a motion to accept the minutes, as presented.
All voted "yes." Motion carried.

E. August 18, 2020 strategic planning session

Calvert moved, Carter seconded a motion to accept the minutes, as presented. All voted "yes." Motion carried.

6. Special Matters:

A. Proclamation declaring Sept. 17 – 23 as Constitution Week

Wiersum read a proclamation in full for the record declaring September 17 through September 23, 2020 to be Constitution Week in the City of Minnetonka.

Read the proclamation.

7. Reports from City Manager & Council Members

City Manager Geralyn Barone reported on upcoming city events and council meetings. She noted city hall would be closed on Monday, September 7, 2020 in observance of Labor Day.

Assistant City Manager Mike Funk discussed how the city was preparing for absentee voting for the upcoming general election. He reported the absentee voting would be held at the community center starting September 18 through November 3. Voters could opt to drop off their ballots at the community center.

Calvert commented she attended a joint EDAC/city council tour of projects.

Calvert explained she was a member of the League of Minnesota Cities Race Equity Policy Work group. She noted this group met last week and was crafting policy in order to ask the state to identify race equity items. She reported this group would meet next on September 2.

Coakley indicated she received information regarding a Minnetonka March for Black Lives Matter in memory George Floyd and Breonna Taylor on September 12 from 2:00 p.m. to 4:00 p.m. The march would begin at the southeast corner of Minnetonka Boulevard and Williston Road towards Baker Road and would finish the march at city hall.

Kirk stated he also attended the virtual EDAC tour of projects. He reported this tour was quite impressive. He explained he was proud of the number of affordable housing units the city has approved in the past year.

Kirk indicated after several Places Committee meetings, an artist has been hired to assist with temporary artwork. The artist is named Taylan De Johnette. It was noted the temporary art pieces would be turned into something more permanent

over time. He commented the Places Committee was also interested in hiring local artists.

Wiersum thanked Kirk for serving on the Southwest LRT Places Committee.

Wiersum reported the League of Minnesota Cities annual retreat has been canceled due to COVID. He explained the LMC would be holding four virtual meetings on relevant topics instead, one being on Race Equity. He commented a race equity meeting that was being planned at Oasis Church on Tuesday, October 6 at 5:30 p.m.

8. Citizens Wishing to Discuss Matters not on the Agenda: None

9. Bids and Purchases:

A. CARES Act Funding – HVAC safety improvements

Public Works Director Will Manchester gave the staff report.

Schaeppi asked if there was any financial risk on the city whether this project was not completed on time. He requested further information regarding the contract that was being used. Manchester explained a standard contract would be used for this project. Finance Director Darin Nelson discussed the financial risk and noted the deadline may be extended from November 15 to December 30. He understood this project would have a tight turnaround and it was his hope the equipment could be installed in a timely manner in order to be completed by the end of the year.

Calvert questioned if any energy goals would be reached through the proposed HVAC improvements. Manchester reported he would investigate this further and could report back to the council. He anticipated that the city would see some energy efficiencies once the new HVAC units were installed.

Wiersum inquired if the lack of competitive bidding had provided the city with a reasonable bid. Manchester explained Wold Architects had been brought in to assist the city with this project. He believed the city would not be paying a premium for the proposed HVAC units.

Schack moved, Calvert seconded a motion to award the contracts. All voted "yes." Motion carried.

10. Consent Agenda – Items Requiring a Majority Vote:

Schaeppi requested Item 10.B be pulled from the Consent Agenda for further discussion.

A. Resolutions pertaining to levying the 2020 Special Assessments

Calvert moved, Carter seconded a motion to adopt Resolution 2020-062, Resolution 2020-063, Resolution 2020-064, Resolution 2020-065, Resolution 2020-066 and Resolution 2020-067. All voted "yes." Motion carried.

C. Purchase agreement amendment – land near 11700 Wayzata Blvd.

Calvert moved, Carter seconded a motion to approve the first amendment to purchase agreement. All voted "yes." Motion carried.

B. Conditional use permit for a licensed daycare facility at 2000 Plymouth Road

Schaeppi stated he supported this use coming into the community. He appreciated the fact that the applicant would be bringing a bilingual daycare into Minnetonka. He requested further information regarding the ADA requirements and parking situation. City Planner Loren Gordon discussed the access driveway and noted a traffic study was completed for this request. He reported staff was satisfied with the way the project was being built. Public Works Director Will Manchester commented on the city's ADA transition plan for public routes.

Schaeppi moved, Kirk seconded a motion to adopt Resolution 2020-068 approving the conditional use permit. All voted "yes." Motion carried.

11. Consent Agenda – Items requiring Five Votes:**A. Resolution approving preliminary and final plat of CREST RIDGE CORPORATE CENTER 2nd ADDITION, with setback variance, at 10955 and 11055 Wayzata Blvd**

Schack moved, Kirk seconded a motion to adopt Resolution 2020-069 approving the preliminary and final plat. All voted "yes." Motion carried.

B. Items concerning a detached accessory structure, with an accessory apartment, at 17502 Co Rd 101:

- 1) **Conditional use permit, with an expansion permit, to increase the height of an existing detached structure to 17 feet; and**
- 2) **Conditional use permit, with a locational variance, for an accessory apartment**

Schack moved, Kirk seconded a motion to adopt Resolution 2020-070 and Resolution 2020-071 approving the requests. All voted "yes." Motion carried.

12. Introduction of Ordinances: None
13. Public Hearings: None
14. Other Business: None
15. Appointments and Reappointments: None
16. Adjournment

Calvert moved, Carter seconded a motion to adjourn to a closed session meeting at 7:20 p.m. All voted "yes." Motion carried.

Respectfully submitted,

Becky Koosman
City Clerk