

**Minutes
Minnetonka City Council
Monday, May 24, 2021**

1. Call to Order

Mayor Brad Wiersum called the meeting to order at 6:32 p.m.

2. Pledge of Allegiance

All joined in the Pledge of Allegiance.

3. Roll Call

Council Members Susan Carter, Deb Calvert, Bradley Schaeppi, Kissy Coakley, Brian Kirk, Rebecca Schack and Brad Wiersum were present.

4. Approval of Agenda

Calvert moved, Kirk seconded a motion to accept the agenda with addenda to Items 14.A, 14.B and 14.E. All voted "yes." Motion carried.

5. Approval of Minutes:

A. May 10, 2021 regular council meeting

Calvert moved, Schack seconded a motion to approve the minutes, as presented. All voted "yes." Motion carried.

6. Special Matters:

A. Retirement recognition for Legal Assistant Robin Alexander-Staggs

Wiersum recognized Legal Assistant Robin Alexander-Staggs and thanked her for her 25+ years of dedicated service to the City of Minnetonka.

Robin Alexander-Staggs thanked the city council for this recognition. She went on to commend the City of Minnetonka for their highly ethical legal department and police department. She stated she was proud to be part of this organization for the past 25 years.

7. Reports from City Manager & Council Members

City Manager Geralyn Barone reported on upcoming city events and council meetings.

Carter stated Tuesday, May 25 was the one year anniversary of George Floyd's murder. She explained she has been reflecting on what this means for this city, the City of Minneapolis, the state of Minnesota and this country. She believed it had been a terrible year. She discussed how this event has changed the community and the world. She explained she did not want the night to pass without mentioning this event and making the public aware that the city council does its best to provide quality services and care to Minnetonka residents. She encouraged all Minnetonka residents to connect to community activities and reflect on how we have changed in the last year.

Calvert commented she shared Councilmember Carter's sentiments. She discussed an event that would be held at Grace Apostolic on Tuesday, May 25. She stated she received an invitation from the police chief to complete a ride along. She encouraged her colleagues and the residents of Minnetonka to consider doing a ride along to learn more about the departments use of force policy, training, and how patrols were conducted in the community.

Coakley updated the community on her posting on social media regarding her being trailed by Minnetonka Police. She reported she has since had a conversation with Chief Boerboom about her perspective versus the police perspective. She explained when she was on the receiving end, it was probably not the best perspective. She indicated she was very uncomfortable, but considering how the police officer felt and she tried to also process his side. She appreciated the comments she received on her Facebook post and believed policing in Minnetonka was a conversation that should happen. She understood this conversation would be uncomfortable for a lot of folks but sometimes people need to feel uncomfortable. She noted she spoke to the police chief and City Manager Barone about this matter. She indicated she was not trying to separate this community, but rather was talking about being a black woman where BIPOC people are being killed at the hands of police. She reported she has a degree in criminal justice and wanted to be a police officer at one time in her life. She stated she had family members that were police officers. However, she also understood how people felt, especially the BIPOC community when the police are trailing them. She explained she has since learned the police officer was not trailing her but was on his way to another route and that is fair, but does not take away from how she was feeling at that moment. She encouraged the city to create space for the BIPOC community to say what they need to say without city staff or the police being present.

Schaeppi thanked the council members for sharing their feedback and perspectives. He thanked staff and everyone who was part of the bike event this past weekend. He encouraged residents to continue to using their bikes in the community going forward.

Schaeppi discussed an event that occurred in his neighborhood (Ward 3) last week. He commented on the thefts and break ins that occur in the community every week and stated he appreciated the police presence in the community.

Schack thanked Police Chief Boerboom for scheduling a ride along for her last week. She discussed her ride along and stated she was proud of the work the department did to develop its officers. She thanked Councilmember Coakley for sharing her experience and stated she would continue to work to consider all perspectives.

Kirk explained he was now fully vaccinated which meant he could now schedule his ride along. He provided the council with an update from the Nine Mile Watershed District.

Wiersum reported he has not done a ride along recently but shared when he did his first ride along he completed it with a young Sergeant named Scott Boerboom. He indicated there was a time when the chief was a sergeant patrolling the street. He commented tomorrow was May 25, 2021 and a year ago May 25 fell on Memorial Day. He stated one year ago tomorrow was the day a black man named George Floyd died under the knee of a bad cop named Derek Chauvin. He commented Mr. Floyd's death was unwarranted, unjust and horrific. He indicated mere words cannot undo the injustice that was perpetrated that day. He reported a jury convicted Derek Chauvin of the crimes he committed and he awaits sentencing. He stated George Floyd changed this world and his tragic murder and the overwhelming response to the horror of what happened to him awakened a renewed call for justice and equity in America, in Minnesota and in Minnetonka. He stated he respectfully remembers George Floyd and he commits to being better, and to demonstrate that his values of freedom and justice mean freedom and justice for all of the city's residents. He finished his comment by stating rest in peace Mr. George Floyd. He indicated this has been a hard, hard year not only because of the pandemic, but because of what happened to George Floyd. He encouraged residents to find ways to be better and to make a positive difference.

8. Citizens Wishing to Discuss Matters not on the Agenda:

Tim Litfin, Minnetonka School District, discussed Tour de Tonka with the city council. He encouraged members of the community to consider participating in Tour de Tonka on Saturday, August 7, 2021. He thanked all of the wonderful sponsors that made this event possible. He discussed the registration history for this event dating back to 2006. He commented on the seven different distances that participants could complete during the race. He thanked all of the volunteers that worked together across various municipalities to make this event possible.

9. Bids and Purchases:**A. Ridgedale Area Park Improvements Construction Manager at Risk**

Park and Trail Planner Carol HejlStone gave the staff report.

Coakley requested further information regarding the refrigerator ice. Hejlstone stated the implementation of refrigerated ice would be to provide stable ice given the changing climate during the winter months. She reported the refrigerated ice would allow the city to know a rink was available for residents to enjoy for a longer period of time that was less dependent on weather.

Kirk indicated he was happy to see the improvements occurring in this area. He discussed the importance of having a contingency amount within improvement projects. He asked if this project had a contingency in place. HejlStone reported this project did have a contingency in place.

Kirk explained he holds no interest in this contract but he does have a history with H+U Construction.

Wiersum thanked staff for the detailed report.

Calvert stated having a construction manager was a great way for the city to cut down on risk and maximize success.

Calvert moved, Kirk seconded a motion to enter into an agreement with H+U Construction Company for the Ridgedale Area Park Improvements project and amend the 2021-2025 CIP. Calvert, Carter, Coakley, Kirk, Schack and Wiersum voted "yes." Schaeppi voted "no". Motion carried.

Wiersum wished Ms. HejlStone all the best in her new position with the City of Minneapolis.

Schack thanked Ms. HejlStone for her dedicated service to the City of Minnetonka and wished her well in her new position.

Carter stated it has been a joy to watch Ms. HejlStone rise in her position over the years and wished her a great future with Minneapolis.

Hejlstone thanked the council for their kind words and stated it has been her pleasure to serve the City of Minnetonka over the past three years.

10. Consent Agenda – Items Requiring a Majority Vote:**A. Hennepin County Grant Agreement for the Cullen Smith Property Habitat Restoration Project**

Schaeppi thanked the members of the public that were part of the Cullen Nature Center.

Schack agreed stating this group of residents was much appreciated.

Schack moved, Carter seconded a motion to authorize the mayor and city manager to execute the Good Steward Grant Program agreement with Hennepin County, subject to non-material changes as approved by the natural resources manager and city attorney. All voted “yes.” Motion carried.

B. Minnesota Department of Natural Resources Grant Agreement for the Cullen Smith Property Habitat Restoration Project

Schack moved, Carter seconded a motion to authorize the mayor and city manager to execute the Conservation Partners Legacy Grant Program agreement with the State of Minnesota through the Minnesota Department of Natural Resources, subject to nonmaterial changes as approved by the natural resources manager and city attorney. All voted “yes.” Motion carried.

C. GreenCorps Member Host Site

Schack moved, Carter seconded a motion to adopt Resolution 2021-039 allowing the City of Minnetonka to serve as a host site for an MPCA GreenCorps member. All voted “yes.” Motion carried.

11. Consent Agenda – Items requiring Five Votes:**A. Conditional use permit, with a parking variance, for a drive-up facility at 10400 Yellow Circle Drive**

Carter moved, Calvert seconded a motion to adopt the Resolution 2021-040 approving the conditional use permit, with a parking variance. All voted “yes.” Motion carried.

12. Introduction of Ordinances:**A. Ordinances regarding licensed residential care facilities:**

1. Conditional use permit ordinance; and
2. Interim use permit ordinance

Community Development Director Wischnack gave the staff report.

Kirk discussed the differences between the conditional use permit (CUP) and interim use permit (IUP). He asked if the council could pick and choose what was included in the ordinance. Wischnack explained staff had tried to address the concerns that were voiced. She noted some councilmembers supported interim language where others wanted actual standards in place. She indicated she did not have a problem with adding different conditions or standards from the CUP to the IUP.

Calvert questioned how many care facilities were located in Minnetonka at this time with over six residents. Wischnack stated the city had five active residential care facilities that had more than six residents.

Calvert indicated she would like to know more about the four active facilities and the complaints that have been generated on these properties. Wischnack did not believe there was an inordinate number of complaints on the existing residential care facilities in Minnetonka. She understood this could change over time if the employees, management or residents were to change.

Schaeppi inquired if the city arrived at this proposal as a function of what staff heard from the council. Wischnack discussed the direction staff received from the council in previous meetings.

Calvert asked what the intent of the state statute was with respect to having more than six residents in a residential care facility. She was of the opinion having more than six residents felt less home-like and more institutional. She questioned what might be some of the unintended consequences of adopting one ordinance over the other. Wischnack explained an interim use makes it harder and existing structures may not lend themselves to a higher unit count, however, this does not make it impossible. She indicated the city could do more vetting with the operators to see what hurdles were in place. She reported the council could introduce both ordinances and both could be forwarded onto the planning commission for further comment.

Wiersum noted this was an introduction for the ordinances and comments could still be made to staff.

Schack thanked staff for their efforts on both ordinances. She believed it made sense to refer both ordinances to the planning commission. She indicated she was very interested in hearing feedback from the providers. She stated she did not want the ordinance to be a hurdle but rather wanted the city to be open to what worked best. She commented she did not love the fact that the current ordinance allowed for 12 residents and therefore operators requested 12

residents. She believed that both ordinances provided by staff struck a good balance.

Kirk commented on how both the planning commission and city council has struggled with these requests over the years. He looked forward to hearing from the planning commission but suggested another option be considered by the council allowing for six residents with no conditions.

Calvert agreed with Councilmember Schack and Councilmember Kirk's comments. She understood these were difficult requests for the council to consider. She supported all three options being considered by the council in the future.

Coakley stated she was more interested in hearing what residents have to say that live near these facilities and what complaints they may have. She also wanted to hear from the operators of these facilities. She indicated she was hesitant to pursue the IUP, but could support Councilmember Kirk's suggestion limiting residential care facilities to six residents.

Schaepfi thanked staff for providing the council with several options on how to address this matter. He recommended the maximum in a residential area be six, but noted he would be willing to hear from operators as to why they need more than six.

Wiersum commented this was an issue that was near and dear to his heart. He thanked staff for their efforts and for coming up with options for the city council to consider. He supported the planning commission wrestling with both options. He also supported Councilmember Kirk's option of having only six residents being considered. He discussed his experience with residential care facilities for disabled individuals. He reported Minnesota was a leader in developing smaller, home-like care facilities. He understood that larger care facilities were a concern for the council. He encouraged the planning commission to consider allowing CUP's for larger group homes outside of the R-1 zoning district. He discussed how important group home facilities were to the community and explained the need was not going to go away. He stated he looked forward to having future discussions regarding this topic.

Wischnack thanked the council for their feedback and stated this item would come back to the council in July for additional discussion.

Kirk moved, Calvert seconded a motion to introduce the ordinances and refer both ordinances to the planning commission, with a third option limiting residential care facilities to six residents to the planning commission to consider during its deliberations. All voted "yes." Motion carried.

Wiersum recessed the city council meeting.

Wiersum reconvened the city council meeting.

B. Introduction of an ordinance for items concerning the Shady Oak Office Center at 10901 Red Circle Drive:

- 1. Rezoning from B-1 to planned unit development;**
- 2. Major amendment to an existing master development plan;**
- 3. Site and building plan review; and,**
- 4. Preliminary and final plat.**

Community Development Director Wischnack gave the staff report.

Kirk asked if Phase II was being looked at as a separate project. Wischnack reported this was a separate project. She discussed how connectivity would be considered through Phase II.

Kirk commented he would like the planning commission to look at the proposed parking in further detail.

Coakley stated she would like the planning commission to look at having more three bedroom apartment units.

Calvert reported after reading through the packet she learned there has been some movement in the number of affordable housing units and the percentage of AMI. She questioned if this was a product of the analysis that was done on the affordability gaps within OPUS. Wischnack reported staff learned there was a need for more 50% and lower products. She discussed the naturally occurring affordable housing and noted there was a need for new products in the 80% range. She commented this was a hot market according to the developer.

Calvert stated she was concerned about how families were able to locate affordable housing within multi-family units. She indicated she would like to know more about the data for three bedroom apartments and what the market is for these units. Wischnack reported she could bring this data to the worksession meeting in July for the council to review.

Schaepfi requested further information regarding the height of the building. Wischnack commented staff has asked the developer to go higher. She indicated there was a break point at four to five stories and choices have to be

made based on cost. She explained she did not want all the buildings to look the same, but rather wanted to have undulation in the rooflines.

Schaeppi thanked staff for being a proponent for density. He stated he looked forward to reviewing the market data for apartments in Minnetonka and noted he supported more three bedroom units within this project.

Wiersum reported the council would be referring this item to the planning commission. He discussed the city's investment per unit per year for affordable housing within TIF districts. He stated he looked forward to further discussing unit mix with the developer in July.

Calvert commented on the renderings and stated she was generally not a fan of apartment buildings in the modern era. She suggested more trees be planted on the property to soften the look of the building.

Kirk moved, Schack seconded a motion to introduce the ordinance and refer it to the planning commission for a public hearing. All voted "yes." Motion carried.

13. Public Hearings:

A. On-sale wine liquor license for Three River's Park District dba Glen Lake Golf & Practice Center at 14350 County Road 62

City Manager Geralyn Barone gave the staff report.

Wiersum opened the public hearing.

Mark Hill, Glen Lake Golf & Practice Center representative, thanked the council for considering his request. He discussed how difficult it was to find 3.2 beer and stated it was time to upgrade to a stronger liquor license for his customers.

Kirk moved, Calvert seconded a motion to open the public hearing and continue to June 28, 2021. All voted "yes." Motion carried.

B. Resolution vacating a portion of a drainage and utility easement at 15017 Crown Drive

Public Works Director Will Manchester gave the staff report.

Wiersum opened the public hearing.

Pat Henry, 15017 Crown Drive, thanked the council for considering his request.

There being no further comments from the public, Wiersum closed the public hearing.

Kirk moved, Calvert seconded a motion to hold the public hearing and adopt Resolution 2021-041. All voted "yes." Motion carried.

C. Temporary on-sale liquor license for The Rotary Club of Minnetonka Foundation, 14600 Minnetonka Boulevard

City Manager Geralyn Barone gave the staff report.

Wiersum opened the public hearing.

Chris Rosenlund, Minnetonka Rotary Club representative, thanked the council for considering his request. He discussed the function and purpose of the rotary club which was to support youth development programs and others in need in the community. He stated he was looking forward to being a part of the Minnetonka Summer Fest event. He commented further on how the funds raised at this event will benefit the local community.

There being no further comments from the public, Wiersum closed the public hearing.

Carter thanked the Rotary Club for the great work they were doing in the City of Minnetonka.

Wiersum agreed the Rotary Club was a valuable member of the community.

Carter moved, Schack seconded a motion to hold the public hearing and grant the license. All voted "yes." Motion carried.

14. Other Business:

A. 2021 Community Survey and Organizational MERIT

City Manager Geralyn Barone and Peter Leatherman with the Morris Leatherman Company gave the staff report.

Wiersum thanked Mr. Leatherman for the detailed report on the community survey. He was happy to learn the city was doing a reasonable job meeting the needs of the public, especially under challenging circumstances. He asked what the top two or three takeaways from the survey would be. Mr. Leatherman stated Minnetonka remains at the top level of best practices and those best practices have served the city well in the past year. He commended the city for having

stability and for properly meeting the needs of its residents. Lastly, he explained the City of Minnetonka has done a good job at providing life cycle housing.

Calvert asked if the survey process would be interactive next year. She indicated she would like the City to take additional input on DEI matters. Mr. Leatherman stated this would be allowed.

Carter questioned if Mr. Leatherman had any additional feedback regarding the negative trends related to COVID. She wanted to be sure the city was taking seriously any new downward trends that may have occurred. Mr. Leatherman commented he could not follow up on each and every question to see if the ratings were COVID related. He reported 35% Minnetonka residents rated the city at excellent and 62% rated the city at good in handling the COVID pandemic. He noted only 3% rated the city as fair in handling the pandemic and this was because seven people opposed masks. He commented further on how it will take time to stabilize the population due to all the change that occurred during the pandemic. It was his hope that there would be some sense of normal after another year.

Carter inquired what considerations were given to the impact of social injustices and the murder of people of color that was happening across the country and in this region. Mr. Leatherman explained last May 25 changed the world. He stated he would have to look into the data further to see the differences from last year to this year. He commented it was too early to see the long term changes that would occur. He reported across the metro area this was a very fluid matter.

Wiersum thanked Mr. Leatherman for his presentation. He explained he appreciated the information that was provided and stated he was looking forward to hearing more from the DEI group on what more could be gained from the data.

Calvert requested staff share the slide presentation with the council. Barone reported she would forward this presentation to the city council and would post this information on the city's website as well.

Informational only.

B. Items concerning a fast food restaurant at 12380 Wayzata Boulevard:

- 1. Major amendment to the master development plan;**
- 2. Conditional use permit, with variances;**
- 3. Site and building plan review, with variances; and**
- 4. Amendment to the existing sign plan**

Community Development Director Julie Wischnack gave the staff report.

Schaeppi asked if there would be a walk up window. Wischnack stated she believed there would be a walk up window on one side. Barry Zelickson, representative for Taco Bell, reported there would be a walk up window onsite. It was noted the building would also have a vestibule for orders.

Schack commented she had some concerns with the drive thru and the associated variance and requested comment from staff on the drive thru. Wischnack discussed how the areas surrounding the mall were redeveloping and stated it would take quite some time until the area was non-auto oriented. She noted she was comfortable with the proposed site plan for this side of the mall.

Calvert explained she appreciated staff's recommendation on this matter. She expressed some concern with the proposed business model because there would be idling cars in the drive thru. It was her hope these cars would be moving to non-fossil fuel use.

Schaeppi agreed this was a peculiar concept, but he anticipated there were over 200 business in the Ridgedale area that were fairly auto-centric and this was one more business that residents could visit.

Schack commented she supported the proposed use and understood the parking lot was currently underutilized. She stated she had some concerns with the proposed drive thru but understood there was a need for reasonably priced fast food in this area.

Wiersum explained often times he parks and goes into fast food restaurants if the drive thru line was long. He understood this was underutilized space. He discussed how efficient this site would be and noted he was pleased with the proposed concept plan.

Schack moved, Carter seconded a motion to adopt Ordinance 2021-09 approving a major amendment to the master development plan; Resolution 2021-042 approving a conditional use permit, with variances, for a fast food restaurant with a drive-up window, Resolution 2021-043 approving a final site and building plans, with variances, for a fast-food restaurant with a drive up window; and Resolution 2021-044 amending the existing sign plan for Ridgemark. All voted "yes." Motion carried.

C. Organics Recycling Plan Communications

Public Works Director Will Manchester gave the staff report.

Coakley asked how the information would be sent to people who don't traditionally know about recycling. She suggested phone calls be made by city interns to residents and apartment dwellers to talk about different city services and programs in order to better inform the public about the organics recycling program. She encouraged the city to consider hosting education classes about organics recycling. Manchester stated phone calls was something the city could look into. He reported the required at this time was to provide organics recycling to single family residential homeowners and the city can look into how to provide this service to apartments in Minnetonka.

Calvert commented a larger percentage of the city's population was going to be living in multi-family housing. She encouraged the city to consider how to educate and provide organics recycling to these residents. She suggested the city work with apartment managers. She believed it would be a missed opportunity to not include multi-family housing in the organics recycling program. She questioned how staff arrived at Option A. Manchester reported when staff reviewed the options; it was believed Option A was the best starting point for Minnetonka residents without having to make major changes to the recycling program. Darin Ellingson stated only 5% of residents were participating in organics recycling at this time. This led staff to believe that Option A was a good starting point and the city could grow the program from there. He anticipated Option C would be in the city's future.

Schack stated tabling at the farmer's market would be beneficial to the public because residents need to learn more about organics recycling. She suggested some neighborhood ambassadors be considered to assist with educating the public on organics recycling.

Kirk asked if more garbage trucks would be on the road in order to manage organics recycling, or could organics be comingled. Ellingson discussed which haulers were currently providing organics recycling and noted as more customers adopt organics recycling, new carts may be necessary.

Kirk stated he would like to get to the day where only one refuse/recycling hauler was coming through each neighborhood versus putting additional garbage trucks onto city streets each week.

Calvert reported a constituent got in touch with her about the blue bags used by Randy's and how these bags tear. She noted this constituent was requesting new bags that were more tear resistant. She agreed the garbage truck parade was difficult on city streets and for this reason she supported the city moving forward with Option A at this time.

Schaeppi commented he was glad the city was pursuing Option A. He noted he has the blue bags and uses them weekly. He recommended the public be made

aware of the access they would have to organic mulch material as a member of the organics recycling program.

Wiersum anticipated this would be a challenging issue for the city. He recommended the importance of this issue be further connected and emphasized by staff. He stated the alternative to organics recycling may be the garbage disposal for some residents and he wanted to give these residents a compelling reason to be a part of the organics recycling program. He agreed with Councilmember Kirk that the city was not being environmentally conscience to pursue this program if additional garbage trucks would be added to the street. He recommended the option be selected that creates the highest level of adoption, even if it is not popular. He recommended the program not be optional, because this has clearly not created adoption into the program. He encouraged the city council and staff to consider how to get to Option C.

Provided feedback on an organics recycling communications plan and preliminary alternatives.

D. Sustainability Commission Work Plan

Community Development Director Julie Wischnack gave the staff report.

Coakley asked if the training and education would be free. She anticipated there would be more buy in if the training and education were free. Wischnack stated staff was not charging for training at this time and there was no intention to charge. She explained the city had partnerships in place that allow the city to get some of the training provided.

Calvert reported this was both an ambitious and intentional plan. She indicated she appreciated the focus on energy. She stated she liked the general direction the sustainability commission was pursuing. She understood there was a lot of work for the sustainability commission and asked if this group would only meet four more times this year. Wischnack expected this group would be holding additional meetings.

Wiersum stated this was a nice succinct summary and he was very pleased by the proposed work plan.

Calvert moved, Kirk seconded a motion to review and approve the sustainability commission's 2021 work plan. All voted "yes." Motion carried.

E. City manager's retirement and replacement

City Manager Geralyn Barone gave the staff report.

Kirk discussed the recruitment firm option and questioned what the cost would be for this hiring option. Barone estimated this would cost \$20,000 to \$25,000.

Schack stated she had given a lot of thought to this item and she believed Mr. Funk was adequately equipped to run the city. However, she also wanted to see the city follow a process to vet candidates. She believed this would reinforce credibility for the new city manager. She supported the council appointing Mr. Funk as the interim city manager and then for the new city council to hire the city manager after the election was complete.

Carter explained she supported Councilmember Schack's comments. She noted she came in as an appointed councilmember for Patty Acomb. She indicated she would not be seeking reelection for a number of reasons. She supported the new city council hiring the new city manager. She stated the city was very blessed to have Mr. Funk in place to serve in the interim.

Calvert agreed with Councilmember Carter and Councilmember Schack. She explained she was a city staffer in another community. She reported the current city manager has been tremendous at supporting the city council, especially over the past year. She believed Mr. Funk would serve the city well in the interim and thanked Mr. Funk for his tremendous efforts on behalf of the community. She supported the city having an open and transparent hiring process in the new year with the new council.

Kirk agreed with the comments that had been made. He believed it was in the city's best interest to keep this matter away from the politics and supported the new council hiring a new city manager. He supported Mr. Funk being set up as the interim city manager and suggested the recruitment process begin yet in 2021.

Schaeppi stated he agreed with the comments made by his fellow councilmembers. He commented on how well Mr. Funk would serve as the interim city manager. He supported the city council being transparent throughout the hiring process. He thanked Ms. Barone for her dedicated service to the City of Minnetonka.

Coakley indicated she was convinced Mr. Funk was a great assistant city manager that could easily be promoted to the city manager position. She believed he did very good work on behalf of the city. She discussed the problems she has had with previous jobs and interviews. She recommended the city be extremely transparent in the hiring process. She supported Mr. Funk being appointed as the interim city manager and looked forward to going through the hiring process with the new city council.

Wiersum stated this was a bittersweet time for him. He believed Ms. Barone was a consummate professional and he was proud of the work he has completed with Ms. Barone. He discussed how well Ms. Barone has served the community from the top through succession planning. He discussed how well equipped Mr. Funk was for the city manager position, but noted he supported the city council holding an open and transparent hiring process, while appointing Mr. Funk as the interim city manager. He recommended a recruiter hiring decision be made in the 4th quarter. Barone reported all of November and December could be used for this work.

Carter explained several residents sent emails to her stating they were surprised the council would not be doing an open hiring process. She stated there was a level of misinformation that was occurring in the community and she clarified that the city council would be completing an open and transparent hiring process for the city manager position.

Acknowledged the city manager's retirement notice and provided guidance on a process to replace her.

15. Appointments and Reappointments: None

16. Adjournment

Calvert moved, Kirk seconded a motion to adjourn the meeting at 11:31 p.m. All voted "yes." Motion carried.

Respectfully submitted,



Becky Koosman
City Clerk