

**Minutes
City of Minnetonka
City Council Study Session
Monday, May 3, 2021**

Council Present: Brian Kirk, Rebecca Schack, Deb Calvert, Bradley Schaeppi, Kissy Coakley and Mayor Brad Wiersum.

Staff: Geralyn Barone, Mike Funk, McKaia Ryberg, Hanna Zinn, John Vance, Kevin Fox, Scott Boerboom, Andrew Wittenborg, Ann Davy

Wiersum called the meeting to order at 6:30 p.m.

1. Reports from City Manager & Council Members

Barone reported on the upcoming council meeting schedule.

2. SAFER grant application and Fire Department staffing

Barone introduced the topic, noting fire service is currently undergoing many changes. She commended the work of Fire Chief John Vance and the rest of the city's fire department.

Vance introduced Kevin Fox as Deputy Chief of Operations, who was also in attendance to help answer questions from councilmembers. Vance then gave a presentation covering the mission and history of the city's fire department, the location of the city's fire stations, changes to fire department approaches and service delivery, current staffing levels and turnover information, background on the SAFER Grant, why the city applied for the grant, and the next steps in the grant process.

Councilmembers offered questions and comments.

3. Strategic profile quarter one report

Barone introduced the topic.

Funk stated Ryberg, Zinn, and Wittenborg all made essential contributions to the strategic profile report, and that more than fifty other staff members also helped to create the quarter one report. He then gave a presentation covering the development of the strategic plan, reporting requirements, the structure of the strategic profile, and the team leaders for each of the strategic priorities.

Ryberg gave a presentation covering the features and structure of the quarter one report.

Zinn gave a presentation covering the metrics of the strategic profile.

Wittenborg gave a presentation covering the community dashboard, transparency with the community, and how to access the quarter one report and learn more about the strategic profile.

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Funk then highlighted next steps in the strategic profile process and important deadlines for 2021. He then invited questions and comments related to either the profile update or the content of the report.

Councilmembers offered questions and comments.

4. Adjournment

Wiersum adjourned at 8:18 p.m.

Respectfully submitted,



Kyle Salage
Elections Specialist