

**Minutes
City of Minnetonka
City Council Study Session
Monday, October 25, 2021**

Council Present: Deb Calvert, Kissy Coakley, Brian Kirk, Rebecca Schack, Bradley Schaeppi and Mayor Brad Wiersum.

Staff: Mike Funk, Moranda Dammann, Dawn Pearson, Lori Weitzel, Darin Nelson, Joel Merry, John Vance, Kevin Fox, Patty Latham

Wiersum called the meeting to order at 6:30 p.m.

1. Reports from City Manager & Council Members

Acting City Manager Mike Funk highlighted upcoming public meetings, and provided a report on the Charitable Giving event hosted by the city's Employees in Action Committee.

Calvert reported she attended the groundbreaking of the Chabad House.

Wiersum also reported and commented on the groundbreaking of the Chabad House.

2. Minnetonka Fire Department Staffing Plan

Funk introduced the topic, noting the city did not receive the SAFER Grant funding but still plans to move forward with hiring additional Fire Department staff.

Fire Chief John Vance gave a presentation explaining and outlining the proposed staffing changes.

Councilmembers offered questions and comments.

3. Cybersecurity and Safe Electronic Payments Policy Review

Funk introduced the topic.

Informational Technology Manager Patty Latham gave a presentation covering physical security, cybersecurity, and the city's current practices pertaining to both. She also highlighted some new practices and changes that are being considered for the future.

Councilmembers offered questions and comments.

Finance Director Darin Nelson gave a presentation on the city's electronic payments policy regarding Electronic Funds Transfer and Automated Clearing House transactions.

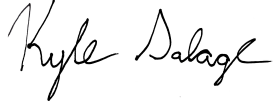
Councilmembers offered questions and comments.

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4. Adjournment

Wiersum adjourned the meeting at 9:07 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Kyle Salage". The signature is written in a cursive style with a large initial 'K' and a long, sweeping underline.

Kyle Salage
Elections Specialist